

## Letter Agreement with Wedding Consultant or Wedding Planner

\_\_\_\_\_  
(Today's Date)

\_\_\_\_\_  
(Bride's Name)

\_\_\_\_\_  
(Groom's Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
(Email Address)

Dear \_\_\_\_\_ (Names of Bride and Groom):

This letter follows our meeting on \_\_\_\_\_ (Month, Day, Year), during which we discussed your wedding and my role in helping you plan it. It is my understanding that, you will retain me as a Professional Wedding Consultant and Wedding Day Coordinator for your wedding scheduled on \_\_\_\_\_ (Wedding Date).

The following is a description of my services:

- \_\_\_\_\_ (Number) Consultations with you via telephone/email;
- Assistance in budget determination and breakdown as needed;
- \_\_\_\_\_ (Number) Discussions of theme, color, style and complete wedding design;
- Research of wedding professionals in each category that fit your event style and budget and to provide you with suggestions and guidance in making the final selections;
- Attending \_\_\_\_\_ (Number) vendor appointments of your choice; and
- Up to \_\_\_\_\_ (Number) hours of professional in-person consultation time throughout the planning process.

As Wedding Day Coordinator my duties include:

- Visit to both ceremony and reception sites prior to wedding;
- Development of a detailed wedding timeline and floor plan for contracted vendors and bridal party;
- Following up telephone calls to all contracted vendors 1 – 2 weeks before wedding day
- Wedding Rehearsal Supervision -- \_\_\_\_\_ (Number) hours maximum;
- On-site coordination and supervision at the ceremony site and during the reception for up to \_\_\_\_\_ (Number) hours on the day of your wedding;

Please note that the services listed above do not include running any wedding related errands such as picking up or delivering attire, supplies or equipment, documents, etc. As the client, you will rely on me to work as many hours as may be reasonably necessary to fulfill my obligations under this agreement.

# **Sample Letter Of Agreement Wedding Business Guide**

**C Cleary**



## **Sample Letter Of Agreement Wedding Business Guide:**

## Reviewing **Sample Letter Of Agreement Wedding Business Guide**: Unlocking the Spellbinding Force of Linguistics

In a fast-paced world fueled by information and interconnectivity, the spellbinding force of linguistics has acquired newfound prominence. Its capacity to evoke emotions, stimulate contemplation, and stimulate metamorphosis is truly astonishing. Within the pages of "**Sample Letter Of Agreement Wedding Business Guide**," an enthralling opus penned by a highly acclaimed wordsmith, readers set about an immersive expedition to unravel the intricate significance of language and its indelible imprint on our lives. Throughout this assessment, we shall delve in to the book is central motifs, appraise its distinctive narrative style, and gauge its overarching influence on the minds of its readers.

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