

PRODUCT SAMPLE REQUEST

Letter

[YOUR NAME]
[YOUR COMPANY NAME]
[YOUR ADDRESS]
[YOUR EMAIL ADDRESS]
[YOUR PHONE NUMBER]

June 5, 2053

John Reece
878 Wescam Court
Fallon, NV 89406

Dear Mr. Reece,

I am writing to express our interest in sampling your **[SPECIFIC PRODUCT]**. As a representative of **[YOUR COMPANY]**, we are continually seeking out products that align excellently with our Spartan standards of quality and performance.

Your product, the **[SPECIFIC PRODUCT]**, has caught our attention due to its impressive **[PRODUCT FEATURE]** and **[PRODUCT FEATURE]**. As such, we would appreciate the opportunity to trial a sample before committing to a larger order. The product sample will provide us with the certainty that your product meets our stringent requirements.

Sample Letter Request A Product Selection Guide

Annelies Wilder-Smith



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