



# Grammar Skills

Developed By J. M. Liden, Ph.D.

Name (Please Print)			SCORE
Last			
First			
Name (Please Print)			Score

Below are 20 questions that measure how rapidly and accurately you can recognize errors in word usage, spelling, punctuation and capitalization. The aim is place a checkmark in front of the most appropriate response. A sample question similar to those found in the test is presented in the right.

You will have 5 minutes to answer as many questions as you can.

## Sample Question:

- ☐ He looks, was very friendly.  
☒ He looks was very friendly.  
☐ He looks were very friendly.  
☐ He looks, were very friendly.

**STOP. DO NOT BEGIN UNTIL YOU ARE INSTRUCTED TO DO SO.**

- ☐ How often are the reports revised?  
☐ How often, are the reports revised?  
☐ How often are their reports revised?  
☐ How often, are their reports revised?
- ☐ Chris project won the award.  
☐ Chris project won the award.  
☐ Chris's project won the award.  
☐ Chriss's project won the award.
- ☐ Regardless of the outcome, he should go.  
☐ Regardless of the outcome he should go.  
☐ Regardless of the outcome, he should go.  
☐ Regardless of the outcome he should go.
- ☐ There are two options (i.e. yes or no).  
☐ There are two options (i.e. yes or no).  
☐ There are two options (i.e., yes or no).  
☐ There are two options (i.e., yes or no).
- ☐ Those coworkers are best friends.  
☐ Those coworkers is best friends.  
☐ Them coworkers are best friends.  
☐ Them coworkers is best friends.
- ☐ Their goals was not met.  
☐ Theirs goals were not met.  
☐ They're goals were not met.  
☐ Their goals were not met.
- ☐ The box, as well as its contents, were checked in.  
☐ The box as well as its contents were checked in.  
☐ The box, as well as its contents, was checked in.  
☐ The box as well as its contents was checked in.
- ☐ The manager's hard work contributed to its success.  
☐ The manager's hard work contributed to its success.  
☐ The managers hard work contributed to its success.  
☐ The managers hard work contributed to its success.
- ☐ If you have this analysts, please give them to Joe.  
☐ If you have that analysts, please give them to Joe.  
☐ If you have those analysts, please give them to Joe.  
☐ If you have them analysts, please give them to Joe.
- ☐ Our companies philosophy is very clear.  
☐ Our company's philosophy is very clear.  
☐ Our company's philosophy is very clear.  
☐ Our company's philosophy is very clear.
- ☐ To whom did you refer?  
☐ To whom, did you refer to?  
☐ To who did you refer to?  
☐ To who, did you refer to?
- ☐ At some point, president Jones will discuss his intentions.  
☐ At some point President Jones will discuss his intentions.  
☐ At some point president Jones will discuss his intentions.  
☐ At some point, President Jones will discuss his intentions.
- ☐ The team leader addressed his team as follows:  
 "We have all done a great job....."  
☐ The team leader addressed his team as follows:  
 "We have all done a great job....."  
☐ The team leader addressed his team as follows -  
 "We have all done a great job....."  
☐ The team leader addressed his team as follows:  
 "We have all done a great job....."
- ☐ Was their department at fault?  
☐ Were there department at fault?  
☐ Were their department at fault?  
☐ Was there department at fault?
- ☐ Of all the jobs I have held, I like this one more.  
☐ Of all the jobs I have held, I like this one best.  
☐ Of all the jobs I have held, I like this one better.  
☐ Of all the jobs I have held, I like this one the greatest.
- ☐ The designor's latest work was his best.  
☐ The designers latest work was his best.  
☐ The designer's latest work was his best.  
☐ The designer's latest work, was his best.
- ☐ On March 15, 1987 their best-selling product was introduced.  
☐ On March 15, 1987 their best-selling product was introduced.  
☐ On March 15, 1987, their best-selling product was introduced.  
☐ On March 15, 1987, their best-selling product was introduced.
- ☐ They are headquartered in Miami, Florida.  
☐ They are headquartered in Miami, Florida.  
☐ They are headquartered in miami, Florida.  
☐ They are headquartered in miami, florida.
- ☐ The secretaries error was very costly.  
☐ The secretary's error was very costly.  
☐ The secretary's error was very costly.  
☐ The secretaries error was very costly.
- ☐ I stated, "I need this project completed today!"  
☐ I stated "I need this project completed today!"  
☐ I stated "I need this project completed today!"  
☐ I stated, I need this project completed today!

# Sample Grammar Test For Employment

**Robert J. Solomon**



## **Sample Grammar Test For Employment:**

Resources in Education ,1997      **How to Measure Performance and Use Tests** Lynn Lyons Morris,Carol T. Fitz-Gibbon,Elaine Lindheim,1987-12 The CSE Program Evaluation Kit is a series of nine books intended to assist people conducting program evaluations This volume the seventh in the kit provides an overview of a variety of approaches to measuring performance outcomes It presents considerations in deciding what to measure and in selecting or developing instruments best suited to an evaluation s goals Methods for ensuring validity and reliability are also discussed Chapter 1 Measuring Performance for Program Evaluation Preliminary Considerations presents an overview of various strategies to systematically measure the attainment of performance objectives Chapter 2 Locating Existing Measures describes the types of performance tests that might already be available from commercially published instruments curriculum embedded tests and state or local mandated measures Chapter 3 Determining How Well a Test Fits the Program provides assistance in determining the appropriateness of an existing instrument Chapter 4 Constructing a Test for Program Evaluation describes the basic steps in developing a performance measure Chapters 5 Validity and Reliability of Performance Instruments and 6 Using Performance Test Data deal with the technical quality and use of tests One appendix contains a table for program test comparison and the other presents a reminder of some common item construction errors Contains 20 tables 16 figures and 19 references SLD      **Working Paper** ,1972      *A Study Guide for Employment Examinations with Wisconsin State Government* ,1997      **The Physician Manager's Handbook** Robert J. Solomon,2008 Physicians are increasingly taking on new roles as executives and managers in today s health care delivery system As such management skills should be an essential part of every physician s repertoire Complete with sophisticated and practical approaches to health system management and leadership problems encountered by physicians this text is an ideal resource      **Practice Management for the Dental Team - E-Book** Betty Ladley Finkbeiner,Charles Allan Finkbeiner,2015-01-29 NEW and UPDATED Electronic health record EHR content addresses the changes in technology related to the paperless dental office telecommunications appointment management and financial systems to help you become compliant with EHR federal mandates NEW Practice quizzes for each chapter on the Evolve website help you test comprehension and prepare for classroom and board exams NEW Artwork focuses on new equipment and technology specifically the paperless dental office

*Bonding* Thomas Louis Ampeliotis,2006-07 Throughout this book author Thomas Ampeliotis provides insight written in the first person Ampeliotis talks primarily from his experience through eleven years of Law Enforcement Security experience Security Management for an International Company Human Resources and through his educational background that includes two master s degrees and work towards an Ed D in Organizational Leadership A good security professional is always thinking of what could happen and how to stop it from happening That is one reason I wrote this book I wanted to help security human resource personnel by giving them tools and forethought to prepare against the unexpected If there is not a

designated security professional in an organization the task of security is always given to the human resource or safety department So it only makes sense that human resources should prepare against security issues and have necessary tools

**Recent Developments in Health Econometrics** Badi H. Baltagi, Francesco Moscone, 2024-08-27 Recent Developments in Health Econometrics highlights recent developments in health econometrics especially in areas of empirical health economics where Professor Andrew Jones has contributed so significantly **Changes in the Structure of Manufacturing Employment** William A. Schaffer, 1968 **The Balance Sheet**, 1954 **Employment Psychology** Henry Charles Link, 1919 **Normal Instructor**, 1908 **Fair Employment Practice Cases**, 1996 With case table

*Police Officer Exam For Dummies* Tracey Vasil Biscontin, 2022-02-15 Prepare to serve your community with this easy to follow guide for future police officers Open positions for police officers and detectives are expected to expand dramatically over the next decade The time is right if you're looking to become a new police officer in your town or city And whether you're hoping to become a local county state or federal law enforcement official the Police Officer Exam For Dummies has all the info you need to prepare for and pass the National Police Officer Selection Test or your local police officer exam with flying colors From the low down on physical ability testing and the personal background interview to targeted reviews of judgment skills map reading memory observation and recall this guide will whip you into shape for the police officer test in no time at all In this book you'll Get the instruction you need to find your confidence and banish test anxiety for good Learn memory aids and tips so you can master the observation and recall test Get actionable and practicable test taking strategies that actually improve your performance on the exam So stop rubbing that rabbit's foot and start preparing like the pros do with the Police Officer Exam For Dummies **Master the Clerical Exams** Peterson's, 2010-06 Peterson's Master the Clerical Exams 6th Edition provides user friendly test preparation for those seeking public and private sector clerical positions This essential test prep guide includes tips on how to score high on many of the most widely used exams for jobs with federal state and local governments an overview of the civil service test taking process and subject reviews of all test areas Peterson's Master the Clerical Exams offers readers 8 practice tests covering all subjects presented in clerical exams writing typing coding vocabulary syntax analogies reading comprehension spelling and basic math This guidebook is structured to help you achieve a high score on the Clerical Exam Take a Diagnostic Test to determine your strengths and weaknesses in the material so you can focus your study time and efforts on improving your score Review answer keys and detailed explanations for each practice test's correct answers Find detailed information on career opportunities in the public and private sectors including eligibility requirements and application procedures and Top Ten Strategies to Raise Your Score **Student Trainee** Arco Publishing Company, 1960 **Federal Stenographer and Typist Examination** United States Civil Service Commission, 1957 Investigation of Census Bureau Interviewer Characteristics, Performance, and Attitudes Gail Poe Inderfurth, 1972 *Test Critiques* Daniel J. Keyser, Richard C. Sweetland, 1984 Master The Civil Service Exam Shannon

R. Turlington,2009-10-05 This civil service exam prep guide provides all the math verbal and clerical exercises necessary to pass the exams plus four full length practice tests with detailed answer explanations

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