

HALF-DAY PEACHTREE ACCOUNTING TRAINING MANUAL FOR JUNIOR ACCOUNTANTS (COMMERCIAL NOMINEES PLC)



COMMERCIAL NOMINEES PLC

Peachtree



OBJECTIVE

- Provide a concise and practical training on the basic features of Peachtree Accounting (Peachtree 2010)
- to help junior accountants, Admin & finance essential accounting tasks and starting recording and documentation of their own branches in a commercial environment.

1



TRAINING AGENDA (HALF-DAY)

1. Introduction and Overview (30 minutes)

Peachtree Accounting Training Manual

Jin-Ying Zhang



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