

Polycom IP-321/331/335 VoIP Phone - Quick Start Guide



Soft Keys.

- The three bottom immediately below the LCD display are called "soft keys"
- Each will key will perform the action that is described immediately above it on the displace.
- The behavior of soft keys is context sensitive the action associated with each soft key will change depending on the phone's current state.

To Place A Call.

- Dial the internal extension or external number you want to reach
- Pick up the receiver or press the speakerphone button to start the call.

Volcemull Acress

- To access roicemail messages, press the "Messages" key to the right of the keypad. If no "messages" key is installed, dial "98
- Depending on your system configuration, you may or may not be asked for your voicemail passcode.

Last Number Redial

- Lift the receiver or press the speakerphone or headset button.
- Press the 'Dial' button twice.

Call Held

- To place a call on hold, press the "Hold" soft key.
- Press "Bold" again to resume the call.

Call Transfer

To transfer a call, press the "Trans" soft key.

- For attended transfer, dial the destination number and then press "Dial."
 When the destination answers the call, announce the caller, and press "Trans" again to complete the transfer.
- For blind transfer, press the "Blind" soft key and enter the destination number. Pressing "Dial" will discussed you and connect the remote party to the destination.

Ad-Hoc Conference / 3 Was Calling:

- Place a call.
- To add another party to the call, press the "Conf" soft key.
- Enter the destination number or extension and press 'Diaf'
- Once the destination extension is answered, press the "Conf" soft key again.
- All parties will now joined in a 3 way call.

Do Not Distarts

- Frees "Meeu" then select "Features" and then "Do Not disturb" to enable.
 "Do Not Disturb Mode.
- To resume normal operation, select "Do Not Disturb" again. The phone will now receive calls normally.

Call Forwarding.

- To enable call forwarding, press "Menu" then select "Features" and then "Forward"
- Next select the type of forwarding to enable and select a destination.
- The phone display will indicate when call forwarding is enabled.

History and Handset Volume

- To change the ringer volume, press the "-" or "+" buttons at the bottom of the keypad while not on a call.
- During an active call, these buttons will change the volume of the handset, speakerphone or headset, whichever is active.

Directories

- Pressing "Menu," then "Features" and then "Directories" will allow you to browne the phone's contact list or call lists.
- The call lists will show missed, placed, and received calls.



Polycom 335 Quick Start Guide

SJ Ball

Polycom 335 Quick Start Guide:

Polycom 335 Quick Start Guide Book Review: Unveiling the Magic of Language

In an electronic era where connections and knowledge reign supreme, the enchanting power of language has become more apparent than ever. Its power to stir emotions, provoke thought, and instigate transformation is really remarkable. This extraordinary book, aptly titled "**Polycom 335 Quick Start Guide**," published by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound effect on our existence. Throughout this critique, we shall delve to the book is central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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