

ORGANIZATIONAL DEVELOPMENT TOOL

SAMPLE QUESTIONS FOR SURFACING INFORMATION



Below are lists of questions that can be used to help surface information for scoring organizations with the Organizational Development Tool. You do not need to ask every question; nor do you need to ask them in order. You can put these questions into your own words. You can also ask questions that are not on this list. The questions should not be read like a script or a formal question-and-answer scenario. The questions should help begin and guide conversations that will surface information in a comfortable and informal conversational manner with organization representatives and to better understand their capacity in the various areas scored on the ODT. When asking for information, ask for specific examples. Engage with more than one person. Encourage diverse voices to contribute to the information shared so that you have perspective from different angles of the organization.

| Identity and Agency | Structure and Function | Human Resources |
|--|---|---|
| <ul style="list-style-type: none"> • I am interested in hearing the story of how the organization got started. What motivated its formation? Who was involved? • What are the values that guide your work and how do they shape your work to improve children's lives? • What is the core programming that has remained at the center of your work? Why? • What is the link that integrates the different programs that you have? • What are you most proud of as an organization? What can you point to and say, "This is what we have accomplished and we have done it well"? • As you look back through the organization's history, what have been some moments of challenge or success that helped you to be confident about your work? • What are your strengths as an organization? What are the areas of work where you have developed a strong expertise? | <ul style="list-style-type: none"> • Most organizations develop an organizational structure and then it shifts and changes over time. Can you provide me a quick overview of your structure? • So it looks quite clear on paper, how does it actually work? • Give me an example of what shows the effectiveness of the structure. • Give me an example of a challenge that you have in relation to the current structure. • How is information shared across the organization? • Do you find that information flows easily, or is it often the case that some people do not have access to information? • How often do you review your structure and function to understand how it works? | <ul style="list-style-type: none"> • I want to explore a little bit of how the work gets done. Tell me a little about your staffing. How do you identify new staff members and what do you look for in your team? • What is the balance between paid and unpaid staff? And how does that affect your work? • How do you build a sense of teamwork and unity in your teams? • How do you go about building the skills of your team? • What about volunteers? What is the process of someone becoming a volunteer and developing the skills to work with families and children? • What are your greatest challenges in staffing? • How do you divide up the various roles and responsibilities? • And how well is that working? Do you find it facilitates working together or that there are challenges? • Is there an overall set of policies that guide hiring, salaries, etc.? |

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Developing Effective Research Proposals Keith F Punch, 2006-10-02 Successful research requires effective and thorough preparation In this expanded and updated Second Edition of *Developing Effective Research Proposals* Keith Punch offers an indispensable guide to the issues involved in proposal development and in presenting a well considered plan for the execution of research Dealing with both qualitative and quantitative approaches to empirical research across the social sciences the Second Edition comprehensively covers the topics and concerns relevant to the subject and is organized around three central themes What is a research proposal who reads proposals and why How can we go about developing a proposal and What might a finished proposal look like New features of this edition include Expanded sections covering research strategy research planning and academic writing Examples of successful research proposals from across the social science disciplines A more comprehensive discussion of ethics A brand new glossary and chapter summaries The Second Edition will be welcomed by all those preparing or evaluating research proposals and will be invaluable across all areas of social science both basic and applied and for students undertaking quantitative qualitative and mixed method studies *Management and Business Research* Mark Easterby-Smith, Lena J. Jaspersen, Richard Thorpe, Danat Valizade, 2021-04-28 This bestselling textbook has been fully updated and provides readers with a comprehensive overview of methods for conducting business and management research Highly visual and written in a clear and accessible way the book includes helpful learning features throughout including learning goals at the start of each chapter a research in action feature examples a Research Plan Canvas template and more The content has been brought up to date with the inclusion of big data predictive analytics and a dedicated chapter on machine learning Accompanying the book is a wealth of online resources to further enhance your learning experience including MCQs Video content Templates and data sets Glossary flashcards Additional case studies These can be accessed by students at study.sagepub.com/easterbysmith7e

Developing Effective Research Proposals Keith Punch, 2000-05-15 This accessible how to guide can be used as a workbook to the author's *An Introduction to Social Research* or as an independent guide It is a guide to preparing a well constructed research proposal then presenting it effectively

Introduction to Research Methods in Education Keith F Punch, 2009-03-19 Based on the popular *Introduction to Social Research Methods* this book offers a highly accessible clear and engaging introduction to research in education which has been carefully and extensively developed to fully meet the needs of those studying in education and related fields *Introduction to Research Methods in Education* assumes no previous knowledge of the subject and focuses on helping the reader develop a clear conceptual understanding of the nature of empirical research in education and of how those ideas lead to and underlie the principal research techniques Qualitative quantitative and mixed methods approaches are covered along with practical guidance on issues such as how to prepare a research proposal write a literature review and analyse different types of data This book is an ideal introduction to researching in an educational context for students at both

undergraduate and postgraduate level and will be a must have for anyone studying on a research methods course or doing a research project for themselves

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Qualitative Research in Business & Management Michael D Myers, 2008-11-03 What are the key issues that concern Qualitative Research in Business and Management In this advanced textbook the author brings a wealth of insight to the research process Combining the abstract and theoretical considerations with those of a practical nature like those involved with interviewing for data or for the final stage of writing up Myers establishes an expansive resource for those involved in qualitative research that will aid them from start to finish In this book the reader will be provided with the resources to Understand the underlying philosophies of qualitative research in business and management Be aware of a variety of qualitative research methods Gain insight into examples of the previous use of qualitative methods in Business and Management Analyse and critically evaluate research in including discussion of using qualitative data analysis software Carry out their own research in business and management Write up their research for publication This book will be an indispensable resource both to those just embarking on their research as well as existing researchers in business and management

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Research Methods for Health and Social Care Joanne Neale,2020-06-30 This accessible and clearly structured book written by experienced researchers and practitioners provides a one stop introduction to the most common qualitative quantitative and desk based research designs and methods in health and social care

Researching Society and Culture Clive Seale,Carol Rivas,2025-02-07 Just starting out with social research With contributions from experts across the social sciences this book equips you with the tools for successfully investigating society and culture It shows you how to prepare for research generate and analyse data and present your findings Balancing theory with practice it covers foundational concepts in methods and methodology alongside contemporary developments This radically updated new edition Sees all chapters fully rewritten in a friendly accessible style Offers additional chapters on participatory research and online big data Includes multiple case studies of real world research from across the globe in every chapter Celebrates the dynamic reflexive nature of research as engagement with the world

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David F. Beer, 2003-07-04 An updated edition of the classic guide to technical communication Consider that 20 to 50 percent of a technology professional's time is spent communicating with others Whether writing a memo preparing a set of procedures or making an oral presentation effective communication is vital to your professional success This anthology delivers concrete advice from the foremost experts on how to communicate more effectively in the workplace The revised and expanded second edition of this popular book completely updates the original providing authoritative guidance on communicating via modern technology in the contemporary work environment Two new sections on global communication and the Internet address communicating effectively in the context of increased e mail and web usage As in the original David Beer's Second Edition discusses a variety of approaches such as Writing technical documents that are clear and effective Giving oral presentations more confidently Using graphics and other visual aids judiciously Holding productive meetings Becoming an effective listener The new edition also includes updated articles on working with others to get results and on giving directions that work Each article is aimed specifically at the needs of engineers and others in the technology professions and is written by a practicing engineer or a technical communicator Technical engineers IEEE society members and technical writing teachers will find this updated edition of David Beer's classic Writing and Speaking in the Technology Professions an invaluable guide to successful communication

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