



Polycom® SoundStation Duo™ Conference Phone

Quick User Guide

About Your Phone
Using Your Phone
Basic Phone Features
Customizing Your Phone

For detailed information, see the User Guide for the Polycom SoundStation Duo Conference Phone, available from the [SoundStation Duo Support Web page](#).

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ABOUT YOUR PHONE

Overview

Your Polycom SoundStation Duo conference phone is a dual-mode conference phone. This means it can operate in the following modes:

- **PSTN mode**—In this mode, the phone is connected to a standard (analog) phone jack so calls can be made using the Public Switched Telephone Network (PSTN).
- **SIP mode**—In this mode, the phone is connected to a Session Initiation Protocol (SIP) server so calls can be made over Internet Protocol (IP) networks. In SIP mode, phones can use advanced features such as messaging, forwarding, and transferring.

Your phone may be set up to operate in either mode. If your phone is connected to both an analog phone jack and the network, your phone may be able to switch between modes.

The mode your phone operates in determines which features are available on your phone.

Note:

Certain phone features are set up by your system administrator or determined by your phone environment. As a result, some features may not be available or may operate differently on your phone. Unless otherwise noted, this guide contains generic information for using your phone in either SIP or PSTN mode. For specific information on using your phone in each mode, see the User Guide.

Keypad



- 1 Press one of these keys to access a soft key on the screen.
- 2 Press the **Call** key to place and answer calls.
- 3 Press the **Conference** key to set up a conference with you, the person you are talking with, and another party.
- 4 Press the **Redial** key to automatically dial the last call you placed.
- 5 Press the **Display** keys to enter information.
- 6 Press the **Mute** key so no one can hear you, but you can hear everyone else.
- 7 Press the **Volume Up or Down** key to raise or lower the volume of the ring or speakerphone.
- 8 Press the **Arrow** keys to scroll through lists and fields.
- 9 Press the **Select** key to select and enable/disable items.
- 10 Press the **Menu** key to view the Main Menu.

Phone Icons

A Phone or Line icon displays on the top-left of the phone screen to indicate line or call status, as shown next.



The Phone or Line icon may display one of the following icons:

	Active call that uses Polycom® HD Voice™ technology
	Active call that does not use Polycom HD Voice
	Conference call taking place
	Dialing in progress
	Do Not Disturb enabled (SIP mode only)
	Forwarding enabled (SIP mode only)
	Held call
	Held call on a shared line (SIP mode only)
	Messages waiting (SIP mode only)
	Registered line (SIP mode) or Connected line (PSTN mode)
	Registered shared line (SIP mode only)
	Phone is ringing
	Unregistered line (SIP mode) or Unconnected line (PSTN mode)

Polycom Soundstation 2 User Manual

TD Snyder



Polycom Soundstation 2 User Manual:

Complete Office Handbook Susan Jaderstrom, Leonard B. Kruk, Joanne Miller, Susan W. Fenner, 2002 The definitive reference for today's electronic office Official Gazette of the United States Patent and Trademark Office ,2003

Statement of Disbursements of the House ,2006 *Statement of Disbursements of the House* United States. Congress. House, 1996 Covers receipts and expenditures of appropriations and other funds *108-2: Statement of Disbursements of The House, Etc., House Document No. 108-179, January 1, 2004 to March 31, 2004, Part 2 of 2, (*Star Print).* ,2004 *The Advertising Red Books* ,2010 □□□□□ WOW!SCREEN, 2012-11-01 NO 527 NOVEMBER 2012 COVER STORY 38 PI 3D HOT TOPIC 48 2500 SPECIAL REPORT 60 007 007 2012 007 50 50 23 6 007 M Q 007 MOVIE FEATURE 54 007 007 88 92 98 100 104 2 106 108 3D 3D 110 112 120 122 R2B BEHIND THE SCENES 74 136 2012 COLUMN 134 2012 160 162 PORTRAITS 22 4 14 34 36 124 2012 128 2012 152 154 MOD 155 DVD 164 Standard and Poor's MidCap 400 Guide 2001 Standard & Poor's, 2000-12 What do individual investors money managers analysts brokers and financial writers and editors have in common All turn to Standard Poor's a division of the McGraw Hill Companies for securities information that is second to none S P's Guides totally updated for 2002 deliver the same data and analyses used by today's top investment professionals Each book puts these unique features at the reader's fingertips Vital data on earnings dividends and share prices Key income and balance sheet statistics Exclusive S P buy sell or hold recommendations for each stock Exclusive S P outlook for every stock's price Computer generated screens showing superior stock picks in different categories Company addresses and numbers and names of top officers Key information on America's medium size fast growing companies **Handbook of NASDAQ Stocks** ,2000 *Journal of Rehabilitation Research & Development* ,2007 Mergent's Handbook of Nasdaq Stocks Summer 2004 Mergent, Inc., 2004-07-29 Mergent's Handbook of NASDAQ Stocks offers you quick and easy access to key financial statistics on companies listed on the NASDAQ Stock Exchange This handbook updated quarterly presents market data performance ratios stock prices and dividend information of recent quarterly results as well as future prospects in succinct one page profiles Filled with the latest available facts and figures Mergent's Handbook of NASDAQ Stocks helps you make the most informed investment decisions Each full page company profile includes Business Summary highlights products markets and business line Summary of recent developments including latest quarterly earnings reports Stock performance chart Ten years of income statement and balance sheet data if available Key performance ratios Officers address phone and fax numbers Web sites transfer agents auditor investor contact and legal counsel and more Plus features that includes Company stock selling below book value Price score leaders Rankings by selected investment criteria Stocks with high and low price earnings multiples Low price stocks A Century of Providing Trusted Information For over a century Mergent has been the preferred source for global business and financial information by providing comprehensive data to savvy investors both novice and professional Mergent's business research tools offer a convenient way to quickly identify

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