

# **KNOWLEDGE TEST FOR ASSISTANT ACCOUNTANT**

**NAME:** \_\_\_\_\_

1. Place the base and percentage to the following withholding concepts.

CONCEPT	BASE	%
Fees Natural Person		
Commission Natural Person		
Services in General Legal Person		
Hotel and Restaurant Services		
Leasehold Leasehold Leasehold Leasehold		
Commissions Legal Person		
General Purchases		
Legal Fees		
Lease Real Estate		
Withholding VAT on Services		

2. For each of the accounts, indicate their nature, Debit DB or Credit CR and whether they are Balance Sheet or Profit and Loss accounts.

ACCOUNT	DB	CR	BAL	P&L
Cash and Banks	X		X	
Bank Overdrafts				
Trade debtors				
Suppliers				
Returns and dcts. in sales				
Sundry creditors				
General Expenses				
Withholding at source - Fees				
Furniture and fixtures				
Depreciation expense				
Investments				
Consolidated severance payments				
Costs and expenses payable				
Cost of sales				
Sundry Accounts Receivable				
Loans to members				
VAT Generated				
Inventories				
Mortgage Obligations				
Supplies, stationery and photocopies				

3. Which of the following statement(s) is/are correct about a company's balance sheet?

- a. ☐ Shows the sources and uses of cash during the period.  
 B. ☐ It is an expansion of the basic accounting equation of  $Assets = Liabilities + Owner's\ equity$ .  
 c. ☐ It is also known as the statement of financial position.  
 d. ☐ Shows the income and expenses for the period.

4. For the following items, write the percentage (%) that the company should provision on a monthly basis

ITEM	%	ITEM	%
Severance pay		Premium	
Vacations		Interest on severance	
Health Contributions		Pension Contributions	
ICBF		SENA	
Comfamiliar		ARP	

5. The manager of Música Latina Ltda, who had no professional accounting training, prepared the following balance sheet for the company as of December 31, 2005. Amounts in pesos were taken directly from the company's accounting records and are correct. However, the balance sheet contains several errors in its headings, format and in the classification of assets, liabilities and owner's equity.

Prepare a corrected balance sheet. Include an appropriate heading.

# Practice Test For Government Accounting Assistant Test

**Camilla Rothe**



**Practice Test For Government Accounting Assistant Test:**

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