

7316E Digital Deskphone layout

This section describes the location and function of the buttons and other features on the face of the 7316E Digital Deskphone.

7316E layout



A Telephone light	Flashlight for receiving calls. Lights up when Message Waiting Indication (MWI) is supported by system software. Consult your system administrator for more information.
B Adjustable display	Shows the time and date, call and feature information.
C Display buttons	The label for display buttons appear in capital letters on the bottom of the display. Display buttons change with each feature you use.

D Release button	Ends an active call or feature.
E Dial pad	Used to dial out and access features.
F Volume control	Adjusts ring and handset, handset, and headset volume.
G Audio cluster buttons	Mute button — Turns the microphone off or on when you are on a call. Handsfree button — For more information on using the handsfree buttons, refer to the "Handsfree calls" section in this card.
	Headset button — Turns the headset mode on.
H Feature button	Starts or ends a feature.
I Hold button	Places the active call on hold.
J Memory buttons	Used to store frequently used telephone numbers to the phone memory.
K Memory and line buttons	Used to store frequently used telephone numbers to the phone memory. Can also be used to access programmed lines.
L Indicator	Appears next to active line and memory buttons.
M Number card	Holds your extension number or this card.
N Feature card plate	Storage compartment for your feature card.

AVAYA

7316E Digital Deskphone for IP Office Quick Reference Guide

Telephone Setup

Use the following tasks to set up the 7316E Digital Deskphone.

Adjusting the contrast level

Use the following task to adjust the contrast level of the LCD display.

1. Press Feature ** F.
2. Press UP or DOWN to view the contrast level.
3. Press OK to select a level.

Changing the ring type

Use the following task to change the ring type on the telephone.

1. Press Feature ** S.
2. Press 1 through 4 or NEXT to select the ring type. If previous tone is played.
3. Press OK to store the ring type.

Programming memory buttons

Memory buttons are buttons not assigned as line, intercept or transferred buttons. Memory buttons store internal and external numbers or features to give you one-touch dialing or feature activation. Avaya IP Office supports duplicate programming for

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