

Managing Medical Emergencies Policy and Procedure

[Name] Dental Practice is equipped and team members are trained to deal effectively with medical emergencies.

- All clinical and clerical staff receive annual emergency life support training and are familiar with the equipment and drugs which may be required to manage a medical emergency in the dental practice.
- There will be a minimum of two people available to deal with a medical emergency at any time in the dental practice.
- The emergency equipment and emergency drug box are stored in [location].
- The first aid kit is stored in [location].
- A medical history is taken from each new patient at their first appointment. This is checked at each routine dental appointment to ensure the details are up-to-date.

All medical emergencies are clinically managed as detailed in [give details e.g. as described in the SDCEP guidance publication 'Drug Prescribing for Dentistry'. A copy of this publication is available in every surgery] and following the procedure set out below.

[Name and deputy] are responsible for ensuring that the emergency equipment is in good working order and that the first aid kit and emergency drug box are fully stocked and up-to-date.

- Weekly checks of emergency equipment, disposable emergency equipment and emergency drugs are carried out and logged [see *Emergency Drugs and Equipment Weekly Log for details*], and any discrepancies resolved immediately.
- Emergency drugs are replaced before their expiry date.
- Oxygen cylinders are serviced and replaced in accordance with the manufacturer's current guidelines.

Procedure

In the event of a significant medical emergency:

Responsibilities	Actions	Member of team responsible
Patient care	<ul style="list-style-type: none"> ➤ Assess the patient ➤ Manage the patient according to agreed emergency clinical procedures and training 	[e.g. Supervising dentist or senior dental nurse]
Equipment and Drugs	<ul style="list-style-type: none"> ➤ Fetch emergency equipment and emergency drug box 	[e.g. Assisting dental nurse]
Communications	<ul style="list-style-type: none"> ➤ Inform Practice Manager/ Receptionist 	[e.g. Assisting dental nurse]
	<ul style="list-style-type: none"> ➤ Contact the patient's emergency contact, if unaccompanied 	[e.g. Practice Manager/ Receptionist]
...if an ambulance	<ul style="list-style-type: none"> ➤ Call for an ambulance using the 999 	[e.g. Practice Manager/

Policy And Procedure Templates For Healthcare

Margret Amatayakul



Policy And Procedure Templates For Healthcare:

Operating Policies and Procedures Manual for Medical Practices Elizabeth W. Woodcock, Bette A. Warn, 2006 This popular bestseller is an easy to use manual complete with customizable medical office policies Covering more than 100 of today's most pressing events this manual helps practice administrators and managers set procedures and policies for managing operational financial and risk issues as well as personnel disaster planning and exposure control Health Policy: Applications for Nurses and Other Healthcare Professionals Demetrius J. Porche, 2021-12 Health Policy Application for Nurses and Other Health Care Professionals Third Edition provides an overview of the policy making process within a variety of settings including academia clinical practice communities and various health care systems **Human Trafficking: A Global Health Emergency** Mary de Chesnay, Donna Sabella, 2023-08-30 This book presents various forms of human trafficking a growing trend in the exploitation of large numbers of people with concurrent public health socio cultural and economic costs to countries burdened with the consequences of the COVID 19 pandemic Edited by psychiatric mental health nurses and an applied anthropologist this volume covers all forms of human trafficking sex trafficking forced labor forced marriage baby trafficking organ trafficking child marriage and child soldiers with a global public health and policy focus As such it fills a gap in human trafficking knowledge and is built on courses springing up around the United States in multiple disciplines Medical mental health and social work interventions are included as well as information about programs with documented outcomes Each chapter includes state of the art of knowledge with case studies illustrating specific focal ideas discussion questions and exercises in order to help readers retain and reinforce chapter material This textbook will be useful in the disciplines of nursing medicine public health social work and policy making as well as in disciplines in which human trafficking is a current interest such as law criminal justice and education **Information Security Policies, Procedures, and Standards** Douglas J. Landoll, 2017-03-27 Information Security Policies Procedures and Standards A Practitioner's Reference gives you a blueprint on how to develop effective information security policies and procedures It uses standards such as NIST 800 53 ISO 27001 and COBIT and regulations such as HIPAA and PCI DSS as the foundation for the content Highlighting key terminology policy development concepts and methods and suggested document structures it includes examples checklists sample policies and procedures guidelines and a synopsis of the applicable standards The author explains how and why procedures are developed and implemented rather than simply provide information and examples This is an important distinction because no two organizations are exactly alike therefore no two sets of policies and procedures are going to be exactly alike This approach provides the foundation and understanding you need to write effective policies procedures and standards clearly and concisely Developing policies and procedures may seem to be an overwhelming task However by relying on the material presented in this book adopting the policy development techniques and examining the examples the task will not seem so daunting You can use the discussion material to help sell the concepts which may be the

most difficult aspect of the process Once you have completed a policy or two you will have the courage to take on even more tasks Additionally the skills you acquire will assist you in other areas of your professional and private life such as expressing an idea clearly and concisely or creating a project plan **The HIPAA Program Reference Handbook** Ross A.

Leo,2004-11-29 Management and IT professionals in the healthcare arena face the fear of the unknown they fear that their massive efforts to comply with HIPAA requirements may not be enough because they still do not know how compliance will be tested and measured No one has been able to clearly explain to them the ramifications of HIPAA Until now The H

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E-Book Mervat Abdelhak,Mary Alice Hanken,2014-12-24 Uncover the latest information you need to know when entering the growing health information management job market with Health Information Management of a Strategic Resource 5th Edition Following the AHIMA standards for education for both two year HIT programs and four year HIA programs this new edition boasts dynamic state of the art coverage of health information management the deployment of information technology and the role of the HIM professional in the development of the electronic health record An easy to understand approach and expanded content on data analytics meaningful use and public health informatics content plus a handy companion website make it even easier for you to learn to manage and use healthcare data Did You Know boxes highlight interesting facts to enhance learning Self assessment quizzes test your learning and retention with answers available on the companion Evolve website Learning features include a chapter outline key words common abbreviations and learning objectives at the beginning of each chapter and references at the end Diverse examples of healthcare deliveries like long term care public health home health care and ambulatory care prepare you to work in a variety of settings Interactive student exercises on Evolve including a study guide and flash cards that can be used on smart phones Coverage of health information infrastructure and systems provides the foundational knowledge needed to effectively manage healthcare information Applied approach to Health Information Management and Health Informatics gives you problem solving opportunities to develop proficiency EXPANDED Data analytics meaningful use and public health informatics content prepares HIM professionals for new job responsibilities in order to meet today s and tomorrow s workforce needs EXPANDED Emphasis on the electronic health care record educates you in methods of data collection governance and use NEW Chapter on data access and retention provides examples of the paper health record and its transition to the EHR NEW Focus on future trends including specialty certifications offered by the AHIMA the American Medical Informatics Associations AMIA and the Health Information Management Systems Society HIMSS explains the vast number of job opportunities and expanded career path awaiting you **Administering Windows Server 2012 R2** Orin Thomas,2014 Fully updated for Windows Server 2012 R2

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Medical Data Privacy Handbook Aris Gkoulalas-Divanis,Grigorios Loukides,2015-11-26 This handbook covers Electronic Medical Record EMR systems which enable the storage management and sharing of massive amounts of demographic diagnosis medication and genomic information It presents privacy preserving methods for medical data ranging from laboratory test results to doctors comments The reuse of EMR data can greatly benefit medical science and practice but must be performed in a privacy preserving way according to data sharing policies and regulations Written by world renowned leaders in this field each chapter offers a survey of a research direction or a solution to problems in established and emerging research areas The authors explore scenarios and techniques for facilitating the anonymization of different types of medical data as well as various data mining tasks Other chapters present methods for emerging data privacy applications and medical text de identification including detailed surveys of deployed systems A part of the book is devoted to legislative and policy issues reporting on the US and EU privacy legislation and the cost of privacy breaches in the healthcare domain This reference is intended for professionals researchers and advanced level students interested in safeguarding medical data

Plunkett's Procedures for the Medical Administrative Assistant Heather D Ramsay,Marie Rutherford,2019-12-11 NEW Four Colour design with new art programme better illustrates current concepts and improves readability and visual appeal UPDATED Expanded coverage of healthcare plans across Canada NEW Coverage of Electronic Medical Records EMR NEW Evolve site including chapter review questions review questions videos forms and templates audio glossary and more UPDATED Reflects contemporary standards technological tools and terminology used in day to day modern health care practice NEW New and revised learning tools including learning objectives key terms assignment boxes tips critical thinking boxes and Did You Know boxes UPDATED Reflects current privacy legislation PIPEDA and changes to provincial and territorial Freedom of Information acts NEW Chapter order and comprehensive Table of Contents *Health Education and Promotion* Diana Karczmarczyk,Sara T. Pappa,2024-08-30 This comprehensive textbook provides students with an accessible

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Amatayakul, 2004 *Organizational Stress* J. Cranwell-Ward, A. Abbey, 2005-06-14 This book provides a sound understanding of stress from organizational, managerial, and individual perspectives. It is an ideal guide for managers, HR, and OH professionals with responsibility for stress management. In order to remain competitive, avoid risk, and be employers of choice,

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