

# ENTRY LEVEL CUSTOMER SERVICE COVER LETTER

To,  
Mr. Steve Morris  
Hiring manager  
XYZ company  
122, 555 Spark Avenue  
Boston, USA  
22nd April 2020

Sub: Application for the post of the customer service executive

Dear Sir,

This is in response to a job posting for a customer service executive on the orbitcareers.com website, dated 5th March 2020. My name is Mila Parker and I'd like to apply for the same position.

I hold a PG Diploma in Mass Communication from Wales University, London. In addition, I have graduated with honors from the Central University of London in 2011 with a degree in Bachelor of Arts. I've been involved in a variety of hobbies such as elocution, painting, mural creation, and creative writing. In my final year of college, I received the Student of the Year award for exceptional academic and athletic accomplishments.

I have strong communication and probing abilities, which will aid me in understanding the demands of the consumer. As a consequence of this, I will be able to provide the finest customer satisfaction, resulting in ultimate customer contentment.

I would be delighted to be a part of Shine and Swift Creative as an intern because this business is recognised for providing its employees with a highly professional working environment. My résumé is attached with this cover letter. I eagerly await a favorable response from you. Thank you for taking the time to read this.

Yours sincerely  
Mila Parker

# Sample Customer Service Cover Letter Entry Level

**Michael Rajnik**



**Sample Customer Service Cover Letter Entry Level:**

## **Sample Customer Service Cover Letter Entry Level** Book Review: Unveiling the Magic of Language

In an electronic era where connections and knowledge reign supreme, the enchanting power of language has been apparent than ever. Its ability to stir emotions, provoke thought, and instigate transformation is really remarkable. This extraordinary book, aptly titled "**Sample Customer Service Cover Letter Entry Level**," written by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound effect on our existence. Throughout this critique, we shall delve into the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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