

1. Which Function can be used to Find the Number of Females?

- a. COUNTIFS
- b. COUNTIF
- c. COUNT
- d. Both a & b

2. The Function to find the highest sales value is -

- a. MAX
- b. MAXIMUM
- c. AGGREGATE
- d. Both a & c

3. The total value of sales for the male employees can be calculated by using -

- a. SUMIF
- b. IFS
- c. MAX
- d. INDEX-MATCH

4. To find the employee who generated the most sales, you will use the following formula -

- a. =INDEX(B5:B24,MATCH(MAX(F5:F24),F5:F24,0))
- b. =INDEX(B5:B24,MATCH(MAX(F5:F24),F5:F24,1))
- c. =INDEX(B5:B24,MAX(F5:F24),0)
- d. =INDEX(B5:B24,MATCH(MAX(F5:F24),F5:F24,-1))

5. To find the distinct job position names, you can use -

- a. AGGREGATE
- b. UNIQUE
- c. Combination of IFERROR, INDEX, MATCH
- d. Both b & c

Objective Type Questions On Microsoft Excel

Xiang Xie



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Fundamentals of Information Technology for Class IX (Based on MS Office) (Code 402) (A.Y. 2023-24)Onward

Sayan Banerjee,2023-05-20 This book titled Fundamentals of Information Technology for Class 9 Subject Code 402 fulfills all the needs and requirements of the latest syllabus released by the CBSE and it also comprises the recommendations of the National Education Policy 2020 which focusses on development of critical thinking life skills problem solving skills experiential learning etc Salient features of this book are As per the latest curriculum and examination pattern prescribed by the Central Board of Secondary Education New Delhi The book is divided into two sections Part A deals with the Employability Skills with chapters on the units Communication Skills I Self Management Skills I ICT Skills I Entrepreneurial Skills I and Green Skills I Part B deals with the Subject Specific Skills consists of four units These units are Introduction to IT ITeS industry Data Entry and Keyboarding skills Digital Documentation Electronic Spreadsheet and Digital Presentation The last three units of Part Bare based on MS Office suite of software The version of this application used is MS Office 2010 These chapters of Part B respectively use the MS Word MS Excel and MS PowerPoint software Some of the features inside the chapters are Chapter content which has been kept logical to meet the requirements of the tech savvy students Activity provides a useful way to check the knowledge given practically Fact gives an interesting historical fact related to the matter Did You Know provides an interesting piece of knowledge to get them interested Summary summarises the chapter at its end Every chapter has its accompanying exercise Also each unit ends with its Question Bank consisting of competency based question very short short long questions etc Video Lectures Chapterwise video lectures are given for the students to understand better In order to access videos Download Merit Box Android App from Playstore Scan the QR code given in the chapter to watch the videos through the MERIT Box Android Mobile App Online Support E books for teachers only Teacher s Resource Book Overview of the chapters Lesson plan Answers of the exercise We hope that this book will meet the needs and requirements of the students and teachers as laid down in the syllabus Any suggestions for further improvement of the book

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Table of Contents Objective Type Questions On Microsoft Excel

1. Understanding the eBook Objective Type Questions On Microsoft Excel
 - The Rise of Digital Reading Objective Type Questions On Microsoft Excel
 - Advantages of eBooks Over Traditional Books
2. Identifying Objective Type Questions On Microsoft Excel
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Objective Type Questions On Microsoft Excel
 - User-Friendly Interface
4. Exploring eBook Recommendations from Objective Type Questions On Microsoft Excel
 - Personalized Recommendations
 - Objective Type Questions On Microsoft Excel User Reviews and Ratings
 - Objective Type Questions On Microsoft Excel and Bestseller Lists
5. Accessing Objective Type Questions On Microsoft Excel Free and Paid eBooks

- Objective Type Questions On Microsoft Excel Public Domain eBooks
- Objective Type Questions On Microsoft Excel eBook Subscription Services
- Objective Type Questions On Microsoft Excel Budget-Friendly Options
- 6. Navigating Objective Type Questions On Microsoft Excel eBook Formats
 - ePub, PDF, MOBI, and More
 - Objective Type Questions On Microsoft Excel Compatibility with Devices
 - Objective Type Questions On Microsoft Excel Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Objective Type Questions On Microsoft Excel
 - Highlighting and Note-Taking Objective Type Questions On Microsoft Excel
 - Interactive Elements Objective Type Questions On Microsoft Excel
- 8. Staying Engaged with Objective Type Questions On Microsoft Excel
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Objective Type Questions On Microsoft Excel
- 9. Balancing eBooks and Physical Books Objective Type Questions On Microsoft Excel
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Objective Type Questions On Microsoft Excel
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Objective Type Questions On Microsoft Excel
 - Setting Reading Goals Objective Type Questions On Microsoft Excel
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Objective Type Questions On Microsoft Excel
 - Fact-Checking eBook Content of Objective Type Questions On Microsoft Excel
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development

- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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