



Polycom® VVX® 400 and VVX® 410

Business Media Phones

Quick User Guide

For use with Polycom® UC Software 4.1.4 or later

The information in this guide applies to both the VVX 400 and VVX 410 phones. Configurations vary and the screens displays used in this guide may not reflect those on your phone. See your system administrator for more information. For detailed information on how to use your phone, see the Polycom VVX 400 and 410 Business Media Phone User Guide, available by navigating to your phone's Support page from [Polycom Home Support](#).

www.polycom.com | 1-877-888-8811 Rev. 4 March 2012

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Phone Views

Your phone has three main views: Home, Calls, and Lines view (the default). You can access Home and Lines view at any time. If your phone has one or more calls, you can also access Calls view.

For Home view from any menu, press

Press to alternate between Home and Lines view.

Home View

Home view displays icons you can select to access phone functions.

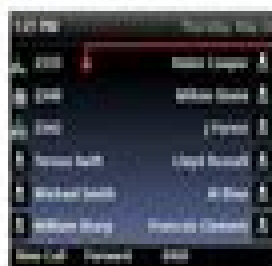


Page Indicator

You can use the right, left, up, and down arrow keys to display more icons.

Lines View

Lines view displays phone lines, Favorites and call logs.



Phone Line

Favorites

Soft Keys

If your phone is idle, you can press the Line key to access the Dialer.

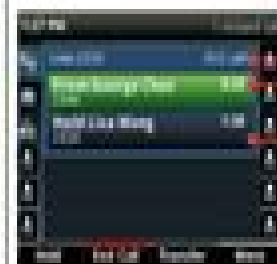


Tip: Referring to Soft Keys

In this guide, soft keys are referred to by their name only. For example, to end an active call, press End Call.

Calls View

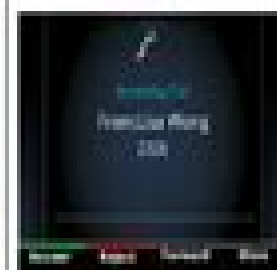
If your phone has one or more calls, you can access Calls view.



No. of Calls

Action

Time



Call color indicates status:

- Dark green—Active call
- Bright blue—incoming call
- Dark blue—held call

Use the up and down arrow keys to select a call (highlight it). The soft keys control the highlighted call.

Entering Data

Use the keypad keys to enter information. To backspace, press Backspace .

To type with the keypad keys, press a key repeatedly to view the character options and stop to select.

To type other characters, press Inserting or Mode. When using the keypad keys, use the L, *, R, and # keys.

About Calls

Only one call can be active at one time.

You can use the handset, speakerphone, or headset for calls. During a call, you can change modes by picking up the handset, or by pressing or .

If you navigate away from your call(s), press to see Active Call or Calls view again.



Tip: Switching Between Lines and Calls View

When in Calls view, switch to Lines view by pressing More > Lines.

Switch back to Calls view by pressing More > Calls.

Placing Calls

Pick up the handset, or press or Enter the phone number, and press Send.

Or enter the phone number first, then press Dial, pick up the handset, or press or .

From Lines view: Press the phone Line key, enter the phone number, and press Send.

From Home view: Select New Call using the left and right arrow keys. Enter the phone number, and press Send.



Tip: Answering Calls Using

Select a recent call or Favorite, or select a contact's phone number in the Contact Directory.

Answering Calls

To answer with the speakerphone, press or tap Answer. To answer with the handset, pick up the handset. To answer with a headset, press .

To answer a new call while on an active call, press Answer. The current call will be held.

Polycom Phone User Guide

Joe Yeung



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Google Workspace User Guide Balaji Iyer, Abhi Jeevaganambi, 2022-03-21 Explore the suite of apps that enhance productivity and promote efficient collaboration in your business Key Features Set up your own project in Google Workspace and improve your ability to interact with different services Understand how a combination of options can help businesses audit their data to be highly secure Deploy Google Workspace configure users and migrate data using Google Workspace Book Description Google Workspace has evolved from individual Google services to a suite of apps that improve productivity and promote efficient collaboration in an enterprise organization This book takes you through the evolution of Google Workspace features included in each Workspace edition and various core services such as Cloud Identity Gmail and Calendar You ll explore the functionality of each configuration which will help you make informed decisions for your organization Later chapters will show you how to implement security configurations that are available at different layers of Workspace and also how Workspace meets essential enterprise compliance needs You ll gain a high level overview of the core services available in Google Workspace including Google Apps Script AppSheet and Google Cloud Platform Finally you ll explore the different tools Google offers when you re adopting Google Cloud and migrating your data from legacy mail servers or on premises applications over to cloud servers By the end of this Google Workspace book you ll be able to successfully deploy Google Workspace configure users and migrate data thereby helping with cloud adoption What you will learn Manage and configure users in your organization s Workspace account Protect email messages from phishing attacks Explore how to restrict or allow certain Marketplace apps for your users Manage all endpoints connecting to Google Workspace Understand the differences between Marketplace apps and add ons that access Drive data Manage devices to keep your organization s data secure Migrate to Google Workspace from existing enterprise collaboration tools Who this book is for This book is for admins as well as home users business users and power users looking to improve their efficiency while using Google Workspace Basic knowledge of using Google Workspace services is assumed VOIP - A practical guide for the non-telephone engineer

Joe Yeung, 2015-05-04 This is a practical guide for business and IT managers on implementing a Voice over IP telephone system The Illustrated Guide to Assistive Technology and Devices (EasyRead Large Bold Edition) Suzanne Robitaille, 2010

Asterisk: The Definitive Guide Russell Bryant, Leif Madsen, Jim Van Meggelen, 2013-05-10 Design a complete Voice over IP VoIP or traditional PBX system with Asterisk even if you have only basic telecommunications knowledge This bestselling guide makes it easy with a detailed roadmap that shows you how to install and configure this open source software whether you re upgrading your existing phone system or starting from scratch Ideal for Linux administrators developers and power users this updated edition shows you how to write a basic dialplan step by step and brings you up to speed on the features in Asterisk 11 the latest long term support release from Digium You ll quickly gain working knowledge to build a simple yet inclusive system Integrate Asterisk with analog VoIP and digital telephony systems Build an interactive dialplan using best

practices for more advanced features Delve into voicemail options such as storing messages in a database Connect to external services including Google Talk XMPP and calendars Incorporate Asterisk features and functions into a relational database to facilitate information sharing Learn how to use Asterisk s security call routing and faxing features Monitor and control your system with the Asterisk Manager Interface AMI Plan for expansion by learning tools for building distributed systems

The Illustrated Guide to Assistive Technology and Devices (EasyRead Super Large 20pt Edition) Suzanne Robitaille,2010

Asterisk: The Definitive Guide Jim Van Meggelen,Russell Bryant,Leif Madsen,2019-06-24 Design a complete Voice over IP VoIP or traditional PBX system with Asterisk even if you have only basic telecommunications knowledge This bestselling guide makes it easy with a detailed roadmap that shows you how to install and configure this open source software whether you re upgrading your existing phone system or starting from scratch Ideal for Linux administrators developers and power users this updated fifth edition shows you how to set up VoIP based private telephone switching systems within the enterprise You ll get up to speed on the features in Asterisk 16 the latest long term support release from Digium This book also includes new chapters on WebRTC and the Asterisk Real time Interface ARI Discover how WebRTC provides a new direction for Asterisk Gain the knowledge to build a simple but complete phone system Build an interactive dialplan using best practices for Asterisk s advanced features Learn how ARI has emerged as the API of choice for interfacing web development languages with Asterisk

Implementing Cisco Unified Communications Manager, Part 1 (CIPT1) (Authorized Self-Study Guide) Dennis Hartmann,2008-06-23 Foundation learning for CIPT1 exam 642 446 Dennis Hartmann CCIE No 15651 Implementing Cisco Unified Communications Manager Part 1 CIPT1 is a Cisco authorized self paced learning tool for CCVP foundation learning This book provides the knowledge necessary to install configure and deploy a Cisco Unified Communications solution based on Cisco Unified Communications Manager the call routing and signaling component of the Cisco Unified Communications solution By reading this book you will gain an understanding of deploying a Cisco Unified Communications Manager to support single site centralized distributed and hybrid call processing models This book focuses on Cisco Unified Communications Manager Release 6 x You will learn how to install and configure Cisco Unified Communications Manager power over Ethernet switches and gateways using MGCP You will also learn how to build a scalable dial plan for on net and off net calls The dial plan chapters of the book cover call routing call coverage digit manipulation class of service and call coverage components This book will teach you how to implement media resources LDAP directory integration and various endpoints including Skinny Client Control Protocol SCCP and Session Initiation Protocol SIP Cisco Unified Video Advantag endpoint configuration is covered in addition to Cisco Unity voice mail integration and basic voice mail box creation Various user features are discussed including Presence Whether you are preparing for CCVP certification or simply want to gain a better understanding of Cisco Unified Communications Manager fundamentals you will benefit from the foundation information presented in this book Implementing Cisco Unified Communications

Manager Part 1 CIPT1 is part of a recommended learning path from Cisco that includes simulation and hands on training from authorized Cisco Learning Partners and self study products from Cisco Press To find out more about instructor led training e learning and hands on instruction offered by authorized Cisco Learning Partners worldwide please visit www.cisco.com/go/authorizedtraining Dennis J Hartmann CCIE No 15651 is a lead Unified Communications instructor at Global Knowledge Dennis has been working with CallManager since CallManager 2.0 Dennis has various technical certifications CCIE No 15651 CCVP CCSI CCNP CCIP and MCSE Dennis has worked with various Fortune 500 companies including AT T Sprint Merrill Lynch KPMG and Cabletron Systems Understand Cisco Unified Communications Manager architecture and components Evaluate Cisco Unified Communications Manager deployment models Install upgrade and administer Cisco Unified Communications Manager Apply network configuration NTP and DHCP configuration options Configure and manage user accounts Deploy various Cisco Unified IP Phones Configure Catalyst switches for power over Ethernet and voice VLAN requirements Harden IP Phones to mitigate security risks Configure Media Gateway Control Protocol MGCP gateways Configure dial plans call routing and digit manipulation Deploy various media resources and user features Integrate Cisco Unity Voicemail with Cisco Unified Communications Manager Configure video enabled IP Phones This volume is in the Certification Self Study Series offered by Cisco Press Books in this series provide officially developed self study solutions to help networking professionals understand technology implementations and prepare for the Cisco Career Certifications examinations Category Cisco Unified Communications Manager 6 Covers CIPT1 exam 642 446 65 00 USA 72 00 CAN

CWDP Certified Wireless Design Professional Official Study Guide Shawn M. Jackman, Matt Swartz, Marcus Burton, Thomas W. Head, 2011-02-04 The official study guide for the Certified Wireless Design Professional CWDP exam from CWNP This official guide is what you need to prepare for the vendor neutral CWDP exam PW0 250 which tests an IT professional's ability to design plan and troubleshoot a wireless network Administered by CWNP the industry leader for enterprise Wi-Fi training and certification the CWDP exam is for those operating in large WLAN deployments This practical guide not only covers all exam objectives it also gives you practical information on designing for complex environments such as businesses hospitals educational facilities and in outdoor spaces Covers all exam objectives for the Certified Wireless Design Professional CWDP exam exam PW0 250 Covers planning developing a WLAN design strategy and RF conducting advanced site surveying developing 802.11 security and troubleshooting Companion CD includes two practice exams and over 100 electronic flashcards Sybex is the official publisher for Certified Wireless Network Professional Inc the certifying vendor for the CWAP program If you want to prepare for CWNP certification a Sybex Study Guide is what you need Note CD ROM materials for eBook purchases can be downloaded from <http://booksupport.wiley.com> **User's Guide** Howard B. Wilson, James L. Hill, 1980 Official (ISC)2 Guide to the CISSP CBK Adam Gordon, 2015-04-08 As a result of a rigorous methodical process that ISC follows to routinely update its credential exams it has announced that enhancements will be

made to both the Certified Information Systems Security Professional CISSP credential beginning April 15 2015 ISC conducts this process on a regular basis to ensure that the examinations and **CWNA: Certified Wireless Network**

Administrator Official Study Guide David D. Coleman, David A. Westcott, 2012-04-18 Updated edition of this top selling CWNA study guide Sybex is the official publisher for CWNP Inc the organization behind the the CWNA certification The new edition of Sybex's top selling CWNA Study Guide covers the latest CWNA Exam PW0 105 If you're preparing for the exam you'll find full coverage of radio frequency RF technologies as well as IEEE 802.11 regulations and standards protocols and devices network security and much more This detailed book not only covers all exam objectives it also includes practical chapter review questions and hands on exercises The book's website offers additional practice exams and flashcards demo software and more Prepares you for Exam PW0 105 the new CWNA exam administered by the Certified Wireless Network Professional Inc Covers all exam objectives including radio frequency RF technologies and IEEE 802.11 regulations and standards protocols and devices network implementation network security and RF site surveying Includes practical examples and review questions to reinforce learning Discusses the latest information on wireless trends protocols and standards helpful whether you're preparing for the exam or not Provides additional practice exams electronic flashcards demo software and more from the book's accompanying website CWNA certification is the foundation for any professional who uses wireless networks and a springboard to more advanced wireless certifications Get started today with this detailed CWNA prep guide Note CD ROM materials for eBook purchases can be downloaded from <http://booksupport.wiley.com> **Deploying and**

Troubleshooting Cisco Wireless LAN Controllers Mark L. Gress, Lee Johnson, 2009-11-09 This is the only complete all in one guide to deploying running and troubleshooting wireless networks with Cisco Wireless LAN Controllers WLCs and Lightweight Access Point Protocol LWAPP Control and Provisioning of Wireless Access Points CAPWAP Authored by two of the most experienced Cisco wireless support professionals the book presents start to finish coverage of implementing WLCs in existing wired and wireless network environments troubleshooting design related issues and using LWAPP CAPWAP solutions to achieve your specific business and technical goals One step at a time you'll walk through designing configuring maintaining and scaling wireless networks using Cisco Unified Wireless technologies The authors show how to use LWAPP CAPWAP to control multiple Wi-Fi wireless access points at once streamlining network administration and monitoring and maximizing scalability Drawing on their extensive problem resolution experience the authors also provide expert guidelines for troubleshooting including an end to end problem solving model available in no other book Although not specifically designed to help you pass the CCIE Wireless written and lab exams this book does provide you with real world configuration and troubleshooting examples Understanding the basic configuration practices how the products are designed to function the feature sets and what to look for while troubleshooting these features will be invaluable to anyone wanting to pass the CCIE Wireless exams Efficiently install configure and troubleshoot Cisco Wireless LAN Controllers Move autonomous wireless

network solutions to LWAPP CAPWAP Integrate LWAPP CAPWAP solutions into existing wired networks Understand the next generation WLC architecture Use Hybrid REAP and Home AP solutions to centrally configure and control branch remote access points without deploying controllers in every location Use Mobility Groups to provide system wide mobility easily and cost effectively Use Cisco WLC troubleshooting tools and resolve client related problems Maximize quality in wireless voice applications Build efficient wireless mesh networks Use RRM to manage RF in real time optimizing efficiency and performance Reference the comprehensive WLC and AP debugging guide Part of the CCIE Professional Development Series this is the first book to offer authoritative training for the new CCIE Wireless Exam It will also serve as excellent preparation for Cisco's new CCNP Wireless exam

Mastering Skype for Business 2015 Keith Hanna, 2016-03-24 Authoritative hands on guidance for Skype Business administrators Mastering Skype for Business 2015 gives administrators the comprehensive coverage they need to effectively utilize Skype for Business Fully up to date for the 2015 release this guide walks you through industry best practices for planning design configuration deployment and management with clear instruction and plenty of hands on exercises Case studies illustrate the real world benefits of Unified Communication and provide expert experiences working with Skype for Business From server roles infrastructure topology and security to telephony cloud deployment and troubleshooting this guide provides the answers you need and the insight that will make your job easier Sample automation scripts help streamline your workflow and full detailed coverage helps you exploit every capability Skype for Business has to offer Skype for Business enables more robust video conferencing and integrates with Office Exchange and SharePoint for better on premises and cloud operations Organizations are turning to Skype for Business as a viable PBX replacement and admins need to be up to speed and ready to go This book provides the clear explicit instructions you need to Design configure and manage IM voice mail PBX and VoIP Connect to Exchange and deploy Skype for Business in the cloud Manage UC clients and devices remote access federation and public IM Automate management tasks and implement cross team backup and restore The 2015 version is the first Skype to take advantage of the Windows 10 touch first capabilities to provide fast natural hands on control of communications and users are eager to run VoIP HD video conferencing collaboration instant messaging and other UC features on their mobile devices Mastering Skype for Business 2015 helps you get Skype for Business up and running quickly with hands on guidance and expert insight

Telehealth Essentials for Advanced Practice Nursing Patricia Schweickert, Patty A. Schweickert, Carolyn Rutledge, Carolyn M. Rutledge, 2024-06-01 A timely practical and concise resource for advanced practice registered nursing APRN students faculty and providers Telehealth Essentials for Advanced Practice Nursing provides readers with an understanding of and tools to embrace the emerging field of telehealth and optimize its application in clinical practice Telehealth offers a unique solution to many health care challenges such as provider shortages chronic disease management an aging population protection from infectious disease and limited access to care As telehealth is being incorporated into health care and health care delivery at

an ever increasing rate APRNs that can navigate the telehealth arena are uniquely positioned to serve as leaders in the health care of the future Using Telehealth Essentials for Advanced Practice Nursing readers will learn how to utilize telehealth to provide new and innovative methods of care Authors Patty A Schweickert and Carolyn M Rutledge present a multi modal approach to telehealth education that layers telehealth onto nurses existing knowledge of nursing practice The text begins with the history and basics of telehealth before moving on to critical content that a provider must understand to maximize its use in the health care arena covering topics including Technology used in the early response to infectious diseases such as COVID 19 The process of integrating telehealth in practice Laws policies and regulations governing telehealth practice Barriers to implementation and strategies for overcoming them Telehealth etiquette and ethics Using telehealth for effective interprofessional collaboration Each chapter includes group exercises prompts for reflection questions for discussion and case studies Included with the text are online supplemental materials for faculty use in the classroom With Telehealth Essentials for Advanced Practice Nursing APRN students faculty and practicing providers will learn to advocate for telehealth implementation establish telehealth programs and utilize telehealth to overcome barriers to care in order to optimize access and quality of care

Mastering Microsoft Lync Server 2013 Keith Hanna,Nathan Winters,2013-05-15 Everything you need to know to get Lync 2013 up and running smoothly As a Unified Communications UC technology Lync allows you to keep track of your contacts availability so you can communicate with anyone anywhere and at any time With this hands on book you will learn how to administer the newest and most robust version of Lync Server in order to send an IM start or join an audio video or web conference or make a phone call through a familiar interface Packed with real world exercises throughout this unique resource encourages you to learn from the best practices and deployments of others so that you can benefit from their experiences Walks you through designing and managing enterprise instant messaging and conferencing solutions Details how to configure voicemail enterprise voice dual forking and VoIP Teaches you how to automate management tasks Shares invaluable advice for monitoring diagnosing and troubleshooting problems Helps you understand SIP and authentication technologies With Mastering Microsoft Lync Server 2013 you ll gain the skills you need to effectively deploy Lync Server 2013 and be on your way to gaining all the benefits UC has to offer

[A Mental Health Provider's Guide to Telehealth](#) Jonathan G. Perle,2021-03-31 This book works as a guide to videoconferencing practice for psychological providers through a broad simplified and practical overview of pertinent factors It is a consolidation of research literature and professional experiences of practicing teaching and studying videoconferencing It begins by defining key concepts such as telehealth telepsychology and other related terminology and examining the role of telehealth in addressing ongoing mental health disparities An overview of existing videoconferencing practices guidebooks and general recommendations as well as specifics of ethical and legal factors are discussed The book then details numerous essential factors of videoconferencing practice that are directly applicable to psychological care including considerations of computer

system video camera display screen microphone videoconferencing platform bandwidth and latency and room setup along with self care practices The appendices provide readers with links to resources checklists and other documents to guide their practice Psychologists counselors and other mental health providers will find this user friendly research informed guide indispensable when implementing online treatment and teletherapy

The Definitive Guide to HR Management Tools (Collection) Alison Davis, Jane Shannon, Wayne Cascio, John Boudreau, James C. Sesil, Ben Waber, Bashker D. Biswas, Steven Director, 2013-11-07 A brand new collection of high value HR techniques skills strategies and metrics now in a convenient e format at a great price HR management for a new generation 6 breakthrough eBooks help you help your people deliver more value on every metric that matters This unique 6 eBook package presents all the tools you need to tightly link HR strategy with business goals systematically optimize the value of all your HR investments and take your seat at the table where enterprise decisions are made In The Definitive Guide to HR Communication Engaging Employees in Benefits Pay and Performance Alison Davis and Jane Shannon help you improve the effectiveness of every HR message you deliver Learn how to treat employees as customers clarify their needs and motivations leverage the same strategies and tools your company uses to sell products and services package information for faster better decision making clearly explain benefits pay and policies improve recruiting orientation outplacement and much more In Investing in People Second Edition Wayne Cascio and John W Boudreau help you use metrics to improve HR decision making optimize organizational effectiveness and increase the value of strategic investments You ll master powerful solutions for integrating HR with enterprise strategy and budgeting and for gaining commitment from business leaders outside HR In Financial Analysis for HR Managers Dr Steven Director teaches the financial analysis skills you need to become a true strategic business partner and get boardroom and CFO buy in for your high priority initiatives Director covers everything HR pros need to formulate model and evaluate HR initiatives from a financial perspective He walks through crucial financial issues associated with strategic talent management offering cost benefit analyses of HR and strategic financial initiatives and even addressing issues related to total rewards programs In Applying Advanced Analytics to HR Management Decisions pioneering HR technology expert James C Sesil shows how to use advanced analytics and Big Data to optimize decisions about performance management strategy alignment collaboration workforce succession planning talent acquisition career development corporate learning and more You ll learn how to integrate business intelligence ERP Strategy Maps Talent Management Suites and advanced analytics and use them together to make far more robust choices In Compensation and Benefit Design world renowned compensation expert Bashker D Biswas helps you bring financial rigor to compensation and benefit program development He introduces a powerful Human Resource Life Cycle Model for considering compensation and benefit programs fully addresses issues related to acquisition general compensation equity compensation and pension accounting assesses the full financial impact of executive compensation and employee benefit programs and discusses the unique issues associated with international HR programs

Finally in People Analytics Ben Waber helps you discover powerful hidden social levers and networks within your company and tweak them to dramatically improve business performance and employee fulfillment Drawing on his cutting edge work at MIT and Harvard Waber shows how sensors and analytics can give you an unprecedented understanding of how your people work and collaborate and actionable insights for building a more effective productive and positive organization Whatever your HR role these 6 eBooks will help you apply today s most advanced innovations and best practices to optimize workplace performance and drive unprecedented business value From world renowned human resources experts Alison Davis Jane Shannon Wayne Cascio John W Boudreau Steven Director James C Sesil Bashker D Biswas and Ben Waber

Communication Technology Update and Fundamentals August E. Grant,J Rion McKissick Professor of Journalism August E Grant,Jennifer H. Meadows,2008-06-24 First Published in 2008 Routledge is an imprint of Taylor Francis an informa company *Cyberhound's Guide to Companies on the Internet* Gale Group,Wendy H. Mason,1996-09 This guide contains reviews of more than 2000 corporate Web sites profiling top companies and those in the information industry including software and hardware developers and networking and telecommunications companies *Hybrid IP PBX* ,

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