

**AGENCY NAME / LOGO**  
**Policy & Procedure**

<b>Affiliate</b>	<i>Name</i>	<b>Last Reviewed:</b>		<b>Policy #</b>	
<b>Department:</b>	<i>Clinical</i>	<b>Last Revised:</b>			
<b>Title:</b>	<i>Home Care Bag</i>	<b>Effective:</b>		<b>Page</b>	<b>1 of 5</b>

<b>Policy Statement:</b>	<p><i>Agency Name</i> shall provide each professional field staff employee with a home care bag, which will be stocked as required for the specified discipline. The Home Care Bag will provide the basic equipment and supplies necessary to perform a standard home visit, and a method for transporting of such equipment. The home care bag shall be used to prevent the potential spread of infection between and among staff and patients.</p>
<b>Procedure:</b>	<ol style="list-style-type: none"> <li>Each field staff employee will carry the Home Care Bag into the patient's home on every visit unless one or more of the following conditions exists: <ul style="list-style-type: none"> <li>Poor hygiene and unsanitary conditions have been identified within the patient's home.</li> <li>Extensive insect or rodent infestation exists within the patient's home.</li> <li>The patient refuses or makes a request that the bag not be brought into the home.</li> <li>The patient suffers from a condition in which presence of the home care bag interferes with therapeutic interaction between patient and staff (i.e. mental illness).</li> <li>There is a resistant organism which requires that equipment be designated for single patient use only. (See policy on Resistant Organisms)</li> </ul> </li> <li>If the Home Care Bag cannot be brought into the patient's home due to one of the above conditions the staff member making the home visit shall carry all essential items for the visit into the home in a non permeable, disposable bag.</li> <li>In cases where equipment must be dedicated for individual patient use only, (i.e. presence of resistant organisms) a temporary bag of disposable items will remain in the patient's home for staff use at each visit. This temporary bag will contain items necessary to make a standard visit such as, but not limited to: <ul style="list-style-type: none"> <li>Disposable Blood pressure cuff</li> <li>Disposable stethoscope</li> <li>Gloves</li> <li>Apron</li> <li>CPR mask</li> </ul> </li> <li>Handwashing supplies shall be kept in the outermost pocket of the Home Care Bag for easy accessibility. Hands must be washed prior to entering the bag to</li> </ol>

<b>Approvals</b>	<i>Signature</i>	<i>Name</i>	<i>Title</i>	<i>Date</i>

# Policy And Procedure Template Word

**Michael Rajnik**



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