# **Employee Counseling Form**

		nformation	
Jen Doe	Call centre operator	Multi Banks inc.	Alice Strong
Incident Date/Time	Date of Counseling	Names of Others Present at	
11.02.2022	11.04.2022		ee relations counselor
	Counselin	g Information	
Reason for Counseling			
☑ Tardiness or Absences	Behaviour Behaviour	r	Inappropriate Conduct
☐ Job Performance	Safety Vio	olation	☐ Violence
☐ Failed to Report to Wo	ork Other:		
her station as well a	t to work at 9.30am, means their own, and an urger has been a recurring proon.	nt phone call was miss	ed as a result. Her
Jen has already tak missed an urgent ca We will assess Jen's	en the initiative and apolo all as a result of trying to o s progress with arriving a	cover her shift. t work on time for the r	
missed an urgent ca We will assess Jen's evaluate whether fu Employee Statement I had thought being see how others wer	en the initiative and apolo all as a result of trying to o s progress with arriving a rither corrective action is a a bit late wouldn't cause be impacted.	cover her shift.  It work on time for the required.  any bad effects for the	next two weeks and company, but I can no
Jen has already tak missed an urgent can be will assess Jen's evaluate whether further further statement. I had thought being see how others were further action needing.	en the initiative and apolo all as a result of trying to o s progress with arriving a rither corrective action is a a bit late wouldn't cause be impacted.	t work on time for the required.  any bad effects for the eon-time for my shifts	next two weeks and company, but I can now in future without any
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Jen has already tak missed an urgent can be will assess Jen's evaluate whether further further Statement I had thought being see how others were further action needing.	en the initiative and apolo all as a result of trying to o s progress with arriving a rither corrective action is a a bit late wouldn't cause be impacted.	t work on time for the required.  any bad effects for the eon-time for my shifts	next two weeks and company, but I can no in future without any

# **Sample Template Employee Counseling**

**Roman Wölfel** 

**Sample Template Employee Counseling:** 

#### Decoding **Sample Template Employee Counseling**: Revealing the Captivating Potential of Verbal Expression

In an era characterized by interconnectedness and an insatiable thirst for knowledge, the captivating potential of verbal expression has emerged as a formidable force. Its power to evoke sentiments, stimulate introspection, and incite profound transformations is genuinely awe-inspiring. Within the pages of "**Sample Template Employee Counseling**," a mesmerizing literary creation penned by a celebrated wordsmith, readers attempt an enlightening odyssey, unraveling the intricate significance of language and its enduring affect our lives. In this appraisal, we shall explore the book is central themes, evaluate its distinctive writing style, and gauge its pervasive influence on the hearts and minds of its readership.

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