



Section 1 Guided Reading and Review

The Federal Bureaucracy

A. As You Read

Fill in the outline below by answering the questions in the spaces provided.

What Is a Bureaucracy?

1. Name the three main characteristics of a bureaucracy and explain why each is important.

a. _____

b. _____

c. _____

Major Elements of the Federal Bureaucracy

2. How does the Constitution make reference to a federal bureaucracy? _____

3. Which two departments does the Constitution anticipate?

a. _____ b. _____

The Name Game

Define the following titles of executive branch units and give one example of each unit. You may use section content and the chart on page 417.

4. department _____

5. agency _____

6. administration _____

7. commission _____

8. corporation/authority _____

Staff and Line Agencies

Define the following terms and give an example of each.

9. staff agency _____

10. line agency _____

B. Reviewing Key Terms

On a separate sheet of paper, use each key term in a sentence that shows the meaning of the term.

11. bureaucrat 12. administration

Section 1 Guided Reading And Review Taxes Key

Tobias Bleicker



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Magruder's American Government Guided Reading and Review Workbook Student Edition 2003c William A. McClenaghan, 2002-05-15 High School Hailed as a stellar educational resource for nearly a century Magruder's American Government is updated annually to meet the changing needs of today's high school students and teachers The program's engaging narrative is enhanced with numerous primary sources political cartoons charts graphs and photos making the structure and principals of government accessible and motivating to students of all abilities Call to Freedom Sterling Stuckey, 2003 Teaches U S history employing the themes geography economics government citizenship science technology and society culture Constitutional heritage and global relations *America Pathways to the Present*, 1995 Sales & Use Taxes, 1975 **The American Journey** Joyce Oldham Appleby, Alan Brinkley, James M. McPherson, 2003 Prentice Hall World Explorer: Eastern Hemisphere Heidi Hayes Jacobs, Brenda Randolph, Michal LeVasseur, Yvonne S. Gentzler, 2003

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Canada in Canada as a separate place whose natural worlds and whose peoples and their achievements deserve to be recorded and celebrated At the start of a new century and a new millennium in an increasingly borderless corporate world that seems ever more hostile to national distinctions and aspirations this Canadian Encyclopedia is offered in a spirit of defiance and of faith in our future The statistics behind this volume are staggering The opening sixty pages list the 250 Consultants the roughly 4 000 Contributors all experts in the field they describe and the scores of researchers editors typesetters proofreaders and others who contributed their skills to this massive project The 2 640 pages incorporate over 10 000 articles and over 4 000 000 words making it the largest some might say the greatest Canadian book ever published There are of course many special features These include a map of Canada a special page comparing the key statistics of the 23 major Canadian cities maps of our cities a variety of tables and photographs and finely detailed illustrations of our wildlife not to mention the colourful informative endpapers But above all the book is encyclopedic which the Canadian Oxford Dictionary describes as embracing all branches of learning This means that with rare exceptions there is satisfaction for the reader who seeks information on any Canadian subject From the first entry A mari usque ad mare from sea to sea which is Canada's motto and a good description of this volume's range to the Zouaves who mustered in Quebec to fight for the beleaguered Papacy there is the required summary of information clearly and accurately presented For the browser the constant variety of entries and the lure of regular cross references will provide hours of fascination The word encyclopedia derives from Greek expressions alluding to a grand circle of knowledge Our knowledge has expanded immeasurably since the time that one mind could encompass all that was known Yet now Canada's finest scientists academics and specialists have distilled their knowledge of our country between the covers of one volume The result is a book for every Canadian who values learning and values Canada Engineering Review ,1911 **Congressional Record** United States. Congress,2000

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