

# AGENCY NAME / LOGO

## Policy & Procedure

|                    |                      |                       |  |                 |               |
|--------------------|----------------------|-----------------------|--|-----------------|---------------|
| <b>Affiliate</b>   | <i>Name</i>          | <b>Last Reviewed:</b> |  | <b>Policy #</b> |               |
| <b>Department:</b> | <i>Clinical</i>      | <b>Last Revised:</b>  |  | <b>Page</b>     | <b>1 of 5</b> |
| <b>Title:</b>      | <i>Home Care Bag</i> | <b>Effective:</b>     |  |                 |               |

|                          |  |
|--------------------------|--|
| <b>Policy Statement:</b> | <p><i>Agency Name</i> shall provide each professional field staff employee with a home care bag, which will be stocked as required for the specified discipline. The Home Care Bag will provide the basic equipment and supplies necessary to perform a standard home visit, and a method for transporting of such equipment. The home care bag shall be used to prevent the potential spread of infection between and among staff and patients.</p>   |
| <b>Procedure:</b>        | <ol style="list-style-type: none"> <li>Each field staff employee will carry the Home Care Bag into the patient's home on every visit unless one or more of the following conditions exists: <ul style="list-style-type: none"> <li>Poor hygiene and unsanitary conditions have been identified within the patient's home.</li> <li>Extensive insect or rodent infestation exists within the patient's home.</li> <li>The patient refuses or makes a request that the bag not be brought into the home.</li> <li>The patient suffers from a condition in which presence of the home care bag interferes with therapeutic interaction between patient and staff (i.e. mental illness).</li> <li>There is a resistant organism which requires that equipment be designated for single patient use only. (See policy on Resistant Organisms)</li> </ul> </li> <li>If the Home Care Bag cannot be brought into the patient's home due to one of the above conditions the staff member making the home visit shall carry all essential items for the visit into the home in a non permeable, disposable bag.</li> <li>In cases where equipment must be dedicated for individual patient use only, (i.e. presence of resistant organisms) a temporary bag of disposable items will remain in the patient's home for staff use at each visit. This temporary bag will contain items necessary to make a standard visit such as, but not limited to: <ul style="list-style-type: none"> <li>Disposable Blood pressure cuff</li> <li>Disposable stethoscope</li> <li>Gloves</li> <li>Apron</li> <li>CPR mask</li> </ul> </li> <li>Handwashing supplies shall be kept in the outermost pocket of the Home Care Bag for easy accessibility. Hands must be washed prior to entering the bag to</li> </ol> |

|                  |                  |             |              |             |
|------------------|------------------|-------------|--------------|-------------|
| <b>Approvals</b> | <i>Signature</i> | <i>Name</i> | <i>Title</i> | <i>Date</i> |
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## **Table of Contents Policy And Procedure Template Word**

1. Understanding the eBook Policy And Procedure Template Word
  - The Rise of Digital Reading Policy And Procedure Template Word
  - Advantages of eBooks Over Traditional Books
2. Identifying Policy And Procedure Template Word
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Policy And Procedure Template Word
  - User-Friendly Interface
4. Exploring eBook Recommendations from Policy And Procedure Template Word
  - Personalized Recommendations
  - Policy And Procedure Template Word User Reviews and Ratings
  - Policy And Procedure Template Word and Bestseller Lists
5. Accessing Policy And Procedure Template Word Free and Paid eBooks
  - Policy And Procedure Template Word Public Domain eBooks
  - Policy And Procedure Template Word eBook Subscription Services
  - Policy And Procedure Template Word Budget-Friendly Options

6. Navigating Policy And Procedure Template Word eBook Formats
  - ePub, PDF, MOBI, and More
  - Policy And Procedure Template Word Compatibility with Devices
  - Policy And Procedure Template Word Enhanced eBook Features
7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Policy And Procedure Template Word
  - Highlighting and Note-Taking Policy And Procedure Template Word
  - Interactive Elements Policy And Procedure Template Word
8. Staying Engaged with Policy And Procedure Template Word
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Policy And Procedure Template Word
9. Balancing eBooks and Physical Books Policy And Procedure Template Word
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Policy And Procedure Template Word
10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
11. Cultivating a Reading Routine Policy And Procedure Template Word
  - Setting Reading Goals Policy And Procedure Template Word
  - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Policy And Procedure Template Word
  - Fact-Checking eBook Content of Policy And Procedure Template Word
  - Distinguishing Credible Sources
13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
14. Embracing eBook Trends
  - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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