

CLEANING AND HOUSEKEEPING STANDARD OPERATING MANUAL

<<< INSERT COMPANY NAME >>>

Approval and Authorization

Completion of the following signature blocks signifies the review and approval of this Standard Operating Manual.

	PREPARED BY:	CHECKED BY:	APPROVED BY:
NAME			
DESIGNATION	Site Cleaning Supervisor	Business Manager	General Manager/Owner
SIGNATURE			
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Amendment Sheet

New Revised Issue Date and Revision Number	Subject of Amendment	Reviewed By (Printed) and Signature	Authorized By (Printed) and Signature	Approved Revised Issue Date
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Office Building Day Cleaning Training Manual

Ransford Tetteh



Office Building Day Cleaning Training Manual:

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