



# Polycom SoundPoint IP 550/560

## Quick User Guide



### Basic Phone Features Customizing Your Phone

Applies to phones running Polycom I.C.  
Software 5.9.1 or later


or


- Dial the number, and then press  or the **Speed** soft key.

Using the optional headset:

- With the headset connected, press , any assigned line key, or the **New Call** soft key.

or

- Dial the number, and then press .

During a call, you can alternate between modes by pressing  or  or picking up the handset.

### CALL HOLD AND RESUME

During a call, press  or the **Hold** soft key.

Press  again, the **Resume** soft key, or the line key to resume the call.

### LOCAL CONFERENCE CALLS<sup>1</sup>

To create a three-way local conference call:


1. Connect to the first party.
2. Press  or the **Conference** soft key to create a new call (the active call is placed on hold).
3. Place a call to the second party.
4. When the second party answers,

Press the **Blend** soft key to transfer the call without speaking to the second party.

Transfer can be cancelled during establishment by pressing the **Cancel** soft key. The original call is resumed.

### CALL FORWARDING<sup>2</sup>

To enable call forwarding:

1. Press the **Forward** soft key from the idle screen or press  and select **Features > Forward**.
2. Select a Forwarding Type: **Forward Always**, **Do Not Answer**, or **Do Not**

# Polycom 560 User Guide

**Lei Huang**

A red circular graphic with a gradient, appearing as a partial circle or a thick arc, located to the right of the author's name.

## **Polycom 560 User Guide:**

## Embracing the Track of Appearance: An Emotional Symphony within **Polycom 560 User Guide**

In some sort of taken by screens and the ceaseless chatter of quick communication, the melodic elegance and emotional symphony created by the prepared term frequently disappear into the backdrop, eclipsed by the persistent sound and distractions that permeate our lives. However, situated within the pages of **Polycom 560 User Guide** a wonderful fictional value brimming with natural feelings, lies an immersive symphony waiting to be embraced. Constructed by a wonderful musician of language, this captivating masterpiece conducts readers on a mental journey, well unraveling the concealed melodies and profound impact resonating within each cautiously crafted phrase. Within the depths with this moving examination, we shall explore the book is key harmonies, analyze their enthralling writing fashion, and surrender ourselves to the profound resonance that echoes in the depths of readers souls.

<https://crm.avenza.com/About/uploaded-files/Documents/Nesa%20Vision%20Nscm%201339%2013%20In%20Car%20Monitor.pdf>

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