

21	Incorrect	Add Developer Tab	General Commands and Properties	Advanced	00-04-02
22	Incorrect	Create Macro	Application Tools	Advanced	00-04-29
23	Correct	Insert Page Numbers	Insert Tools	Intermediate	00-05-01
24	Correct	Undo	General Commands and Properties	Basic	00-00-00
25	Correct	Spell Check	Review Options	Basic	00-00-20
26	Correct	Font	General Commands and Properties	Basic	00-00-20
27	Correct	Tracking Changes	Review Options	Basic	00-00-24
28	Incorrect	Insert a Comment	Review Options	Advanced	00-03-04
29	Correct	Reversing Font	Review Options	Basic	00-00-20
30	Incorrect	Mail Merge	Application Tools	Advanced	00-03-31

Question Level Statistics

	Number of Questions	Number Correct	Total Percentage
Basic	20	17	85%
Intermediate	0	0	0%
Advanced	0	1	20%
Total	20	18	73%

Question Type Statistics

	Number of Questions	Number Correct	Total Percentage
Application Tools	2	0	0%
Formatting and Editing	11	10	91%
General Commands and Properties	4	3	75%
Insert Tools	0	0	0%
Page Layout	3	3	100%
Review Options	4	3	75%
Total	20	16	73%

Test Description

Microsoft Word 2010 aims at evaluating the skill level of the test taker in navigating through Microsoft Word 2010 as

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