

## **Self-introduction Letter to Colleagues Example & Template**

From:

Andrew Jackson

54, Humming Bird Apartments

New York

Date: March 15th, 2021

Dear colleagues,

I would like to introduce myself formally to all my colleagues before I get settled as the new Deputy Marketing Manager with Allen Wellness Products.

Before joining here, I have worked with Biotech Products as Deputy Marketing Manager for two years. Working with Biotech Products was a great learning experience for me and it give me an exposure to the wellness industry. During my tenure, I have undertaken various marketing projects of promoting the company across different cities. In last two years, I was fortunate enough to contribute to successful launching of Biotech Products in New York and Chicago. My role also involved heading a team of over twenty employees and working in synergy with them to achieve different marketing goals.

When I am not working, I enjoy playing cricket and if not playing cricket then watching the game. After my work, cricket is the next best thing in my life.

All the people I have met at the company so far have been very welcoming and professional and I am very sure that we are going to achieve new heights as a team. I look forward to meet those who I haven't met yet.

My extension number is 1234. Please don't feel hesitant to stop by.

Regards,

Andrew Jackson

Deputy Marketing Manager

# Sample Letter Introducing Yourself To Colleagues

**Carol Johnson**



## **Sample Letter Introducing Yourself To Colleagues:**

Sample Letter Introducing Yourself To Colleagues: Bestsellers in 2023 The year 2023 has witnessed a remarkable surge in literary brilliance, with numerous engrossing novels enthralling the hearts of readers worldwide. Lets delve into the realm of popular books, exploring the captivating narratives that have captivated audiences this year. Sample Letter Introducing Yourself To Colleagues : Colleen Hoover's "It Ends with Us" This touching tale of love, loss, and resilience has captivated readers with its raw and emotional exploration of domestic abuse. Hoover skillfully weaves a story of hope and healing, reminding us that even in the darkest of times, the human spirit can prevail. Sample Letter Introducing Yourself To Colleagues : Taylor Jenkins Reid's "The Seven Husbands of Evelyn Hugo" This spellbinding historical fiction novel unravels the life of Evelyn Hugo, a Hollywood icon who defies expectations and societal norms to pursue her dreams. Reid's absorbing storytelling and compelling characters transport readers to a bygone era, immersing them in a world of glamour, ambition, and self-discovery. Discover the Magic : Delia Owens' "Where the Crawdads Sing" This evocative coming-of-age story follows Kya Clark, a young woman who grows up alone in the marshes of North Carolina. Owens weaves a tale of resilience, survival, and the transformative power of nature, captivating readers with its evocative prose and mesmerizing setting. These bestselling novels represent just a fraction of the literary treasures that have emerged in 2023. Whether you seek tales of romance, adventure, or personal growth, the world of literature offers an abundance of engaging stories waiting to be discovered. The novel begins with Richard Papen, a bright but troubled young man, arriving at Hampden College. Richard is immediately drawn to the group of students who call themselves the Classics Club. The club is led by Henry Winter, a brilliant and charismatic young man. Henry is obsessed with Greek mythology and philosophy, and he quickly draws Richard into his world. The other members of the Classics Club are equally as fascinating. Bunny Corcoran is a wealthy and spoiled young man who is always looking for a good time. Charles Tavis is a quiet and reserved young man who is deeply in love with Henry. Camilla Macaulay is a beautiful and intelligent young woman who is drawn to the power and danger of the Classics Club. The students are all deeply in love with Morrow, and they are willing to do anything to please him. Morrow is a complex and mysterious figure, and he seems to be manipulating the students for his own purposes. As the students become more involved with Morrow, they begin to commit increasingly dangerous acts. The Secret History is a brilliant and suspenseful novel that will keep you guessing until the very end. The novel is a warning tale about the dangers of obsession and the power of evil.

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