

2012 Management Review Report

DNR Internal Audits:

DNR Work Instruction 1.2 specifies that internal audits be conducted annually. The Forest Management Units (FMUs) selected for internal audit in 2011 were Crystal Falls, Newberry, and Traverse City.

Based upon audit results, DNR internal auditors identified two "statewide" non-conformances (see page 15 and Appendix A, page 25) that require attention during the 2012 Management Review.

Non-conformance reports from the 2010 internal audits that have not been closed out are listed in Appendix B. Recommendations in regard to these NCRs are noted.

Implementing Program Improvements:

1. Whenever possible, immediate changes will be made to remedy identified non-conformances.
2. The Forest Certification Team (FCT) will be responsible for ongoing management review of implementation and for recommending actions necessary to improve sustainable management of forest resources.
3. Division Management Teams will review decisions.
4. The Statewide Council (SWC) will review and approve management review decisions that identify changes and improvements necessary at all Department levels to continually improve conformance with work instructions and standards.
5. Division Chiefs will ensure changes and improvements approved by the Statewide Council are implemented via written communication to employees.

Recommended timeline for review of Management Review Report (MRR) and proposed Work Instruction (WI) revisions:

- a) The FRD and WLD Field Coordinators agree on a draft Management Review Report which will be forwarded to the FRD, WLD, FSHD, LED, and RD Management Teams by February 15, 2012.
- b) Management Team comments on MRR due April 1, 2012 to Penney Melchoir who will review with the FCT Executive Committee.

Sample Of A Management Report

Padhraic Smyth



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