Chapter 1 Receiving and Verifying Medication Orders Medication Order (Retail)

- + Usually includes pre-printed information.
- + Written information MUST BE IN INK
- + Information requirements on Prescription
 - Patient's full name
 - Date of issue
 - Prescriptions are valid for 1 year since date of issue
 - Schedule II drugs prescriptions are valid for 6 months or less
 - Schedule II drugs must be filled within 3 days of prescribing
 - Name and Title of prescriber
 - Acceptable Prescribers: MD, DO, OD, DDS, DVM, PA, Nurse Practitioner.
 - DEA number (for controlled substances)
 - Name of Drug prescribed
 - Strength (usually in mg or ml) and dosage form
 - Quantity of drug being dispensed
 - Instructions for Dosage (SIG) (Study Symbols, Abbreviations, and Shorthand on website)
 - (Optional) Instructions for labeling
 - Signature of prescriber in INK (NO STAMPS)
 - Authorization for generic substitute or Dispense as Written (DAW)
 - Refill information
 - (Rare) Preparation Instructions
 - SCHEDULE II Drug patient information requirements:
 - Address and Phone #
 - Age/DOB
 - Allergies and concurrent meds
 - Insurance coverage (self-pay/copay/etc..)
- + Verification of DEA number:
 - A/B/C/D/Etc assigned to MD,DO,DDS,OD
 - M assigned to midlevel practitioners (PA, Nurse Practitioner)
 - Tassigned to trainee
 - The second letter is the first letter of the prescriber's last name.
 - (sum of odd-numbered digits) + 2(sum of even-numbered digits) = (last number should match the 7th number of DEA number)
- + Refill Requests
 - Drugs other than schedule II drugs can be refilled over the phone
 - Schedule III-IV have specific refill spacings
 - Schedule II drugs don't allow refills.
- + Prescriptions for Schedule II drugs
 - Triplicate forms (DEA, Prescriber, Pharmacy) (STUDY FORMS ON WEBSITE)
 - Prescription may not have errors or write overs
- + DON'TS
 - No refill authorizations without prescription

Pharmacy Technician National Exam Study Guide

L Darling-Hammond

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Table of Contents Pharmacy Technician National Exam Study Guide

- 1. Understanding the eBook Pharmacy Technician National Exam Study Guide
 - The Rise of Digital Reading Pharmacy Technician National Exam Study Guide
 - Advantages of eBooks Over Traditional Books
- 2. Identifying Pharmacy Technician National Exam Study Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Pharmacy Technician National Exam Study Guide
 - User-Friendly Interface
- 4. Exploring eBook Recommendations from Pharmacy Technician National Exam Study Guide
 - Personalized Recommendations
 - Pharmacy Technician National Exam Study Guide User Reviews and Ratings
 - Pharmacy Technician National Exam Study Guide and Bestseller Lists

- 5. Accessing Pharmacy Technician National Exam Study Guide Free and Paid eBooks
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 - Pharmacy Technician National Exam Study Guide Budget-Friendly Options
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 - Pharmacy Technician National Exam Study Guide Enhanced eBook Features
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 - Highlighting and Note-Taking Pharmacy Technician National Exam Study Guide
 - Interactive Elements Pharmacy Technician National Exam Study Guide
- 8. Staying Engaged with Pharmacy Technician National Exam Study Guide
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Pharmacy Technician National Exam Study Guide
- 9. Balancing eBooks and Physical Books Pharmacy Technician National Exam Study Guide
 - Benefits of a Digital Library
 - o Creating a Diverse Reading Collection Pharmacy Technician National Exam Study Guide
- 10. Overcoming Reading Challenges
 - $\circ\,$ Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Pharmacy Technician National Exam Study Guide
 - Setting Reading Goals Pharmacy Technician National Exam Study Guide
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Pharmacy Technician National Exam Study Guide
 - Fact-Checking eBook Content of Pharmacy Technician National Exam Study Guide
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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