



PARADISE VALLEY COLLEGE
SURVEYING TECHNOLOGY DEPARTMENT



Course Title: Research Methods and T. Report Writing

Course Number: SUT-4211

Pre-requisites: None

Module: Research and Reporting

Consultation Hours: Saturday: 10:30 - 11:30 (Local Time)

Do not hesitate to come and ask questions if I am available in my office even out of the indicated time line.

Degree Program: B. Sc.in Surveying Technology

Year IV: Weekend/Semester I

Status of Course: Compulsory

Lecturer: Gemechu Sh.

E-mail: gamechuniye@gmail.com

❖ Course Objectives:

2 Cr. Hr. (3 ECTS)

❖ Course Weight	Lecture	Tutorial	Laboratory	Home study	Total Hour
	48	0	0	32	80

- To provide students information on research methods: use, analyses and applications

- To provide students information on how to write and develop professional reports

❖ Learning outcomes: Successful students in this course will be able to understand different steps of research methods and understand how they write professional report

- General features of a report, editing and style in technical report writing, types of reports, visual displays and presentations.

- The nature of research, research methods, data collection, analysis and interpretation of data.

❖ Course outline:

UNIT ONE

THE CONCEPT OF RESEARCH

1.1 Sources of knowledge

1.1.1 Unscientific and scientific sources

1.2 Definition and purpose of scientific research

1.3 Characteristics of scientific research

1.4 Research method and methodology

UNIT TWO

TYPES OF RESEARCH

2.1 Types of research based on purpose

2.2 Types of research based on how it is done

UNIT THREE

RESEARCH PROPOSAL DEVELOPMENT

3.1 Selection of a research title

3.2 Summary

3.3 Introduction

3.4 Statement of the problem

3.5 Objectives

3.6 Research questions/hypothesis

3.7 Expected outputs/significance

3.8 Review of literature

3.9 Materials and methods/methodology

3.10 Work and budget plan

3.11 References

Report Writing Course Outline

ML Morrison



Report Writing Course Outline:

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Report Writing Skills Training Course - How to Write a Report and Executive Summary, and Plan, Design and Present Your Report - An Easy Format for Writing Business Reports , Report Writing Carl Gilbert Gaum,Harold Frank Graves,1929 **Technical Report Writing** United States. Army. Corps of Engineers,1955

Writing Shipyard Reports Training Instructor's Guide J. C. Mathes,1988 **State and Local Law Enforcement Training Catalog** ,1993-04 Prepared especially for state and local law enforcement personnel this catalog lists and describes courses in law enforcement and related subjects conducted by various Federal agencies *Professional Writing in Context* John Frederick Reynolds,Carolyn B. Matalene,Joyce Neff Magnotto,Donald C. Samson, Jr.,Lynn Veach Sadler,2013-11-05 This volume explores adult work world writing issues from the perspectives of five seasoned professionals who have logged hundreds of hours working with adults on complicated written communication problems It examines the gap between school world instructional practices and real world problems and situations After describing the five major economic sectors which are writing intensive the text suggests curricular reforms which might better prepare college educated writers for these worlds Because the volume is based on the extensive work world experiences of the authors it offers numerous examples of real world writing problems and strategies which illustrate concretely what goes wrong and what needs to be done about it *Supervisory/management communications curricula* Chicago Regional Training Center (United States Civil Service Commission). Communications and Office Skills Institute,1977

Discipline-Specific Writing John Flowerdew,Tracey Costley,2016-09-13 Discipline Specific Writing provides an introduction and guide to the teaching of this topic for students and trainee teachers This book highlights the importance of discipline specific writing as a critical area of competence for students and covers both the theory and practice of teaching this crucial topic With chapters from practitioners and researchers working across a wide range of contexts around the world Discipline Specific Writing Explores teaching strategies in a variety of specific areas including science and technology social science and business Discusses curriculum development course design and assessment providing a framework for the reader Analyses the teaching of language features including grammar and vocabulary for academic writing Demonstrates the use of genre analysis annotated bibliographies and corpora as tools for teaching Provides practical suggestions for use in the classroom questions for discussion and additional activities with each chapter Discipline Specific Writing is key reading for students taking courses in English for Specific Purposes Applied Linguistics TESOL TEFL and CELTA

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