





## Polycom® VVX® 500 **Business Media Phone** Quick Uner Guide

For phones running Polycom® UC Software 4.0.1 or later

Basic Prione Features. Customizing Your Phone

Applies to phones running SIP 3.0.2 or

For detailed information please consult. the Stur2Stor Phone and Features. Guide, available for view/download via the Star2Star Knowledge Base at:

titles itsupport star 2star com/

## Touch Screen

Tap to select and highlight screen items. To scroll touch the screen, and swipe your finger up, down, right, or left.

To see back to a previous screen has Back.

### Phone Views

Your phone has four main Views: Home Calls, Active Call, and Lines: View Ohe default).

Change Views:

For Home View press (6)

From Home View, press (6) to display either Lines. Calls or Active Call View.

To switch between Lines View and either Calls or Active Call View, swipe the screen.

### Home View

Home View displays icons you can tap to access phone functions.



Touch and field to deplay house stone. Touch and hold Off or swipe the screen to display more icons.

From Home Wew, top the phone Line to display your phone Lines and Favorites. (Contacts you may dist by tapping their named. To go back, top Close



### Lines Were

Lines View displays phone Lines. Favorites and soft keys.



If your phone is lide, you can

Tap the phone Line to access the Distant.

Swipe to switch between Lines View and the Browser (Fapplicable).

## Calls View

Calls View displays a list of all your. CARRY.



Carli-polor indicates call status: Durk prese: Active call:

Dark blive Incoming and hald calls. Bright green: Active call is highlighted. Borght blive Incoming or held call is happingstond.

Tap a call to highlight it. The soft keys apply to the highlighted call.

### Active Call View

If a phone Line has only one call and it is active, you may access Active Call Vistoria



## **Entering Data**

Use the onscreen keyboard or the dial. pad keys to enter information. To

Page 1 of 2

backspace, tap 400

To use the prepries keyboard, tao



To type with the dial pad keys, press a key repeatedly to view the character collions and slop to select. To type other characters, tap Encoding or Mode. When using the dist god keys, use the 1. ", 0, and 8 keys.

Cadbu

Only one call can be active at one time.

You may use the handset. speakerphone or headset for calls. During a call, you can change modes. by picking up the handset or by



Returning to your calls:

If you navigate away from your callst. too Calle to see Active Call or Calle View again.

Placing Calls:

Pick up the handset, in trees.



From Lines Wew: Tao the phone Line. enter the phone number and tag

From Home View: Tap New Call, enter the phone number and tap in the

Note: You may place calls quickly by tapping a recent call or Favorite, or tap a contact's phone number in the Contact Directory.

Answering calls:

or too Amount, sick up the

handset or press O

To answer a new call while on an active call top Answer. The current call will the besid.

Ending calls:

To end an active call, replace the

handset areas @ or @ or see Book Call.

# **Polycom 3phone User Guide**

Shawn M. Jackman, Matt Swartz, Marcus Burton, Thomas W. Head

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Google Workspace User Guide Balaji Iyer, Abhi Jeevaganambi, 2022-03-21 Explore the suite of apps that enhance productivity and promote efficient collaboration in your business Key Features Set up your own project in Google Workspace and improve your ability to interact with different services Understand how a combination of options can help businesses audit their data to be highly secure Deploy Google Workspace configure users and migrate data using Google Workspace Book Description Google Workspace has evolved from individual Google services to a suite of apps that improve productivity and promote efficient collaboration in an enterprise organization This book takes you through the evolution of Google Workspace features included in each Workspace edition and various core services such as Cloud Identity Gmail and Calendar You ll explore the functionality of each configuration which will help you make informed decisions for your organization Later chapters will show you how to implement security configurations that are available at different layers of Workspace and also how Workspace meets essential enterprise compliance needs You ll gain a high level overview of the core services available in Google Workspace including Google Apps Script AppSheet and Google Cloud Platform Finally you ll explore the different tools Google offers when you re adopting Google Cloud and migrating your data from legacy mail servers or on premises applications over to cloud servers By the end of this Google Workspace book you ll be able to successfully deploy Google Workspace configure users and migrate data thereby helping with cloud adoption What you will learn Manage and configure users in your organization's Workspace account Protect email messages from phishing attacks Explore how to restrict or allow certain Marketplace apps for your users Manage all endpoints connecting to Google Workspace Understand the differences between Marketplace apps and add ons that access Drive data Manage devices to keep your organization s data secure Migrate to Google Workspace from existing enterprise collaboration tools Who this book is for This book is for admins as well as home users business users and power users looking to improve their efficiency while using Google Workspace Basic knowledge of using Google Workspace services is assumed VOIP - A practical guide for the non-telephone engineer Joe Yeung, 2015-05-04 This is a practical guide for business and IT managers on implementing a Voice over IP telephone system The Illustrated Guide to Assistive Technology and Devices (EasyRead Large Bold Edition) Suzanne Robitaille, 2010 Asterisk: The Definitive Guide Russell Bryant, Leif Madsen, Jim Van Meggelen, 2013-05-10 Design a complete Voice over IP VoIP or traditional PBX system with Asterisk even if you have only basic telecommunications knowledge This bestselling guide makes it easy with a detailed roadmap that shows you how to install and configure this open source software whether you re upgrading your existing phone system or starting from scratch Ideal for Linux administrators developers and power users this updated edition shows you how to write a basic dialplan step by step and brings you up to speed on the features in Asterisk 11 the latest long term support release from Digium You ll guickly gain working knowledge to build a simple yet inclusive system Integrate Asterisk with analog VoIP and digital telephony systems

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applicable to psychological care including considerations of computer system video camera display screen microphone videoconferencing platform bandwidth and latency and room setup along with self care practices. The appendices provide readers with links to resources checklists and other documents to guide their practice Psychologists counselors and other mental health providers will find this user friendly research informed guide indispensable when implementing online treatment and teletherapy The Definitive Guide to HR Management Tools (Collection) Alison Davis, Jane Shannon, Wayne Cascio, John Boudreau, James C. Sesil, Ben Waber, Bashker D. Biswas, Steven Director, 2013-11-07 A brand new collection of high value HR techniques skills strategies and metrics now in a convenient e format at a great price HR management for a new generation 6 breakthrough eBooks help you help your people deliver more value on every metric that matters This unique 6 eBook package presents all the tools you need to tightly link HR strategy with business goals systematically optimize the value of all your HR investments and take your seat at the table where enterprise decisions are made In The Definitive Guide to HR Communication Engaging Employees in Benefits Pay and Performance Alison Davis and Jane Shannon help you improve the effectiveness of every HR message you deliver Learn how to treat employees as customers clarify their needs and motivations leverage the same strategies and tools your company uses to sell products and services package information for faster better decision making clearly explain benefits pay and policies improve recruiting orientation outplacement and much more In Investing in People Second Edition Wayne Cascio and John W Boudreau help you use metrics to improve HR decision making optimize organizational effectiveness and increase the value of strategic investments You ll master powerful solutions for integrating HR with enterprise strategy and budgeting and for gaining commitment from business leaders outside HR In Financial Analysis for HR Managers Dr Steven Director teaches the financial analysis skills you need to become a true strategic business partner and get boardroom and CFO buy in for your high priority initiatives Director covers everything HR pros need to formulate model and evaluate HR initiatives from a financial perspective He walks through crucial financial issues associated with strategic talent management offering cost benefit analyses of HR and strategic financial initiatives and even addressing issues related to total rewards programs In Applying Advanced Analytics to HR Management Decisions pioneering HR technology expert James C Sesil shows how to use advanced analytics and Big Data to optimize decisions about performance management strategy alignment collaboration workforce succession planning talent acquisition career development corporate learning and more You ll learn how to integrate business intelligence ERP Strategy Maps Talent Management Suites and advanced analytics and use them together to make far more robust choices In Compensation and Benefit Design world renowned compensation expert Bashker D Biswas helps you bring financial rigor to compensation and benefit program development He introduces a powerful Human Resource Life Cycle Model for considering compensation and benefit programs fully addresses issues related to acquisition general compensation equity compensation and pension accounting assesses the full financial impact of executive

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Communication Technology Update and Fundamentals August E. Grant, J Rion McKissick Professor of Journalism August E Grant, Jennifer H. Meadows, 2008-06-24 First Published in 2008 Routledge is an imprint of Taylor Francis an informa company **Cyberhound's Guide to Companies on the Internet** Gale Group, Wendy H. Mason, 1996-09 This guide contains reviews of more than 2000 corporate Web sites profiling top companies and those in the information industry including software and hardware developers and networking and telecommunications companies <u>Hybrid IP PBX</u>,

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