

# Home Care Policy Manual



September 2015

# Private Home Care Policy Manual

**United States. Health Care Financing  
Administration. Task Force on  
Technology-Dependent Children**

## **Private Home Care Policy Manual:**

Handbook of Home Health Care Administration Marilyn D. Harris, 1997 Table of Contents Foreword Introduction Ch 1 Home health administration an overview 3 Ch 2 The home health agency 16 Ch 3 Medicare conditions of participation 27 Ch 4 The joint commission s home care accreditation program 63 Ch 5 CHAP accreditation standards of excellence for home care and community health organizations 71 Ch 6 Accreditation for home care aide and private duty services 81 Ch 7 ACHC accreditation for home care and alternate site health care services 86 Ch 8 Certificate of need and licensure 92 Ch 9 Credentialing organizational and personnel options for home care 101 Ch 10 The relationship of the home health agency to the state trade association 111 Ch 11 The national association for home care and hospice 115 Ch 12 The visiting nurse association of America 124 Ch 13 Self care systems in home health care nursing 131 Ch 14 Home health care documentation and record keeping 135 App 14 A COP standards pertaining to HHA clinical record policy 147 App 14 B Abington Memorial Hospital home care clinical records 150 Ch 15 Computerized clinical documentation 161 Ch 16 Home telehealth improving care and decreasing costs 176 Ch 17 Implementing a competency system in home care 185 Ch 18 Meeting the need for culturally and linguistically appropriate services 211 Ch 19 Classification an underutilized tool for prospective payment 224 Ch 20 Analysis and management of home health nursing caseloads and workloads 236 Ch 21 Home health care classification HHCC system an overview 247 Ch 22 Nursing diagnoses in home health nursing 261 Ch 23 Perinatal high risk home care 274 Ch 24 High technology home care services 279 Ch 25 Discharge of a ventilator assisted child from the hospital to home 291 Ch 26 Performance improvement 301 Ch 27 Evidence based practice basic strategies for success 310 Ch 28 Quality planning for quality patient care 315 Ch 29 Program Evaluation 320 App 29 A Formats for presenting program evaluation tools Ch 30 Effectiveness of a clinical feedback approach to improving patient outcomes 341 Ch 31 Implementing outcome based quality improvement into the home health agency 352 Ch 32 Benchmarking and home health care 383 Ch 33 Administrative policy and procedure manual 395 Ch 34 Discharge planning 399 Ch 35 Strategies to retain and attract quality staff 421 Ch 36 Evaluating productivity 436 Ch 37 Labor management relations 448 Ch 38 Human resource management 459 Ch 39 Staff development in a home health agency 474 Ch 40 Transitioning nurses to home care 484 Ch 41 Case management 495 Ch 42 Managed care 499 Ch 43 Community based long term care preparing for a new role 507 Ch 44 Understanding the exposures of home health care an insurance primer 519 Ch 45 Budgeting for home health agencies 527 Ch 46 Reimbursement 535 Ch 47 How to read interpret and understand financial statements 549 Ch 48 Management information systems 558 Ch 49 Legal issues of concern to home care providers 571 Ch 50 Understanding the basics of home health compliance 590 Ch 51 The HIPAA standards for privacy of individually identifiable health information 616 Ch 52 Ethical practice in the daily service to home care client their families and the community 666 Ch 53 Participating in the political process 675 Ch 54 Strategic planning 693 Ch 55 Marketing an overview 708 Ch 56 The internet in home health and hospice

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Policy Manual United States. Office of Health Maintenance Organizations,1980

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*Handbook of Home Health Care Administration* Harris,2015-10 Professional reference for Nurses on Home Health Care

**Health Care for Older Americans** United States. Congress. Senate. Special Committee on Aging,1977

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**Fostering Home and Community-based Care for Technology-dependent Children** United States. Health Care Financing Administration. Task Force on Technology-Dependent Children,1988 *Handbook of Geriatric Care Management* Cathy Cress,2011-03-30 A comprehensive guide for Geriatric Care Managers GCMs to help define duties and procedures while providing guidelines for setting up a geriatric care practice from publisher description Hearings, Reports and Prints of the Senate Special Committee on Aging United States. Congress. Senate. Special Committee on Aging,1977 *The OTA's Guide to Documentation* Marie Morreale,2024-06-01 The bestselling newly updated occupational therapy assistant OTA textbook The OTA s Guide to Documentation Writing SOAP Notes Fifth Edition explains the critical skill of documentation while offering multiple opportunities for OTA students to practice documentation through learning activities worksheets and bonus videos The Fifth Edition contains step by step instruction on occupational therapy documentation and the legal ethical and professional documentation standards required for clinical practice and reimbursement of services Students and professors alike can expect the same easy to read format from previous editions to aid OTAs in learning the purpose and standards of documentation throughout all stages of the occupational therapy process and different areas of clinical practice Essentials of documentation reimbursement and best practice are reflected in the many examples presented throughout the text Worksheets and learning activities provide the reader with multiple opportunities to practice observation skills and clinical reasoning learn documentation methods create occupation based goals and develop a repertoire of professional language Templates are provided to assist beginning OTA students in formatting occupation based SOAP notes and the task of documentation is broken down into smaller units to make learning easier Other formats and methods of recording client care are also explained such as the use of electronic health records and narrative notes This text also presents an overview of the initial evaluation process delineating the roles of the OT and OTA and guidelines for implementing appropriate interventions New in the Fifth Edition Incorporation of the Occupational Therapy Practice Framework Domain and Process Fourth Edition and other updated American Occupational Therapy Association documents Updated information to meet Medicare Part B and other third party payer requirements Revised clinical terminology on par with current trends Added examples from emerging practice areas Expanded tables along with new worksheets and learning activities Included with the text are online supplemental materials for faculty use in the classroom this includes access to supplemental website worksheets learning

activities and scenario based videos to practice the documentation process      The Case Manager's Handbook Catherine M. Mullahy, 2016-05-23 Written by renowned author Catherine M Mullahy The Case Manager s Handbook Sixth Edition is an indispensable guide for case managers Presented in an accessible and conversational style this practical resource helps case managers learn the fundamentals study for the Certified Case Manager CCM exam and advance their careers after the exam Completely updated and enhanced with information on the latest developments affecting case management it reflects the rapidly changing healthcare landscape including the significant effects of the Affordable Care Act ACA The Sixth Edition includes new chapters on pediatric case management workers compensation case management key factors driving today s healthcare system the case manager s role in the era of value based health care case management and healthcare provider strategies for managing the high risk or high cost patient and transformative healthcare approaches for the millennial generation      **Occupational Therapy with Elders - eBook** Helene Lohman, Sue Byers-Connon, Rene Padilla, 2017-12-26 Get the focused foundation you need to successfully work with older adults Occupational Therapy with Elders Strategies for the COTA 4th Edition is the only comprehensive book on geriatric occupational therapy designed specifically for the certified occupational therapy assistant It provides in depth coverage of each aspect of geriatric practice from wellness and prevention to death and dying Expert authors Helene Lohman Sue Byers Connon and Ren Padilla offer an unmatched discussion of diverse populations and the latest on geriatric policies and procedures in this fast growing area of practice You will come away with a strong foundation in aging trends and strategies for elder care in addition to having a deep understanding of emerging areas such as low vision rehabilitation driving and mobility issues Alzheimer s disease and other forms of dementia new technological advancements health literacy public policy dignity therapy and more Plus you will benefit from 20 additional evidence briefs and numerous case studies to help apply all the information you learn to real life practice It s the focused evidence based and client centered approach that every occupational therapy assistant needs to effectively care for today s elder patients UNIQUE Focus on the occupational therapy assistant highlights the importance of COTAs to the care of elder clients Unique Attention to diverse populations and cultures demonstrates how to respect and care for clients of different backgrounds UNIQUE Discussion of elder abuse battered women and literacy includes information on how the OTA can address these issues that are often overlooked User resources on Evolve feature learning activities to help you review what you have learned and assess your comprehension Case studies at the end of certain chapters illustrate principles and help you understand content as it relates to real life situations Multidisciplinary approach demonstrates the importance of collaboration between the OT and OTA by highlighting the OTA s role in caring for the elderly and how they work in conjunction with occupational therapists Key terms chapter objectives and review questions are found in each chapter to help identify what information is most important NEW 20 Additional evidence briefs have been added to reinforce this book s evidence based client centered approach NEW Incorporation of EMR prevalence and

telehealth as a diagnostic and monitoring tool have been added throughout this new edition NEW Expanded content on mild cognitive impairment health literacy and chronic conditions have been incorporated throughout the book to reflect topical issues commonly faced by OTs and OTAs today NEW Coverage of technological advancements has been incorporated in the chapter on sensory impairments NEW Other updated content spans public policy HIPAA power of attorney advanced directives alternative treatment settings dignity therapy and validation of the end of life NEW Merged chapters on vision and hearing impairments create one sensory chapter that offers a thorough background in both areas

**Fundamental Concepts and Skills for Nursing - E-Book** Susan C. deWit, Patricia A. Williams, 2013-01-24 NEW Rationales for NCLEX review questions at the end of each chapter help you understand why your choices were correct or incorrect NEW Full text reviews by experts in the field offer consistency and ease understanding as you progress through the book NEW Evolve margin icons denote supplemental material for students on Evolve NEW Evidence Based Practice margin icons point out the most current and evidence based information NEW In depth discussion of the Quality and Safety Education for Nurses QSEN within the text provides the knowledge skills and attitudes necessary to continuously improve the quality and safety of the healthcare systems

Fundamental Concepts and Skills for Nursing Susan C. deWit, Patricia A. Williams, RN, MSN, CCRN, 2013-01-18 Part of the popular LPN Threads series this market leading text features an easy to follow writing style and organization to teach you the concepts and skills you need to know to practice nursing in a variety of care settings This new edition offers in depth discussion of QSEN competencies rationales for the NCLEX PN review questions and new icons to point out the most current evidence based information Standard LPN Threads features include helpful characteristics such as full color design key terms numbered objectives key points critical thinking questions critical thinking activities glossary and references Easy to follow reading level and text organization presents information from simple to most complex Think Critically boxes help you synthesize information and apply concepts beyond the scope of the chapter Cultural Considerations related to biocultural variations as well as health promotion for specific ethnic groups demonstrate how to provide culturally competent care Elder Care Points highlight changes that occur with aging and how they affect nursing care Home Care boxes highlight the necessary adaptations of nursing skills and techniques for the patient in the home care setting NEW Rationales for NCLEX review questions at the end of each chapter help you understand why your choices were correct or incorrect NEW Full text reviews by experts in the field offer consistency and ease understanding as you progress through the book NEW Evolve margin icons denote supplemental material for students on Evolve NEW Evidence Based Practice margin icons point out the most current and evidence based information NEW In depth discussion of the Quality and Safety Education for Nurses QSEN within the text provides the knowledge skills and attitudes necessary to continuously improve the quality and safety of the healthcare systems

**GERIATRIC FORENSIC PSYCHIATRY** Dr Jacob Holzer, Dr Robert Kohn, Dr James Ellison, Dr Patricia Recupero, 2017-11-30 This textbook one of the first provides a comprehensive review of the

relationship between psychiatry and legal medicine in the older population Sections reviewing evaluation civil and criminal topics and numerous other areas such as risk management will help physicians attorneys and other professionals in their work with the elderly      Standards for Private Long-term Care Insurance United States. Congress. House. Committee on Ways and Means. Subcommittee on Health,1989      *Occupational Therapy Examination Review Guide* Caryn R Johnson,Tina DeAngelis,Mary Muhlenhaupt,2015-05-27 Rely on the guide that has helped thousands of students pass their exams with exactly the practice they need The 4th Edition mirrors the latest NBCOT exam blueprint and the question formats multiple choice and simulation at the difficulty level and in the decision making style of the actual exam More than 1 000 questions in five practice exams help you identify your strengths and weaknesses while you improve your test taking performance

**Functional Performance in Older Adults** Bette R Bonder, Vanina Dal Bello-Haas,2017-12-04 Support the very best health well being and quality of life for older adults Here s the ideal resource for rehabilitation professionals who are working with or preparing to work with older adults You ll find descriptions of the normal aging process discussions of how health and social factors can impede your clients ability to participate in regular activities and step by step guidance on how to develop strategies for maximizing their well being      *Continuing Care Renewal or Retreat? BC Residential and Home Health Restructuring 2001-2004* ,2005 It reviews the actual changes in the number of beds and services available to seniors and people with disabilities using sources from the Ministry of Health the Canadian Institute for Health Information other provinces and the regional health authorities themselves The commission argued that by shifting resources from institutional and acute care to the community and by focusing on health promotion and early intervention strategies individual health status could be improved and health care costs controlled 2 The reality of the closer to home strategy has not however always kept pace with the government s rhetoric and the funding has rarely followed the The first section examines the overall context in which the restructuring of residential and home health care services is occurring that is the reduction in the availability of acute care beds and changes in population demographics Access to available long term care beds is lower than the provincial average when measured relative to population and access to available home support From 2001 to December 2004 and home care is the lowest in the province 15 there was a net closure of 26 Similarly the undersupply of residential care and assisted living units residential care facilities in the Capital Regional District i e However the provincial government s decision to promote the substitution of assisted living beds for residential care beds was based on another assumption that the costs of assisted living to the health authorities would be about half as much as Although the discussion is residential care 20 In *The Picture of Health 2002* the provincial government framed in terms of the benefits states that its "Code of Massachusetts regulations, 1988" ,1988 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020



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