

ANIL KUMAR

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MUSEUM CURATOR – leveraging 5+ years of experience

A dedicated Museum Curator dedicated to informing, teaching, and inspiring the general audience via art. Strong project management skills, including the ability to coordinate and oversee teams from the initial assembly and cataloging of pieces to exhibition openings. Utilize abilities in maintaining artifacts and researching information to provide facilities with historically correct and professional displays. Strives in fast-paced environments that involve using my communication skills to build relationships with both internal and external partners and stakeholders.

PROFILE SUMMARY

- Proficient to acquire objects or collections of interest to the museum or gallery to catalog acquisitions and keep records
- Skilled to carry out background research and write catalogs
- Competent to display objects or collections in a way that makes them accessible and engaging to the general public
- Highly skilled to write materials and articles for the website and for internal and external publications
- Adept to plan, organizing, interpret, and presenting exhibitions and lectures
- Adroit to collaborate with other museum departments, such as education, fundraising, marketing, and conservation

CORE COMPETENCIES

- | | | |
|------------------------|---------------------------|------------------------|
| • Exhibition Planning | • Buying | • Restoration Planning |
| • Business Development | • Artefact Identification | • Fundraising |
| • Grants/Loans | • Budgeting | • Research |

PROFESSIONAL EXPERIENCE

Greenlam Industries Ltd., Noida

Jan. 2019 – Present

Museum Curator

- Record and catalog artifacts, artwork, documents, and other pieces that will be displayed in the museum
- Research various objects and components of a collection to document their authentication and identification
- Plan the installation and presentation of collections and exhibitions in the museum
- Responsible for choosing which objects will be displayed in the museum
- Overseeing and organizing documentation and the acquisition of collections as it relates to artifacts that are brought into the museum
- Prepare written information about catalogs that will be made available to the public on the museum's website or in other locations
- Put together fundraisers to raise funds to support exhibitions and the museum as a whole
- Hire and train museum staff and volunteers that work directly with the museum curator

OMO, Greater Noida

Jan. 2017 – Aug. 2018

Museum Curator

- Conduct primary and secondary research on artists to include muster rolls for acquisition reports and artist files.
- Update the catalog record in the Museum's collection database with additional information to include acquisition reports, dates, provenance, unit, battalion, division designations, events, equipment, and artist information.
- Assist the Art Curator in inventory management, maintaining artist and image files, and works of art scheduled for the exhibit.
- Update and file digital images in an Excel database and folders with new scans.
- Work with the Art Curator to prepare works of art scheduled to be photographed.
- Maintain an Excel file with a list of works to be photographed.
- Prepare digital files for loan and image requests.

ACADEMIC CREDENTIALS

Education – BA (History) Amity University 2017

PERSONAL DOSSIER

- Languages Known: English, French & Hindi

–References and other documents available upon request –

Resume Museum Guide Job Description

AW Chickering



Resume Museum Guide Job Description:

A Practical Guide to Museum Ethics Sally Yerkovich, 2016-03-07 Are your collections up for grabs Does the spouse of one of your trustees have too much to say about developing the exhibition schedule How much is too much public participation Where does a curator's authority begin and end With money increasingly difficult to raise is a museum more likely to accede to potential funders demands even when those demands might compromise the museum's integrity When a museum is struggling with debilitating debt should the sale of selected items from its collections and the use of the resulting proceeds bring the museum into a more stable financial position When a museum attempts to build its attendance and attract local visitors by crowdsourcing exhibitions is it undermining its integrity Ethical questions about museum activities are legion yet they are usually only discussed when they become headlines in newspapers Museum staff respond to such problems under pressure often unable to take the time required to think through the sensitive and complex issues involved Grounded in a series of case studies *A Practical Guide to Museum Ethics* confronts types of ethical dilemmas museums face and explores attempts to resolve them in chapters dealing with accessibility disability and diversity collections conflict of interest governance management deaccessioning and accountability and transparency Suitable for classroom use as well as a professional reference here is a comprehensive practical guide for dealing with ethical issues in museums *Museum Careers* N Elizabeth Schlatter, 2016-07 Expert curator Elizabeth Schlatter outlines the types of jobs available within museums the kinds of training needed how to secure a job and how to move up the ladder once you are working in the field

Cultural Anthropology JoAnn Jacoby, Josephine Kibbee, 2007-05-30 The latest edition of a major literature guide provides citations and informative annotations on a wide range of reference sources including manuals bibliographies indexes databases literature surveys and reviews dissertations book reviews conference proceedings awards and employment and grant sources The organization closely follows that of the 1st edition with some much needed additions relating to online resources and new areas of interest within the field such as forensic anthropology environmental anthropology and Lesbian Bisexual Gay and Transgendered Anthropology Separate sections focus on individual subfields as well as emerging concerns such as ethical issues in cultural heritage preservation For academic and research library collections as well as faculty members in anthropology area studies and intercultural studies **Creating Great Visitor Experiences** Colleen

Higginbotham, 2022-07-26 If a museum is trying to improve visitor satisfaction grow and diversify their audience or engage with their community they must focus on the experience visitors have inside the museum Unfortunately some people don't visit museums because they have had a previous negative experience or they simply don't feel museums are for people like them Not only do we need to win back those who we haven't welcomed properly in the past we need to be sure we don't turn off any more potential visitors Once you've decided to prioritize the visitor experience you may discover that you don't have the tools you need to truly implement change for your visitors An Executive Director may support the concept but doesn't

have the time or specific expertise to implement a new program A Visitor Services Manager may have been promoted from the front line and has great customer service and coaching skills but doesn't have experience crafting institutional change

Creating Great Visitor Experiences A Guide for Museum Professionals can help these museum professionals design a program that is specific to their institution Its Table of Contents shows how the book offers a step by step guide to doing just that Chapter 1 Focus on the Visitor Experience Chapter 2 Understanding Museum Visitors and the Impact of the Visitor Experience Chapter 3 Learning About Your Visitors Chapter 4 Visitor Mapping Charting Visitor Routes Through Your Institution Chapter 5 Start with the Basics Making the Museum Itself Welcoming Chapter 6 Articulating What Service Means to You Chapter 7 Determining the Structure of Your Front Line Team Chapter 8 Merging Security and Service Chapter 9 Hiring Your Dream Team Chapter 10 Training to Develop a Dynamic Service Team Chapter 11 Building Strong Morale and a Professional Front Line Team Chapter 12 Developing a Culture of Service Throughout the Museum Use this authoritative practical guide from the American Alliance of Museums to help your museum create great visitor experiences

The AIGA Guide to Careers in Graphic and Communication Design Juliette Cezzar, 2017-10-05 What graphic design is what designers need to know and who becomes a designer have all evolved as the computer went from being a tool to also becoming our primary medium for communication How jobs are advertised and how prospective candidates communicate with prospective employers have changed as well as has the culture and context for many workplaces requiring new approaches for how to find your first and last position Through clear prose a broad survey of contexts where designers find themselves in the present day and interviews with designers The AIGA Guide to Careers in Graphic and Communication Design is an invaluable resource for finding your place in this quickly changing and growing field The book includes interviews with over 40 designers at all levels working in house and out of house in studios consultancies or alone including Nicholas Blechman The New Yorker Rob Giampietro Google Njoki Gitahi IDEO Hilary Greenbaum Whitney Museum Holly Gressley Vox Media Cemre G n g r Facebook Natasha Jen Pentagram Renda Morton The New York Times and Alisa Wolfson Leo Burnett Worldwide

Vault Guide to Top Internships Samer Hamadeh, 2004 This new Vault guide provides detailed information on the internship programs at over 700 companies nationwide from Fortune 500 companies to nonprofits and governmental institutions

The Complete Book of Resumes Karen Schaffer, 2005-11-01 Crafting the perfect resume is the first step for job seekers And these days employers have tons of different filters to weed out candidates and narrow their hiring pool The Complete Book of Resumes is packed full of information on crafting a resumes and the kind of structure and language that will get an employer's immediate attention as well as tons of samples for readers to use as a guideline for success The Complete Book of Resumes includes information on How to begin if you're starting from scratch The profile or the most important part of your resume Work experience or What have I been doing all these years Punching it up how to make a good resume great The career transition resume chapter for brave souls You're just starting out Big leaps positioning

yourself for jobs above your current level Including more than 300 resumes The Complete Book of Resumes is perfect for recent graduates or seasoned candidates with years of experience **Ferguson Career Resource Guide to Internships and Summer Jobs, 2-Volume Set** Carol Turkington,2014-05-14 Provides details on over 550 internships and summer jobs

Summary of Progress of the Geological Survey ... and Museum of Practical Geology Geological Survey of Great Britain,1934 A new series embracing annual scientific results and certain administrative statistics *Introduction to Arts Management* Jim Volz,2017-09-21 Introduction to Arts Management offers a unique dynamic and savvy guide to managing a performing or visual arts organization be that an arts center theatre museum art gallery symphony orchestra or other arts company For those training to enter the industry workers in arts administration or those seeking to set up their own company the wealth of expert guidance and direct accessible style of this authoritative manual will prove indispensable Gathering best practices in strategic planning marketing fundraising and finance for the arts the author shares practical proven processes and valuable tools from his work with over 100 arts companies and professional experience producing over 100 music dance theatre and visual arts events Unique features include boilerplate guides for marketing and fundraising a sample Board of Trustee contract specific budget checklists day to day working tools that can be immediately instituted in any arts organization resources at the end of each chapter designed to help readers consider and implement the strategies in their own practice Interviews with arts leaders offer insights into the beginnings and growth of significant arts institutions while examples based on real situations and successful arts organizations from both North America and Britain illustrate and underpin the strategic and practical advice Expanded from the author s highly successful How to Run a Theatre this edition offers both trainees and seasoned professionals the hands on strategic leadership tools needed to create build and nurture a successful career in the challenging world of arts administration and management *Resumes that Work* Thomas Dale Cowan,1983 Career Information Center ,2002 Each volume focuses on a different career area and contains approximately 700 job profiles including job summary job description and up to date salary information **Learn. Work. Lead.: Things Your Mentor Won't Tell You** Terri Tierney Clark,2014-10-07 So you ve Leaned In now what In today s world women s career success relies on much more than just taking advice from a mentor knowing how to network and being proactive Young professional women have to learn how to analyze career decisions for themselves and figure out what to do when their decisions don t work out Learn Work Lead Things Your Mentor Won t Tell You is a cutting edge career and job search guide that will teach you those skills and give you the tools to navigate successfully in a gender biased workplace It will show you how to plan your career now so that you will be chosen to lead in the future Coaching on how to analyze career decisions and make the best choices even when your solutions differ from your mentors advice Guidance on how to succeed even when you re faced with problems that no one could predict Tools to develop your optimal career plan Lessons from top business leaders career war stories Let's Go Washington, D.C. 13th Edition Let's Go Inc.,2003-12 The Resource for the Independent

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