

# Sharepoint 2015 End User Quick Guide

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# Sharepoint 2015 User Guide

**Jane Holstein**



## **Sharepoint 2015 User Guide:**

**Office 365 User Guide** Nikkia Carter, 2019-04-30 Work with the powerful subscription software Office 365 to increase your organization's efficiency by managing file sharing, email exchange and much more. Key Features: Become well versed with Office 365 and leverage its capabilities for your business. Speed up your workflow and effectively collaborate using Office Web Apps. Learn to set audio and web conferences and seamlessly access your workspace. **Book Description** Microsoft Office 365 combines the popular Office suite with next generation cloud computing capabilities. With this user guide you'll be able to implement its software features for effective business communication and collaboration. This book begins by providing you with a quick introduction to the user interface UI and the most commonly used features of Office 365. After covering the core aspects of this suite you'll learn how to perform various email functions via Exchange. Next you will learn how to communicate using Skype for Business and Microsoft Teams. To boost your productivity this book will help you learn everything from using instant messaging to conducting audio and web conferences and even accessing business information from any location. In the final chapters you will learn to work in a systematic style using file management and collaboration with OneDrive for Business using SharePoint. By the end of this book you'll be equipped with the knowledge you need to take full advantage of Office 365 and level up your organization's productivity. What you will learn: Understand the UI of Office 365. Perform a variety of email functions through Exchange. Communicate using Skype for Business and Microsoft Teams. Explore file management using OneDrive for Business. Collaborate using SharePoint. Understand how to leverage Office 365 in your daily tasks. **Who this book is for** If you are an IT professional who wants to upgrade your traditional Office suite this book is for you. Users looking to learn, configure, manage and maintain an Office 365 environment in their organization will also find this book useful. Some understanding of Microsoft Office Suite and cloud computing basics will be beneficial.

**Develop on Yammer** Pathik Rawal, Pryank Rohilla, 2015-09-09 Develop on Yammer is your guide to integrating the Yammer social network with your company's application ecosystem. By developing custom apps and features on the Yammer platform you can make your workplace more productive, encourage communication and feedback and get your colleagues collaborating across a range of platforms including SharePoint, ASP.NET and Windows Phone. The book begins with an introduction to the development options available along with guidance on how to set up a Yammer developer account. You'll then take your first step in Yammer integration by building a Yammer feed into a web page or other JavaScript based client application before diving into app creation and management on the Yammer platform. The authors provide a deep dive into the Yammer authorization process from client side and server side perspectives and you'll find out how to work closely with Yammer's data streams and its full range of development possibilities using Open Graph and Yammer's REST API. The final chapters cover how to build Yammer integration into standalone applications for SharePoint and Windows Phone 8 with Yammer SDKs. All chapters are illustrated with examples and sample code and a case study follows the development of a

workplace training application as the authors apply each technique so you can see how to make the most of what Yammer has to offer What You ll Learn Why develop on Yammer and what development options are available How to add a Yammer feed to an HTML based application using Yammer Embed to bring relevant news and discussions into the contexts where they matter How to develop custom Yammer features for your SharePoint Office or web applications on the client side with the Yammer JavaScript SDK How to carry out secure authorization and authentication on Yammer How to use Yammer Open Graph and REST APIs to posts messages create custom activities and get data from Yammer integrated applications How to work with the Yammer Windows Phone 8 SDK to add Yammer functionality to a Windows Phone 8 application Who This Book Is For This book is targeted at developers with a background in NET C development Readers should be comfortable working with JavaScript Software architects will also find this book valuable for planning social integration across their companies business ecosystems Essentials of Administering Team Foundation Server 2015 Gary Gauvin,2015-12-28 This book covers the critical as well as the less obvious aspects of managing Microsoft Team Foundation Server 2015 in a variety of development and test environments Coverage includes basic installation initial configuration maintenance and common trouble shooting techniques sizing and performance considerations Essentials of Administering Team Foundation Server 2015 explains how TFS can help you incorporate source control in your development environment You ll learn how to set up TFS to match how you develop software The book covers using TFS in the whole development process along with practical advice on how to use its features effectively to get up to speed quickly In addition the author dives into using TFS in your team covering subjects like setting up accounts for different roles manage users and groups plus what you need to know about TFS security and running a secure team No discussion of a centralized system likeTFS would be complete without learning how to back up and restore it and the author covers what you will need to know to maintain your TFS including the backup and restore details required to properly plan for disaster recovery The book details what you need to know about TFS functionality in creating and setting up collections and projects how to manage the build process with Team Build including setting it up and deploying build server and agents using templates to speed up the creation of builds building multi platform solutions and testing In this book you ll learn how to Plan install and configure TFS Secure your TFS environment Plan and manage source control with TFS Manage the development process with TFS Manage the build process Test with TFS

*Beginning HTML, XHTML, CSS, and JavaScript* Jon Duckett,2011-02-17 An indispensable introductory guide to creating web pages using the most up to date standards This beginner guide shows you how to use XHTML CSS and JavaScript to create compelling Web sites While learning these technologies you will discover coding practices such as writing code that works on multiple browsers including mobile devices how to use AJAX frameworks to add interactivity to your pages and how to ensure your pages meet accessible requirements Packed with real world examples the book not only teaches you how to write Web sites using XHTML CSS and JavaScript but it also teaches you design principles that help you create attractive

web sites and practical advice on how to make web pages more usable In addition special checklists and appendices review key topics and provide helpful references that re enforce the basics you ve learned Serves as an ideal beginners guide to writing web pages using XHTML Explains how to use CSS to make pages more appealing and add interactivity to pages using JavaScript and AJAX frameworks Share advice on design principles and how to make pages more attractive and offers practical help with usability and accessibility Features checklists and appendices that review key topics This introductory guide is essential reading for getting started with using XHTML CSS and JavaScript to create exciting and compelling Web sites Note CD ROM DVD and other supplementary materials are not included as part of eBook file     The Advanced

Practitioner Ian Peate,Sadie Diamond-Fox,Barry Hill,2023-08-04 The Advanced Practitioner An essential text for Advanced Practitioners In The Advanced Practitioner A Framework for Practice a team of distinguished Advanced Practitioners APs and academics deliver the go to text for trainee APs with a strong focus on the four pillars that underpin advanced practice clinical practice education research and leadership The patient is at the core of this essential resource which offers the knowledge required to care safely for people in a variety of care settings as well as with a range of common and specialised holistic interventions Readers will also find A thorough introduction to the core principles of advanced practice including the AP curriculum and the principles of physiology pharmacology and pathophysiology Comprehensive exploration of the clinical pillar including discussions of clinical history taking and physical examination Practical discussion of the education and research pillars including an exploration of research principles and education and learning Discussion of innovation in practice the leadership pillar and how to deal with difficult situations Perfect for trainee advanced practitioners The Advanced Practitioner A Framework for Practice will also benefit healthcare students and trainee medical associate professionals     **Plotkin's Vaccines,E-Book** Walter A. Orenstein,Paul A. Offit,Kathryn M. Edwards,Stanley A.

Plotkin,2022-12-21 From the latest vaccination evidence recommendations and protocols to new vaccine development and the use of vaccines in reducing disease Plotkin s Vaccines 8th Edition covers every aspect of vaccination Now completely revised and updated from cover to cover this award winning text continues to provide reliable information from global authorities offering a complete understanding of each disease as well as the latest knowledge of both existing vaccines and those currently in research and development Described by Bill Gates as an indispensable guide to the enhancement of the well being of our world Plotkin s Vaccines is a must have reference for current authoritative information in this fast moving field Contains all new chapters on COVID 19 vaccine hesitancy and non specific effects of vaccines as well as significantly revised content on new vaccine technologies such as mRNA vaccines emerging vaccines and technologies to improve immunization Presents exciting new data on evolution of adjuvants across the centuries dengue vaccines human papillomavirus vaccines respiratory syncytial virus vaccines tuberculosis vaccines and zoster vaccines Provides up to date authoritative information on vaccine production available preparations efficacy and safety and recommendations for vaccine

use with rationales and data on the impact of vaccination programs on morbidity and mortality Provides complete coverage of each disease including clinical characteristics microbiology pathogenesis diagnosis and treatment as well as epidemiology and public health and regulatory issues Keeps you up to date with information on each vaccine including its stability immunogenicity efficacy duration of immunity adverse events indications contraindications precautions administration with other vaccines and disease control strategies Covers vaccine preventable diseases vaccine science and licensed vaccine products as well as product technologies and global regulatory and public health issues Analyzes the cost benefit and cost effectiveness of different vaccine options Helps you clearly visualize concepts and objective data through an abundance of tables and figures Enhanced eBook version included with purchase Your enhanced eBook allows you to access all of the text figures and references from the book on a variety of devices

**A Complete Guide to Portals and User Experience Platforms**

Shailesh Kumar Shivakumar,2015-09-25 Build a Next Generation Enterprise Digital Platform with Portals and UXPA Complete Guide to Portals and User Experience Platforms provides in depth coverage of portal technologies and user experience platforms UXPs which form the key pillars of a modern digital platform Drawing on his experience in various roles in numerous portal engagements

**The Absolute Guide to Dashboarding and Reporting with Power BI** Kasper de Jonge,2018-06-01 Written by a member of Microsoft's Power BI team this resource provides a practical step by step guide on creating a financial dashboard The book covers in detail how to combine and shape the relevant data build the dashboard in Power BI providing layout and design tips and tricks prepare the model to work with fiscal dates and show values used in many financial reports including year to date variance to target percentage of total and running totals reports

*Building Evidence for Active Ageing Policies* Asghar Zaidi,Sarah Harper,Kenneth Howse,Giovanni Lamura,Jolanta Perek-Białas,2018-02-07 This book provides multinational evidence on active and healthy ageing It generates authoritative new knowledge for mutual learning and policymaking in addressing challenges linked with population ageing The authors discuss how to achieve better active ageing outcomes through appropriate policies including addressing life course determinants of active and healthy ageing The chapters are distinctive in their focus on quantitative analysis of active and healthy ageing based on a first of its kind composite measure the Active Ageing Index developed during the 2012 European Year for Active Ageing and Solidarity between Generations Contributors include researchers civil service representatives policymakers and other stakeholders from national regional and European organisations This edited volume provides a multidisciplinary resource for academics and policy makers in various areas of the social sciences especially those studying population ageing and its consequences economists sociologists social policy analysts and public health experts

**Excel for iPad & iPad Pro (Vole Guides)** Sean Kells,2015-11-24 Excel for iPad fills the gap between the full featured desktop versions of Excel for Windows or Mac and the limited versions that run on smartphones or web browsers This handy guide covers Excel for iPad Office 365 subscriptions and OneDrive cloud storage If you're coming from Excel for Windows or Mac

you'll find all the steps needed to transfer your spreadsheets and make a painless transition from point and click to tap and drag  
 Subscribe to Office 365 and install Microsoft Office apps on multiple computers and tablets  
 Sign in to Excel with your Microsoft account or Office 365 account  
 Manage your files in backstage view  
 Use the ribbon to find commands quickly  
 Store your files locally on your iPad or in the cloud on OneDrive  
 Use OneDrive to store share sync or collaborate on workbooks online  
 Access files stored on Dropbox or iCloud Drive  
 Work on cloud based workbooks even when you're offline  
 Resolve editing conflicts for workbooks that have multiple authors  
 Share and print your files  
 Export workbooks in PDF format  
 Transfer files between your iPad and computer  
 Create workbooks based on Microsoft's professionally designed templates  
 Organize your workbooks in folders  
 Add multiple worksheets to your workbooks  
 Work with worksheet cells rows and columns  
 Edit and format cells and use the built-in editing tools  
 Add and edit comments in a workbook  
 Cut copy paste merge fill and sort cells  
 Enter copy move and troubleshoot formulas  
 Choose from more than 340 built-in functions and operators to build formulas  
 Sum rows or columns of numbers automatically  
 Calculate summary statistics without using formulas  
 Organize your data in a table to simplify sorting filtering and other common tasks  
 Chart your data to reveal trends and relationships  
 Embellish your workbooks with pictures shapes text boxes and add-ins  
 Plenty of tips tricks and timesavers  
 Fully cross referenced linked and searchable  
 Contents  
 1 Getting Started with Excel for iPad  
 2 Storing Sharing and Printing Files  
 3 Spreadsheet Basics  
 4 Entering and Formatting Data  
 5 Formulas and Functions  
 6 Tables  
 7 Charts  
 8 Pictures Shapes Text Boxes and Add-Ins

*The Geography of Risk* Gilbert M. Gaul, 2015-09-23  
 This century has seen the costliest hurricanes in U.S. history but who bears the brunt of these monster storms  
 Consider this  
 Five of the most expensive hurricanes in history have made landfall since 2005  
 Katrina 160 billion  
 Ike 40 billion  
 Sandy 72 billion  
 Harvey 125 billion  
 and Maria 90 billion  
 With more property than ever in harm's way and the planet and oceans warming dangerously it won't be long before we see a 250 billion hurricane  
 Why  
 Because Americans have built 3 trillion worth of property in some of the riskiest places on earth  
 barrier islands and coastal floodplains  
 And they have been encouraged to do so by what Gilbert M. Gaul reveals in *The Geography of Risk*  
 to be a confounding array of federal subsidies tax breaks low interest loans grants and government flood insurance that shift the risk of life at the beach from private investors to public taxpayers radically distorting common notions of risk  
 These federal incentives Gaul argues have resulted in one of the worst planning failures in American history and the costs to taxpayers are reaching unsustainable levels  
 We have become responsible for a shocking array of coastal amenities  
 new roads bridges buildings streetlights tennis courts marinas gazebos and even spoiled food after hurricanes  
*The Geography of Risk* will forever change the way you think about the coasts from the clash between economic interests and nature to the heated politics of regulators and developers

*Knowledge Management for Libraries* Valerie Forrester, 2015-08-14  
 Libraries are creating dynamic knowledge bases to capture both tacit and explicit knowledge and subject expertise for use within and beyond their organizations  
 In this book readers will learn to move policies and

procedures manuals online using a wiki get the most out of Microsoft SharePoint with custom portals and Web Parts and build an FAQ knowledge base from reference management applications such as LibAnswers Knowledge Management for Libraries guides readers through the process of planning developing and launching their own library knowledge base This A Z guidebook will teach you how to implement tools that will help your colleagues communicate collaborate share documents and files and greatly clarify and simplify workflows through projects such as How to Create a Document Management System with Google DriveHow to Construct a Web Based Knowledge Base Using Wiki SoftwareHow to Set Up a Private Social Network for Your Staff with YammerHow to Create an Organizational Commons with WordPressHow to Build a Library Intranet Site in Microsoft SharePointHow to Create a Dynamic FAQ with Springshare s LibAnswers

**Design, User Experience, and Usability. Practice and Case Studies** Aaron Marcus,Wentao Wang,2019-07-10 The four volume set LNCS 11583 11584 11585 and 11586 constitutes the proceedings of the 8th International Conference on Design User Experience and Usability DUXU 2019 held as part of the 21st International Conference HCI International 2019 which took place in Orlando FL USA in July 2019 The total of 1274 papers and 209 posters included in the 35 HCII 2019 proceedings volumes was carefully reviewed and selected from 5029 submissions DUXU 2019 includes a total of 167 regular papers organized in the following topical sections design philosophy design theories methods and tools user requirements preferences emotions and personality visual DUXU DUXU for novel interaction techniques and devices DUXU and robots DUXU for AI and AI for DUXU dialogue narrative storytelling DUXU for automated driving transport sustainability and smart cities DUXU for cultural heritage DUXU for well being DUXU for learning user experience evaluation methods and tools DUXUpractice DUXU case studies

**Microsoft Powerpoint 2016: The Complete Guide** Alexander Herolson,2015-11-12 PowerPoint 2016 is a presentation program that presents information in the form of slides This program is developed by Microsoft and was originally called Presenter released by another company Forethought Inc It was originally launched in May 1990 and was and always been a part of the Microsoft Suite It is popularly known as a program that helps users to develop slide based presentations and is currently the most used presentation program in the world The purpose of this guide is to introduce users to the latest version of the Microsoft PowerPoint program Reviews on the newest issue purport that it is new and improved boasting redesigned and creative features The manual will first look at the genesis of the program s manufacturer Microsoft Inc The Microsoft Office suite and its foundation and subsequent growth will then be discussed followed by growth of the actual PowerPoint program

**The Career Handoff: A Healthcare Leader's Guide to Knowledge & Wisdom Transfer Across Generations** Kathy M. Malloch,Tim Porter-O'Grady,2015-11-03 Within the business community succession planning plays a key role in an organization s strategic initiatives Within healthcare however it has been largely overlooked Without careful planning healthcare organizations risk a catastrophic gap in leadership continuity that could jeopardize operational cost management quality of care improvement and regulatory compliance How



do you close that dangerous gap Thoughtful succession planning The Career Handoff helps healthcare and nurse leaders proactively preserve and pass on their valuable knowledge and wisdom to new generations With an approach that emphasizes mentoring and sustainability of expertise this book aims to facilitate smooth transitions and the continued viability of healthcare organizations Authors Kathy Malloch and Tim Porter O Grady share their extensive knowledge through guidelines stories and lived experiences For those with retirement on the horizon and their potential successors The Career Handoff offers insightful guidance and succession planning strategies that position healthcare organizations for a sustainable successful future

**Learning Cultural Competence in Healthcare** Jane Holstein, 2025-03-24 Background Healthcare in Sweden must provide equitable and effective care to all residents by adapting to an aging and multicultural population with varied needs To achieve this increased cultural competence among healthcare professionals is required To support healthcare professionals in developing professional knowledge in encounters with migrant persons a self rating instrument measuring cultural competence as well as education in cultural competence can equip professionals to meet this need Improving cultural competence in healthcare can enhance communication and patient satisfaction reduce misunderstandings and errors and improve overall healthcare outcomes However there is a lack of relevant instruments and education to learn cultural competence across various healthcare areas in Sweden Aim The general aim of this thesis was to develop and evaluate a self assessment instrument in cultural competence for healthcare professionals Further the aim was to design an educational program to enhance cultural competence among healthcare professionals working in interprofessional teams Methods This thesis consists of four studies with varied methodology and design In study I 19 occupational therapists participated divided into four focus groups Qualitative content analysis was used to examine the content validity and utility of the CCAI S In study II data was collected by a web based questionnaire based on CCAI S to 428 occupational therapists to investigate the construct validity reliability and utility of the CCAI S Factor analysis was performed as well as descriptive statistics In study III data was collected by a web based questionnaire based on CCAI S to measure cultural competence in 279 healthcare professionals in interprofessional teams Data was analyzed with descriptive statistics univariate analyses and linear regression Study IV used a co design methodology in which healthcare professionals n 11 patients n 6 and researchers n 5 collaborated to develop an educational programme in cultural competence The analysis in the process was integrated with data collection through an iterative and agile approach Results The CCAI S showed high content validity for all 24 items though six required reformulation It demonstrated strong utility for increasing cultural awareness among healthcare professionals and highlighted the importance of organizational support in developing cultural competence A three factor model was identified Openness and awareness Workplace support and Interaction skills with high factor loadings and strong Cronbach s Alpha support Even though all 24 items were deemed clinically relevant based on construct validity of CCAI S led to 13 of 24 items deemed relevant 58% of healthcare professionals reported high levels of Openness and awareness 35% high

interaction skills and 6% high workplace support Cultural competence was linked to a high percentage of migrant clients and prior cultural competence development through experience or education Professionals felt open and aware but lacked workplace support and education A prototype of an educational programme with four modules was co designed cultural knowledge reasoning interaction and context each with specific learning objectives and activities to enhance cultural competence in healthcare Conclusion The CCAI S demonstrated good measurement properties and high clinical relevance Most healthcare professionals felt culturally open and aware but needed more workplace support and education to improve their interaction skills and develop cultural competence The CCAI S can guide organizations in enhancing staff cultural competence The educational program s clinical relevance was ensured through co design by professionals and patients Fostering cultural competence in healthcare is essential for meeting diverse patient needs Prioritizing self assessment and education can lead to a more inclusive and effective healthcare system Bakgrund Sjukvården i Sverige måste erbjuda jämlik och effektiv vård till alla invånare genom att anpassa sig till en mångkulturell befolkning med olika behov För att uppnå detta krävs det både förstelse och kompetens hos vårdpersonal Det är särskilt viktigt att både läkare och sjukvårdspersonal kan möta patienternas kulturella behov i ett mångkulturellt samhälle För att stödja personalen i att utveckla professionell kunskap i möten med migranter kan ett självskattningsinstrument som mäter kulturell kompetens samt utbildning i kulturell kompetens utrusta professionella för att möta detta behov Detta kan förbättra vården genom att förbättra kommunikationen ochöka patienternas tillfredsställelse Det minskar risken för missförstånd och fel som kan uppstå utifrån kulturella och språkliga skillnader vilket därmed förbättrar de övergripande resultaten av insatserna Vidare förmå en sådan utbildning jämlikhet genom att säkerställa att vården anpassas till de specifika behoven hos den mångkulturella populationen vilket hjälper till att minska hälsoskillnader Det finns dock en brist på relevanta instrument och utbildning för att låta sig medvetenhet och utveckla kulturell kompetens inom sjukvårdens olika arbetsplatser i Sverige Syfte Det övergripande syftet med denna avhandling var att utveckla och utvärdera ett självskattningsinstrument för kulturell kompetens för både läkare och sjukvårdspersonal Vidare var syftet att utforma ett utbildningsprogram för att förbättra den kulturella kompetensen bland både läkare och sjukvårdspersonal som arbetar i team Det specifika syftet med studie I var att utvärdera innehållsvaliditeten och användbarheten av CCAI S bland arbetsterapeuter Det specifika syftet med studie II var att undersöka den kliniska relevansen konstruktvaliditeten och reliabiliteten av CCAI S bland svenska arbetsterapeuter Det specifika syftet med studie III var att beskriva den upplevda kulturella kompetensen hos primärvårdspersonal som specialiserar sig på diabetesvård och att undersöka relaterade faktorer som påverkar kulturell kompetens I studie IV var syftet att beskriva utvecklingen av en utbildningsprototyp som förbättrar kulturell kompetens bland vårdpersonal Metod Denna avhandling består av fyra delstudier en med en beskrivande och utforskande design I två tvärsnittsbeskrivande studier II III och en co design studie IV I studie I deltog 19 arbetsterapeuter uppdelade i fyra fokusgrupper Kvalitativ innehållsanalys användes för att undersöka innehållsvaliditeten och användbarheten av

CCAI S I studie II skickades en webbaserad enkät till ett slumpmässigt urval av 428 arbetsterapeuter för att undersöka konstruktvaliditeten, reliabiliteten och användbarheten av CCAI S. Faktoranalys utfördes samt beskrivande statistik. I studie III samlades data in via en webbaserad enkät baserad på den psykometriskt testade CCAI S för att mäta kulturell kompetens hos 279 sjukvårdspersonal i interprofessionella team. Data analyserades med deskriptiv statistik, Univariata analyser och linjär regression för att undersöka sociodemografiska faktorer. Studie IV använde en co-design metodologi där sjukvårdspersonal, 11 patienter, 6 och forskare, 5 samarbetade för att utveckla ett utbildningsprogram i kulturell kompetens. Co-design processen byggde på fem element: engagera, planera, utforska, utveckla och besluta, och datainsamlingen baserades på id-grupper med sjukvårdspersonal och individuella patientintervjuer. Analysen i processen integrerades med datainsamlingen genom ett iterativt och agilt förhållningssätt. Resultat I delstudie I visade alla 24 frågor gällande innehållsvaliditet, även om sex frågor behövde omformuleras och exemplifieras. Resultaten visade starkt stöd för användbarheten av CCAI S där det kunde användas individuellt av personal för att öka medvetenheten om kulturella frågor och hade potential för användning i olika interprofessionella team och arbetsplatser, även betydelsen av organisatoriskt stöd för hls och sjukvårdspersonal i utvecklingen av kulturell kompetens framkom i resultatet. I delstudie II genererade konstruktionsvaliditeten en trefaktormodell med benämningarna: öppenhet och medvetenhet, Arbetsplatsstöd och Interaktionsförhålligheter. Alla tre faktorer visade höga faktorladdningar och innehöll 12 av de 24 ursprungliga itemen. Cronbachs alpha visade starkt stöd för trefaktormodellen. Deltagarna rapporterade att alla 24 itemen hade hög klinisk relevans. Resultatet från delstudie III visade att 58% av sjukvårdspersonalen uppfattade att de hade en hög nivå av öppenhet och medvetenhet, 35% uppfattade att de hade en hög nivå av interaktionsförhålligheter och 6% uppfattade att de hade en hög nivå av arbetsplatsstöd. Två faktorer visade sig vara relaterade till kulturell kompetens: en hög andel patienter med migrantbakgrund på kliniken och om personalen tidigare hade utvecklat kulturell kompetens genom praktisk erfarenhet, utbildning och eller på egen hand. De flesta av personalen ansåg sig vara öppna och kulturellt medvetna när de arbetade med patienter från olika bakgrunder, men upplevde brist på arbetsplatsstöd och utbildning för att förbättra sin kulturella kompetens. Resultatet från delstudie IV var en prototyp som bestod av fyra utbildningsmoduler: 1 kulturell kunskap, 2 kulturellt resonemang, 3 kulturell interaktion och 4 kulturell kontext. Varje modul inkluderar lärplaner och aktiviteter. Konklusion: Syftet med avhandlingen var att utveckla och utvärdera ett självskattningsinstrument för kulturell kompetens för hls och sjukvårdspersonal. Vidare var syftet att utforma en utbildning för att förbättra kulturell kompetens bland interprofessionella team i hls och sjukvård. Resultaten visade goda psykometriska egenskaper och hög klinisk relevans för CCAI S. Baserat på CCAI S kunde majoriteten av personalen sig kulturellt öppna och medvetna, men de behövde mer arbetsplatsstöd för att förbättra sina interaktionsförhålligheter samt utbildning för att utveckla kulturell kompetens. CCAI S kan väljas av organisationer för att utveckla kulturell kompetens hos sin personal. Utbildningens kliniska relevans för hls och sjukvården säkerställdes genom att personal och patienter genom co-design skapade relevant innehåll och lärandeaktiviteter för

utveckling av kulturell kompetens Sammanfattningsvis är det viktigt att främja kulturell kompetens inom hälso och sjukvården för att möta behoven hos olika patientgrupper Genom att prioritera självskattning och utbildning kan vi arbeta mot ett mer inkluderande och effektivt vårdssystem

**Moving to Office 365** Matthew Katzer, 2015-11-27 This book takes a concentrated look at the very latest best practices for Office 365 migration with a focus on the needs of senior managers IT managers and others involved in key decisions when moving their business to the cloud Based on popular chapters in his first book Office 365 Migrating and Managing Your Business in the Cloud Apress Open co authored with Don Crawford author Matt Katzer revises and expands on his original material to bring you the latest guidance on planning methods management best practices personnel decisions and migration and maintenance costs along with brand new material on some of the most important and cutting edge considerations when moving your business to the cloud securing company data and driving collaboration in the workplace Topics covered include The Office 365 cloud security model and best practices to apply when securing your business in the cloud Microsoft Office 365 operation and usage options for any size enterprise Proven methods for planning and minimizing disruption A step by step migration plan How to improve employee collaboration and productivity through use of Office 365's collaborative apps including Excel Outlook Web Access OneDrive and Skype for Business Office 365 site management advice for IT administrators and business owners Moving to Office 365 provides practical and planning guidance for business owners and CIO CTOs and IT managers who have responsibility for the IT needs of their business

Deploying Microsoft 365 Teamwork: Exam MS-300 Guide Aaron Guilmette, 2020-01-31 Prepare to achieve Microsoft 365 Certified Teamwork Administrator Associate certification by learning essential SharePoint Online concepts and answering self assessment questions to test your knowledge Key Features Cover essential topics based on the MS 300 exam and learn with the help of detailed explanations Understand the collaborative features of SharePoint both on premises and as part of the Office 365 service Work through practice questions relating to business use cases for SharePoint Server and Online Book Description The Microsoft MS 300 exam is designed to test the knowledge and skills of administrators in deploying configuring and managing SharePoint Online SharePoint Server SharePoint Hybrid OneDrive for Business and Teams This book offers up to date coverage of the important topics based on the MS 300 exam and features question answers and insider tips to help you prepare for certification Written in a clear succinct way the book starts by helping you configure and manage SharePoint Online You'll then delve into OneDrive for Business right from managing users and groups through to monitoring sharing and security Further chapters will guide you through working with Teams with an emphasis on managing identity authentication resolving issues with the service and even observing usage patterns Later you'll get up to speed with workload integrations covering the Yammer business communications platform before moving on to understand how to integrate Microsoft Stream with SharePoint Teams and Yammer Finally you'll learn to develop data governance and user adoption strategies By the end of this book you'll be well versed with SharePoint Online and have

learned the essential techniques and concepts you need to know in order to pass the MS 300 certification exam What you will learnDiscover the different Microsoft services and features that make up Office 365Configure cloud services for your environment and extend your infrastructure s capabilitiesUnderstand site architecture site settings and hub settings in SharePoint OnlineExplore business connectivity services for view and access options in SharePoint OnlineConfigure Yammer to integrate with Office 365 groups SharePoint and TeamsDeploy SharePoint Online OneDrive for Business and Microsoft Teams successfully including bots and connectorsWho this book is for This book is for SharePoint developers administrators or those who want to explore Microsoft s teamwork solution platforms and pass the certification exam to boost their career as Microsoft Teamwork Administrator Associates Anyone who has achieved Microsoft s entry level admin certification and wants to progress to intermediate certification will also find this book useful

**Installation and Configuration Guide for MicroStrategy 9.5** MicroStrategy Product Manuals, MicroStrategy, 2015-02-01 The Installation and Configuration Guide includes information to install and configure MicroStrategy products on Windows UNIX Linux and HP platforms as well as basic maintenance guidelines

**Leadership Guide for Strategic Information Management for State Departments of Transportation** Francis Harrison, Michael Gordon, Gary Allen, 2016 TRB s National Cooperative Highway Research Program NCHRP Report 829 Leadership Guide for Strategic Information Management for State Departments of Transportation assists executives and managers with developing and maintaining an agency s capability to provide timely high quality mission critical information The guidebook includes components of an effective information governance strategy techniques to assess an agency s information governance strategy and practices and ways to implement procedures and methods for effective information management Publisher s description

## Embracing the Track of Appearance: An Mental Symphony within **Sharepoint 2015 User Guide**

In a world consumed by screens and the ceaseless chatter of instantaneous conversation, the melodic beauty and psychological symphony created by the published term frequently disappear in to the background, eclipsed by the persistent noise and interruptions that permeate our lives. However, situated within the pages of **Sharepoint 2015 User Guide** an enchanting literary treasure filled with raw thoughts, lies an immersive symphony waiting to be embraced. Constructed by a wonderful musician of language, this fascinating masterpiece conducts viewers on a mental trip, skillfully unraveling the hidden songs and profound influence resonating within each cautiously crafted phrase. Within the depths with this touching review, we can discover the book is key harmonies, analyze their enthralling publishing type, and submit ourselves to the profound resonance that echoes in the depths of readers souls.

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