



Rutgers Editorial Style Guide

Quick Guide

This quick reference sheet addresses common questions about editorial style at Rutgers. It complements the complete Rutgers Editorial Style Guide, which lists school names, preferred style, grammar, word usage, etc. Find it at communications.rutgers.edu/styleguide.

- Rutgers, The State University of New Jersey, originated as Queen's College in 1766.
Note: Cap "The" and insert commas after "Rutgers" and "Jersey"; use apostrophe in Queen's.
- The appropriate Rutgers name should appear on all official Rutgers communications.
 - Rutgers, The State University of New Jersey
 - Rutgers University–New Brunswick
 - Rutgers Biomedical and Health Sciences
 - Rutgers University–Newark
- Use an en dash in ranges: pages 2–16, 1983–2019; close up spaces before and after en dash.
- Use first entry for a word spelling in the dictionary. (Sometimes a variation is listed second.)
- When using headline style, cap all words except conjunctions and prepositions.
- Generally, close up words that have a prefix (email, postgraduate, coauthor).
- Avoid abbreviations, acronyms, and initialisms.

Rutgers Editorial Style Guide

Raffaella Di Napoli



Rutgers Editorial Style Guide:

This book delves into Rutgers Editorial Style Guide. Rutgers Editorial Style Guide is a crucial topic that must be grasped by everyone, from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Rutgers Editorial Style Guide, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:
 - Chapter 1: Introduction to Rutgers Editorial Style Guide
 - Chapter 2: Essential Elements of Rutgers Editorial Style Guide
 - Chapter 3: Rutgers Editorial Style Guide in Everyday Life
 - Chapter 4: Rutgers Editorial Style Guide in Specific Contexts
 - Chapter 5: Conclusion
 2. In chapter 1, this book will provide an overview of Rutgers Editorial Style Guide. The first chapter will explore what Rutgers Editorial Style Guide is, why Rutgers Editorial Style Guide is vital, and how to effectively learn about Rutgers Editorial Style Guide.
 3. In chapter 2, this book will delve into the foundational concepts of Rutgers Editorial Style Guide. The second chapter will elucidate the essential principles that must be understood to grasp Rutgers Editorial Style Guide in its entirety.
 4. In chapter 3, this book will examine the practical applications of Rutgers Editorial Style Guide in daily life. The third chapter will showcase real-world examples of how Rutgers Editorial Style Guide can be effectively utilized in everyday scenarios.
 5. In chapter 4, the author will scrutinize the relevance of Rutgers Editorial Style Guide in specific contexts. This chapter will explore how Rutgers Editorial Style Guide is applied in specialized fields, such as education, business, and technology.
 6. In chapter 5, this book will draw a conclusion about Rutgers Editorial Style Guide. The final chapter will summarize the key points that have been discussed throughout the book.
- The book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Rutgers Editorial Style Guide.

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Rutgers Editorial Style Guide Introduction

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