

Name
Address Line
City, State Zip Code

Date

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Re: Notice of Attorney Involvement

Dear :

I have tried to contact you several times concerning the unpaid rent you owe. You have consistently refused to return my calls, and therefore, I have no alternative other than to refer this matter to my attorney. Please direct any future correspondence to:

Name of Attorney
Street Address
City, State, & Zip

If you prefer, you may contact him by phone at Phone Number.

Sincerely,

Name

Sample Letter For Tenant For Unpaid Rent

Janet Portman,Ann O'Connell

A red circular graphic with a gradient, appearing as a semi-circle or a partial circle, located to the right of the text 'Janet Portman,Ann O'Connell'.

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