### CASAC Exam: Screening, Intake, Orientation, & Assessment Already Graded A+

I. Screening Definition - Answer Process where a client is determined apprpriate & eligible for admission to a particular program. The criteria are generally determined by the focus, target population & funding requirements of the counselor's program or agency. Criteria: age, sex, place of residence, legal status, verteran status, income level, and the referral source.

Eligibility Criteria are determined by the programs: - Answer Goals & Objectives.target population.funding requirements.

Eligibility Criteria related to client - Answer Age, Sex, Residence, Legal Status, veteran status, income level, referral source, physical condition, psychological functioning, outside support available, and previous treatment efforts.

Criteria related to the program may include: - Answer 1. Environment & philosophy of the program

- Whether the program is:
- a. detoxification unit
- b. inpatient
- c, residential
- d. outpatient
- II. Diagnostic Criteria Answer A. Counselor must utilize subjective criteria to determine:
- 1. Whether or not substance abuse is present
- 2. The client's level of dysfunction
- 3. Key issues and problem areas
- degrees of denial
- III. Establishing Rapport A. Answer A. Screening is the first step in establishing rapport with a potential client.
- 1. May be client's first attempt to seek help
- 2. an opportunity to provide needed emotional support and guidance

Establishing Rapport: Skills that help establish rapport: - Answer 1, warm tone of voice.

- encouraging prompts. ie. "tell me more about that."
- non-threatening questions
- appropriate self-disclosure; some small piece of personal info to encourage openness w/o shifting the focus away from the client.
- clarifying confusing info: asking clarifying and/or follow up questions to ensure the client's response is clear.

IV. Screening Information: Screening forms generally ask for; - Answer 1. patient data ( age,sex, residence, etc.)

- 2. referral source
- presenting problems

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#### **Table of Contents Sample Casac Exam For New York State**

- 1. Understanding the eBook Sample Casac Exam For New York State
  - The Rise of Digital Reading Sample Casac Exam For New York State
  - Advantages of eBooks Over Traditional Books
- 2. Identifying Sample Casac Exam For New York State
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Sample Casac Exam For New York State
  - User-Friendly Interface
- 4. Exploring eBook Recommendations from Sample Casac Exam For New York State
  - Personalized Recommendations
  - Sample Casac Exam For New York State User Reviews and Ratings
  - Sample Casac Exam For New York State and Bestseller Lists
- 5. Accessing Sample Casac Exam For New York State Free and Paid eBooks

- Sample Casac Exam For New York State Public Domain eBooks
- Sample Casac Exam For New York State eBook Subscription Services
- Sample Casac Exam For New York State Budget-Friendly Options
- 6. Navigating Sample Casac Exam For New York State eBook Formats
  - ∘ ePub, PDF, MOBI, and More
  - Sample Casac Exam For New York State Compatibility with Devices
  - Sample Casac Exam For New York State Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Sample Casac Exam For New York State
  - Highlighting and Note-Taking Sample Casac Exam For New York State
  - Interactive Elements Sample Casac Exam For New York State
- 8. Staying Engaged with Sample Casac Exam For New York State
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Sample Casac Exam For New York State
- 9. Balancing eBooks and Physical Books Sample Casac Exam For New York State
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Sample Casac Exam For New York State
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Sample Casac Exam For New York State
  - Setting Reading Goals Sample Casac Exam For New York State
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Sample Casac Exam For New York State
  - Fact-Checking eBook Content of Sample Casac Exam For New York State
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development

- Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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