



Polycom IP-321/331/335 VoIP Phone - Quick Start Guide



Soft Keys

- The three buttons immediately below the LCD display are called "soft keys"
- Each soft key will perform the action that is described immediately above it on the display.
- The behavior of soft keys is context sensitive -- the action associated with each soft key will change depending on the phone's current state.

To Place A Call

- Dial the internal extension or external number you want to reach
- Pick up the receiver or press the speakerphone button to start the call

Vicemail Access

- To access voicemail messages, press the "Messages" key to the right of the keypad. If no "messages" key is installed, dial *98
- Depending on your system configuration, you may or may not be asked for your voicemail passcode.

Last Number Redial

- Lift the receiver or press the speakerphone or headset button.
- Press the "Dial" button twice.

Call Hold

- To place a call on hold, press the "Hold" soft key.
- Press "Hold" again to resume the call.

Call Transfer

- To transfer a call, press the "Trans" soft key.

- For attended transfer, dial the destination number and then press "Dial." When the destination answers the call, announce the caller, and press "Trans" again to complete the transfer.
- For blind transfer, press the "Blind" soft key and enter the destination number. Pressing "Dial" will disconnect you and connect the remote party to the destination.

Ad-Hoc Conference / 3 Way Calling

- Place a call
- To add another party to the call, press the "Conf" soft key.
- Enter the destination number or extension and press "Dial"
- Once the destination extension is answered, press the "Conf" soft key again.
- All parties will now joined in a 3 way call.

Do Not Disturb

- Press "Menu" then select "Features" and then "Do Not disturb" to enable "Do Not Disturb Mode"
- To resume normal operation, select "Do Not Disturb" again. The phone will now receive calls normally.

Call Forwarding

- To enable call forwarding, press "Menu" then select "Features" and then "Forward"
- Next select the type of forwarding to enable and select a destination.
- The phone display will indicate when call forwarding is enabled.

Ringer and Handset Volume

- To change the ringer volume, press the "-" or "+" buttons at the bottom of the keypad while not on a call.
- During an active call, these buttons will change the volume of the handset, speakerphone or headset, whichever is active.

Directories

- Pressing "Menu," then "Features" and then "Directories" will allow you to browse the phone's contact list or call lists.
- The call lists will show missed, placed, and received calls.



Polycom 33quick Start Guide

Jessica J Manson



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Mastering Skype for Business 2015 Keith Hanna, 2016-04-04 Authoritative hands on guidance for Skype Business administrators Mastering Skype for Business 2015 gives administrators the comprehensive coverage they need to effectively utilize Skype for Business Fully up to date for the 2015 release this guide walks you through industry best practices for planning design configuration deployment and management with clear instruction and plenty of hands on exercises Case studies illustrate the real world benefits of Unified Communication and provide expert experiences working with Skype for Business From server roles infrastructure topology and security to telephony cloud deployment and troubleshooting this guide provides the answers you need and the insight that will make your job easier Sample automation scripts help streamline your workflow and full detailed coverage helps you exploit every capability Skype for Business has to offer Skype for Business enables more robust video conferencing and integrates with Office Exchange and SharePoint for better on premises and cloud operations Organizations are turning to Skype for Business as a viable PBX replacement and admins need to be up to speed and ready to go This book provides the clear explicit instructions you need to Design configure and manage IM voice mail PBX and VoIP Connect to Exchange and deploy Skype for Business in the cloud Manage UC clients and devices remote access federation and public IM Automate management tasks and implement cross team backup and restore The 2015 version is the first Skype to take advantage of the Windows 10 touch first capabilities to provide fast natural hands on control of communications and users are eager to run VoIP HD video conferencing collaboration instant messaging and other UC features on their mobile devices Mastering Skype for Business 2015 helps you get Skype for Business up and running quickly with hands on guidance and expert insight

Packet Guide to Voice over IP Bruce Hartpence, 2013-02-26 Go under the hood of an operating Voice over IP network and build your knowledge of the protocols and architectures used by this Internet telephony technology With this concise guide you ll learn about services involved in VoIP and get a first hand view of network data packets from the time the phones boot through calls and subsequent connection teardown With packet captures available on the companion website this book is ideal whether you re an instructor student or professional looking to boost your skill set Each chapter includes a set of review questions as well as practical hands on lab exercises Learn the requirements for deploying packetized voice and video Understand traditional telephony concepts including local loop tip and ring and T carriers Explore the Session Initiation Protocol SIP VoIP s primary signaling protocol Learn the operations and fields for VoIP s standardized RTP and RTCP transport protocols Delve into voice and video codecs for converting analog data to digital format for transmission Get familiar with Communications Systems H 323 SIP s widely used predecessor Examine the Skinny Client Control Protocol used in Cisco VoIP phones in networks around the world

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In an electronic digital era where connections and knowledge reign supreme, the enchanting power of language has become more apparent than ever. Its ability to stir emotions, provoke thought, and instigate transformation is truly remarkable. This extraordinary book, aptly titled "**Polycom 33quick Start Guide**," published by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound effect on our existence. Throughout this critique, we will delve into the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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