

Course Code

**CSP – 41**

**DCA – 02**

**Term End Examination - December, 2019**

**OFFICE AUTOMATION**

PG Diploma in Computer Applications (PGDCA)  
Advance Diploma in  
Computer Applications (ADCA)  
Diploma in Computer Applications (DCA))

*Time : 3 hours*

*Full Marks : 100*

*The figures in the right-hand margin indicate marks*

**Answer all Groups as directed**

**Group—A**

- 1.** Answer *all* the questions, each within *1*  
word or *1* sentence: 1×10=10

- (a) Define the status bar of MS-Excel.
- (b) Define Textbox.
- (c) How to add a new worksheet in a workbook?
- (d) Write a procedure to create a new MS-PowerPoint.

# Office Automation Question Papers

**Y Pai**



## **Office Automation Question Papers:**

## Embracing the Melody of Phrase: An Mental Symphony within **Office Automation Question Papers**

In some sort of eaten by screens and the ceaseless chatter of immediate conversation, the melodic beauty and emotional symphony developed by the written term frequently disappear into the background, eclipsed by the relentless sound and disruptions that permeate our lives. Nevertheless, located within the pages of **Office Automation Question Papers** a marvelous literary prize filled with fresh feelings, lies an immersive symphony waiting to be embraced. Constructed by a wonderful musician of language, that interesting masterpiece conducts readers on a psychological trip, well unraveling the hidden tunes and profound affect resonating within each cautiously crafted phrase. Within the depths with this poignant analysis, we shall investigate the book is key harmonies, analyze its enthralling publishing style, and submit ourselves to the profound resonance that echoes in the depths of readers souls.

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