

# LETTER INTRODUCING YOURSELF TO STAFF

Dear [Supervisor's Name],

I trust this letter finds you well. I am writing to discuss a matter that is of great importance to me and, I believe, to my continued contribution to [Your Company's Name]. I have thoroughly enjoyed my time here and take pride in the work we've accomplished together.

Over the past [time period], I have dedicated myself to [specific achievements and responsibilities]. I am grateful for the opportunities provided and the support from the team. However, considering my commitment and the evolving responsibilities, I am seeking a salary adjustment.

Market trends and the increased scope of my role lead me to believe that an adjustment would be a fair reflection of my contributions. I have conducted research, and the industry standard for my position is [provide relevant data]. Therefore, I kindly request a salary increase to align with these benchmarks.

I am open to discussing this matter further and would appreciate the opportunity to meet at your earliest convenience. I believe that this adjustment will not only recognize my dedication but also motivate me to contribute more effectively to the success of [Your Company's Name].

Thank you for your time and consideration. I look forward to discussing this matter further.

Sincerely,  
[Your Full Name]

# Sample Letter Introducing Yourself To Employees

**Rebecca Branstetter**



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Rebecca Branstetter, 2012-05-01 A practical and accessible guide for helping school psychologists meet their everyday challenges In this newest addition to the Jossey Bass *Survival Guide* series popular blogger Rebecca Branstetter offers help for school psychologists who must often travel to multiple school sites deal with students with severe disabilities meet with concerned parents and manage school crises The book is filled with practical advice proven strategies and useful tools complete with reproducible forms letters and checklists for busy professionals Filled with the tools strategies and ideas for school psychologists who must deal with the myriad challenges of working with a diverse group of students often in

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*Changing Your Career* United States. Department of the Army,1957

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- *E-Book* Betty Ladley Finkbeiner, Charles Allan Finkbeiner, Leslie Koberna, 2025-10-20 Gain the skills needed to successfully manage a modern dental practice Practice Management for the Dental Team Tenth Edition is a comprehensive one stop resource that presents practical information on everything from managing patients to running the business This unique text covers a wide range of dental office skills which are mapped to the Dental Assisting National Board DANB test blueprint including technology communications appointment setting dental charting business office procedures financial arrangements and more New to this edition are workbook exercises at the end of the text that allow you to learn the material and then practice it with review questions and practical exercises In addition this is the only product on the market that includes Eaglesoft screen shots and practice management software for a fully realistic office experience NEW Workbook exercises at the end of the textbook make this a 2 for 1 product that allows you to learn the material and then practice it with review questions and practical exercises including Eaglesoft activities Updated illustrations and photos provide examples of the latest office equipment and tools Comprehensive coverage addresses all aspects of the business of managing a dental practice with an emphasis on the role of each member of the dental team Complete learning package features Patterson Eaglesoft screen shots Q A exercises and practice management software Abundant practice opportunities including chapter review questions and Evolve practice quizzes help you prepare for board exams and the clinical setting Workbook section includes an abundance of opportunities for content application from assessment questions to case scenarios with more in depth focus on concept knowledge application Art program includes modern illustrations and photographs of today s office environment tools and equipment New Updated content throughout including but not limited to abdominal compartment syndrome halitosis hyperadrenocorticism hypoadrenocorticism diabetes mellitus drug formulary cachexia and sarcopenia NEW Quality artwork throughout to correspond to new and revised content as well as replacement photos illustrations demonstrating modern techniques and equipment NEW Updated client handouts client consent forms and videos online available with new print purchase



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