

About this guide

Use this guide as a quick reference for accessing the features of your telephone. Your system administrator will inform you if any of these features are not available for your telephone.

Buttons

This guide uses the Business Series Terminals button icons. The table below shows which buttons to use on the different types of Nortel Networks telephones.

Button Name	T7000, T7100, T7200, T7310, T7310E	M7100, M7200, M7310, M7320
Feature		
Hold	 	 
Volume Control		
Release		

Telephone features

Background Music	   Listen to music (provided by your office) through your telephone speaker when you are not on a call.
Button Inquiry	   Check what is programmed on any button. Use when labeling buttons.
Call Duration	   Briefly display the approximate length of your current or most recent call.
Call Forward	  Send your calls to another telephone in your system.
Call Park	   Put a call on hold so that it can be picked up from any telephone in your system. The display shows a three-digit retrieval code. To retrieve a parked call from a telephone, press an intercom button and dial the retrieval code. On the T7100/M7100 telephone, just lift the handset and dial the retrieval code.
Call Pickup - directed	   Answer any ringing telephone. Press    and dial the extension number for the ringing telephone.

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G Orfield



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