



Standard 50-Sheet Automatic Reversing Document Feeder expands your capabilities on the Ricoh Aficio MP C2500/C3000.

Standard 100-Sheet Automatic Reversing Document Feeder boosts document throughput on the Ricoh Aficio MP C3500/C4500.



Standard Automatic Stackers Duplexing produces two-sided booklets, brochures, agendas, and more.



Standard dual front-loading, 500-Sheet Paper Trays and a 100-Sheet Stack Bypass provide 3-way, 1,100-sheet capacity on all models.



Ricoh Aficio MP C2500/C3000 & C3500/C4500 Series

Optional Hardware Accessories

Two Tray Paper Bank* for entire Series

Paper Capacity: 1,000 sheets (500 sheets x 2 trays)
Paper Size: 7.25" x 10.5" to 11" x 17"
Paper Weight: 16 – 57 lb. Bond/120 lb. Index (80 – 210 gsm)

Large Capacity Tray* for entire Series

Paper Capacity: 1,000 sheets (1,000 sheets x 2)
Paper Size: 8.5" x 11"
Paper Weight: 16 – 57 lb. Bond/120 lb. Index (80 – 210 gsm)

FAC30 Cabinet* for MP C2500/C3000

FAC30 Cabinet* for MP C3500/C4500

*Please note Cabinet found on a paper option must be selected

500-Sheet Finisher (SR30100)* for MP C2500/C3000 only

Paper Sizes: 5.5" x 8.5" to 11" x 17"
Paper Weights: 14 – 34 lb. Bond (52 – 128 gsm)
Stack Capacity: 500 sheets (8.5" x 11" or smaller)
250 sheets (8.5" x 14" or larger)
50 sheets (8.5" x 17")

Staple Capacity: 30 sheets (8.5" x 14" or larger)

Staple Positions: 1 stapler/2 positions; 2 staplers/1 position

1,000-Sheet Finisher (SR7000)* for entire Series

Paper Sizes: 5.5" x 8.5" to 12" x 18"
Paper Weights: Shift Tray: 17 – 48 lb. Bond/90 lb. Index (54 – 163 gsm); Proof Tray: 14 – 68 lb. Bond (52 – 250 gsm)
Stack Capacity: Proof Tray: 250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Shift Tray: 1,000 sheets (8.5" x 11" or smaller), 500 sheets (8.5" x 14" or larger)

Staple Capacity: 50 sheets (8.5" x 11")

Staple Paper Sizes: 30 sheets (8.5" x 14" or larger)

Staple Positions: 8.5" x 11" to 12" x 18"

1 stapler/2 positions; 2 staplers/2 positions

1,000-Sheet Booklet Finisher (SR30000)* for MP C2500/C3000 only

Paper Sizes: 5.5" x 8.5" to 11" x 17", 12" x 18"
Paper Weights: Upper Proof Tray: 14 – 38 lb. Bond (52 – 105 gsm); Lower Shift Tray: 14 – 68 lb. Bond (52 – 250 gsm)
Stack Capacity: Upper Proof Tray: 100 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Lower Shift Tray: 1,000 sheets (8.5" x 11" or smaller), 500 sheets (8.5" x 14" or larger)

Staple Capacity: 50 sheets (8.5" x 11")

Staple Paper Sizes: 30 sheets (8.5" x 14" or larger)

Staple Positions: 8.5" x 11" to 12" x 18"

1 stapler/2 positions; 2 staplers/2 positions

*250-Sheet Punch Unit Option available for Booklet Finisher

2,000-Sheet Booklet Finisher (SR30000)* for MP C3500/C4500 only

Paper Sizes: 5.5" x 8.5" to 11" x 17", 12" x 18"
Paper Weights: Proof Tray: 14 – 43 lb. Bond/90 lb. Index (52 – 163 gsm); Shift Tray: 14 – 68 lb. Bond (52 – 250 gsm)
Stack Capacity: Proof Tray: 250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Shift Tray: 2,000 sheets (8.5" x 11" or smaller), 1,000 sheets (8.5" x 14" or larger)

Staple Capacity: 50 sheets (8.5" x 11")

Staple Paper Sizes: 30 sheets (8.5" x 14" or larger)

Staple Positions: 8.5" x 11" to 12" x 18"

1 stapler/2 positions; 2 staplers/2 positions

*250-Sheet Punch Unit Option available for Booklet Finisher

1,000-Sheet Finisher (SR30000)* for MP C3500/C4500 only

Paper Sizes: 5.5" x 8.5" to 11" x 17", 12" x 18"
Paper Weights: Proof Tray: 14 – 43 lb. Bond/90 lb. Index (52 – 163 gsm); Shift Tray: 14 – 68 lb. Bond (52 – 250 gsm)
Stack Capacity: Proof Tray: 250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Shift Tray: 1,000 sheets (8.5" x 11" or smaller), 500 sheets (8.5" x 14" or larger)

Staple Capacity: 50 sheets (8.5" x 11")

Staple Paper Sizes: 30 sheets (8.5" x 14" or larger)

Staple Positions: 8.5" x 11" to 12" x 18"

1 stapler/2 positions; 2 staplers/2 positions

*250-Sheet Punch Unit Option available for 1,000-Sheet Finisher

Inner 1 Bin Tray for MP C2500/C3000 only

Paper Size: 5.5" x 8.5" to 11" x 17"
Bin Capacity: 125 sheets
Paper Weights: 16 – 48 lb. Bond/90 lb. Index (80 – 160 gsm)

Inner 1 Bin Tray for MP C3500/C4500 only

Paper Size: 5.5" x 8.5" to 11" x 17"
Bin Capacity: 125 sheets
Paper Weights: 16 – 48 lb. Bond/90 lb. Index (80 – 160 gsm)

Internal Shift Sort Tray* for MP C2500/C3000 only

Paper Size: 5.5" x 8.5" to 12" x 17"
Paper Capacity: 250 sheets (8.5" x 11" or smaller), 125 sheets (8.5" x 14" or larger)

Paper Weights: 16 – 48 lb. Bond/140 lb. Index (52 – 253 gsm)

*Internal Shift Sort Tray cannot be installed with a Finisher

Ricoh Aficio Mp C3500 User Manual

Jin-Ying Zhang



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