

Phone #: 850-862-4796 or 234-8177 Email: servicerequest@milibhusc.com Fax: 850-302-0390 Ukense #: CMC1250043

NAME OF

Preventative	Maintenance	Agreement
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Name and Address of the Indian

Phone 8:

Email Address:

Preferred Method of Contacting You: Circle One

Phone

Service Address: Billing Address:

City, State, and Zip: City, State, and Zip:

Comments

Did you know? Regular preventative maintenance can:

Help extend the life of your HVAC unit
 Help reduce utility bills

Help prevent unsafe operating conditions
 And avoid costly breakdowns

Mills Heating & Air agrees to provide preventative maintenance service on all HVAC equipment at the above referenced service address. We agree to contact you in a time manner to remind you when the service is due. Performing regular preventative maintenance will help ensure efficient operation of equipment.

#### Maintanance Coverage:

- Check cooling/heating system for proper operation.
- 2. Change/clean customer provided air filter as needed
- 3. Inspect general condition

Consult.

- 4. Tighten electrical connections at equipment
- Check and inspect start and contacts.
- 6. Test equipment control systems
- Test compressor protection device.
- 8. Check current draw of compressor
- 9. Check refrigerant operating pressure
- 10. Check exposed equipment and pipes for leaks
- 11. Check compressor function

- 12. Check outdoor coil
- 13. Check indoor coil
- 14. Clean drain line
- 15. Add drain line cleaner as needed

Addition services for Gas Furnace only:

- 16. Test gas valve operation
- 17. Test safety devices
- 18. Test limit switches
- Test combustion draft motors
- 20. Check pilot and burner assembly for proper operation
- 21. Check connection of vent pipe at furnace

#### Guarantee & Additional Terms:

- Mills Heating & Air guarantees our parts and labor for 30 days. Some manufacturer's guarantee their parts for up to 1 year, which of course is passed on to our customers.
- Any additional service work required beyond the preventative maintenance or by separate service call will be billed at our normal service rate, less 10 %. The service call and parts will be billed at standard rates.
- Mills Heating & Air preventative maintenance agreement will be automatically renewed each year unless either party cancels.
   the agreement. No written notice is required.
- 4. Our warranties do not cover acts of God, utility company service, acts of vandalism, or improper use of equipment.

Effective Date: # of visits per year: 1 or 2. # of systems:

#### Acceptance of Maintenance Agreement:

I agree with the above agreement and acknowledge that the cost of the preventative maintenance program is \$69.00 per system, per visit. I understand that this agreement will continue for one year and be automatically renewed each year unless otherwise directly by Mills Heating & Air or myself.

Company Representative

Customer Signature

Duete

# **Sample Service Preventative Maintenance Contract**

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Sample Service Preventative Maintenance Contract:			

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