

MEMORANDUM

QUESTION 1

(30 MARKS)

1.1 The quantity surveyor is sometimes referred to as the design team's accountant.

Explain the main functions of a quantity surveyor.

(10)

- Do cost planning and advice✓
- Quantity surveyor issues advice on the approximate cost of the project and monitors the actual cost as the project progresses. ✓
- Prepares tender documents✓
- measure materials and estimates labour from drawings prepared by the architect and engineers. ✓
- Help with tenders✓
- Prepare bills of quantities ✓
- Draws up the final accounts after the work has been completed✓
- Do re-measurements✓
- Prepare interim valuations✓
- negotiates rate with contractors on negotiated contracts✓
- evaluate variation orders✓
- examines tenders and priced bills of quantities✓

(ANY TEN)

1.2 Use the standard system and complete the following table in the ANSWER BOOK according to this example:

QUESTION NUMBER	UNIT OF MEASUREMENT	CLAUSE NUMBER
1.2.11	m ³	6

- 1.2.1 Allow for testing drainage
- 1.2.2 38 mm chromium plated bottle trap
- 1.2.3 13 mm chromium plated pillar tap
- 1.2.4 220 x 220 x 450 mm deep valve box
- 1.2.5 Face brick soldier arches
- 1.2.6 Paint on door frames
- 1.2.7 Face brick reveals
- 1.2.8 Damp – proof course under sills
- 1.2.9 Concrete in threshold

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**United States. Congress. House.
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Subcommittee on the Departments of
Labor, Health and Human Services,
Education, and Related Agencies**

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