



Polycom® VVX® 501 and Polycom® VVX® 601 Business Media Phones

Quick User Guide

For use with Polycom® UC Software 4.1.2

The information in this guide applies to both the Polycom® VVX® 501 and Polycom® VVX® 601 Business Media Phones. Note that configurations vary and the screen displays used in this guide may not reflect those on your phone. See your system administrator for more information. For detailed information on how to use your phone, see the Polycom VVX 501 and Polycom VVX 601 Business Media Phones User Guide, available by navigating to your phone's Support page from the BusinessMediaPhones.com Support page.

www.polycom.com | 1-877-443-585, Rev. A | November 2012

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About the Touchscreen

Tap to select and highlight screen items. To scroll, touch the screen, and swipe your finger up, down, right, or left. To go back to a previous screen, tap **Back**.

Phone Views

Your phone has four main Views: Home, Calls, Active Call, and Lines view (the default). You can access Home and Lines view at any time. If your phone has one or more calls, you can also access Calls or Active Call view.

To change Views:

- Tap Home view, press .
- From Home view, press  to alternate between Home and Lines view, or, if you have one or more calls, between Home and either Calls or Active Call view.
- To switch between Lines and either Calls or Active Call view, swipe the screen.

Home View

Home view displays icons you can tap to access phone functions. Touch and hold the Page Indicator (shown next) to display more or fewer icons. You can also swipe the screen to display more icons.



From Home view, tap the phone icon to display your phone (Lines and Favorites (shown next)). To go back, tap **Done** (shown next).



Lines View

Lines view displays phone Lines, Favorites, and soft keys.



If your phone is idle, you can:

- Tap the phone icon to access the Dialer.
- Swipe to switch between Lines view and the Browser (if enabled on your phone).

Active Call View

If your phone only has one call—and it's active—you can access Active Call view.



Calls View

If your phone has multiple calls, or one held call, you can access Calls view.



Call color indicates status:

- **Dark green**—Active call
- **Dark blue**—Incoming and held calls
- **Bright green**—Active call is highlighted
- **Bright blue**—Incoming or held call is highlighted

Tap a call to highlight it. The soft keys control the highlighted call.

Entering Data

Use the onscreen keyboard or the dialpad keys to enter information. To backspace, tap .

To use the onscreen keyboard, tap .

To type with the dialpad keys, press a dialpad key repeatedly to view the character options and stop to select. To type other characters, tap **Shouting** or **Made**. When using the dialpad keys, use the 1, *, 0, and # keys.

About Calls

Only one call can be active at one time.

You can use the handset, speakerphone, or headset for calls. During a call, you can change modes by picking up the handset, or by pressing  or .

Tip: Returning to Your Calls

If you navigate away from your calls, tap  to see Active Call or Calls view again.

Tip: About Headsets

Your phone supports wired and wireless headsets, including electronic bookswitch (EBS) headsets. VVX 601 phones also support Bluetooth headsets. For connection directions, refer to your headset documentation. For more information, see Using Headsets with Polycom Phones, available from thechannel.polycom.com/English/home.

Placing Calls

Pick up the handset, or press  or  Enter the phone number, and tap .

From Lines view: Tap the phone icon, enter the phone number, and tap .

From Home view: Tap **New Call**, enter the phone number, and tap .

Shortcut: Placing Calls Quickly

Tap a recent call or Favorites, or tap a contact's phone number in the Contact Directory.

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riddle 2 this riddle with its reference to a boneless wonder that rises and that is grabbed by the proud hearted bride is meant to guide the listener to a sexual answer but the more likely answer is much more mundane

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web thank you welcome speech for academic awards ceremony a very good morning to our school committee members

honourable judges staff parents and dear students i feel really honoured in sharing with you the achievements of our brilliant young students

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web jan 9 2023 1 you are welcome to program name we re so happy you could be here with us today 2 we appreciate your attendance at program name and wish you a good morning afternoon evening 3 i d like to extend a warm welcome to you on behalf of organization to program name 4 the launch of program name with all of you present

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web sep 16 2022 to generally welcome all the guests stating the name of the event and its host and to thank them for coming to give a brief introduction of the host the business organization family or person to give a brief introduction or overview of the event to introduce the next speaker if appropriate

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web jul 29 2023 express your gratitude towards the guests for attending by using a phrase such as it s so wonderful to see you all here on this sunny day 2 for an event with close friends and family more informal language might be appropriate include a few jokes and keep your speech more lighthearted

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web welcome speeches for award ceremony speech a very good morning afternoon evening to honorable principal sir madam respected teachers seniors and my dear friends warm greetings to everyone i heartily welcome you all to the annual award ceremony of this institution

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web adding to the list is the welcome speech which is important to mark a beginning of an event a speech introduction has to be brief and energetic in order not to bore the audience the speaker needs to be lively and high spirited as well when delivering the speech all these are but additives and factors to create a good welcome speech 1

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web in the case of a welcoming ceremony the welcome speech is considered to be one of the most important parts of the whole gathering in fact it is the most crucial aspect of the entire event this is because the welcome speech serves several purposes first it introduces the guests to the host

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web a welcome speech as the name suggests is a type of speech that is mostly given by the host or hosts at the beginning of an event or a ceremony this is where the speaker is showing some gratitude and appreciation for the people who

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web depending on the event and the type of acknowledgment the content of the speech may vary from showing appreciation for the award simply saying i m happy to hold this award in my hands to giving thanks to all who have contributed to gaining a particular award

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