



Grammar Skills

Developed By J. M. Liden, Ph.D.

Name (Please Print)

Last

First

Middle

Score/Security Number

SCORE

Below are 20 questions that measure how rapidly and accurately you can recognize errors in word usage, spelling, punctuation and capitalization. The aim is place a checkmark in front of the most appropriate response. A sample question similar to those found in the test is presented in the right.

You will have 5 minutes to answer as many questions as you can.

Sample Question:

- ☐ He/they, was/very friendly
☒ He/they, was/very friendly
☐ He/they, were/very friendly
☐ He/they, were/very friendly

STOP. DO NOT BEGIN UNTIL YOU ARE INSTRUCTED TO DO SO.

1. ☐ How often are the reports revised?
☐ How often, are the reports revised?
☐ How often are their reports revised?
☐ How often, are their reports revised?
2. ☐ Chris project won the award.
☐ Chris project won the award.
☐ Chris's project won the award.
☐ Chriss's project won the award.
3. ☐ Regardless of the outcome, he should go.
☐ Regardless of the outcome, he should go.
☐ Regardless of the outcome, he should go.
☐ Regardless of the outcome, he should go.
4. ☐ There are two options (i.e., yes or no).
☐ There are two options (i.e., yes or no).
☐ There are two options (i.e., yes or no).
☐ There are two options (i.e., yes or no).
5. ☐ Those coworkers are best friends.
☐ Those coworkers is best friends.
☐ Them coworkers are best friends.
☐ Them coworkers is best friends.
6. ☐ Their goals was not met.
☐ Their goals were not met.
☐ They're goals were not met.
☐ Their goals were not met.
7. ☐ The box, as well as its contents, were checked in.
☐ The box as well as its contents were checked in.
☐ The box, as well as its contents, was checked in.
☐ The box as well as its contents was checked in.
8. ☐ The manager's hard work contributed to its success.
☐ The manager's hard work contributed to its success.
☐ The managers hard work contributed to its success.
☐ The managers hard work contributed to its success.
9. ☐ If you have this analyses, please give them to Joe.
☐ If you have that analyses, please give them to Joe.
☐ If you have those analyses, please give them to Joe.
☐ If you have them analyses, please give them to Joe.
10. ☐ Our companies philosophy is very clear.
☐ Our company's philosophy is very clear.
☐ Our company's philosophy is very clear.
☐ Our company's philosophy is very clear.
11. ☐ To whom did you refer?
☐ To whom, did you refer to?
☐ To who did you refer to?
☐ To who, did you refer to?
12. ☐ At some point, president Jones will discuss his intentions.
☐ At some point President Jones will discuss his intentions.
☐ At some point president Jones will discuss his intentions.
☐ At some point, President Jones will discuss his intentions.
13. ☐ The team leader addressed his team as follows:
☐ "We have all done a great job....."
☐ The team leader addressed his team as follows:
☐ "We have all done a great job....."
☐ The team leader addressed his team as follows -
☐ "We have all done a great job....."
☐ The team leader addressed his team as follows:
☐ "We have all done a great job....."
14. ☐ Was their department at fault?
☐ Were there department at fault?
☐ Were their department at fault?
☐ Was there department at fault?
15. ☐ Of all the jobs I have held, I like this one more.
☐ Of all the jobs I have held, I like this one best.
☐ Of all the jobs I have held, I like this one better.
☐ Of all the jobs I have held, I like this one the greatest.
16. ☐ The designor's latest work was his best.
☐ The designers latest work was his best.
☐ The designer's latest work was his best.
☐ The designer's latest work, was his best.
17. ☐ On March 15, 1987 their best-selling product was introduced.
☐ On March 15, 1987 their best-selling product was introduced.
☐ On March 15, 1987, their best-selling product was introduced.
☐ On March 15, 1987, their best-selling product was introduced.
18. ☐ They are headquartered in Miami, Florida.
☐ They are headquartered in Miami, Florida.
☐ They are headquartered in miami, Florida.
☐ They are headquartered in miami, florida.
19. ☐ The secretaries error was very costly.
☐ The secretary's error was very costly.
☐ The secretary's error was very costly.
☐ The secretaries error was very costly.
20. ☐ I stated, "I need this project completed today!"
☐ I stated "I need this project completed today!"
☐ I stated "I need this project completed today!"
☐ I stated, I need this project completed today!

Sample Grammar Test For Employment

Henry Charles Link



Sample Grammar Test For Employment:

Resources in Education ,1997 *How to Measure Performance and Use Tests* Lynn Lyons Morris,Carol T. Fitz-Gibbon,Elaine Lindheim,1987-12 The CSE Program Evaluation Kit is a series of nine books intended to assist people conducting program evaluations This volume the seventh in the kit provides an overview of a variety of approaches to measuring performance outcomes It presents considerations in deciding what to measure and in selecting or developing instruments best suited to an evaluation s goals Methods for ensuring validity and reliability are also discussed Chapter 1 Measuring Performance for Program Evaluation Preliminary Considerations presents an overview of various strategies to systematically measure the attainment of performance objectives Chapter 2 Locating Existing Measures describes the types of performance tests that might already be available from commercially published instruments curriculum embedded tests and state or local mandated measures Chapter 3 Determining How Well a Test Fits the Program provides assistance in determining the appropriateness of an existing instrument Chapter 4 Constructing a Test for Program Evaluation describes the basic steps in developing a performance measure Chapters 5 Validity and Reliability of Performance Instruments and 6 Using Performance Test Data deal with the technical quality and use of tests One appendix contains a table for program test comparison and the other presents a reminder of some common item construction errors Contains 20 tables 16 figures and 19 references SLD **Working Paper** ,1972 [A Study Guide for Employment Examinations with Wisconsin State Government](#) ,1997 [The Physician Manager's Handbook](#) Robert J. Solomon,2008 Physicians are increasingly taking on new roles as executives and managers in today s health care delivery system As such management skills should be an essential part of every physician s repertoire Complete with sophisticated and practical approaches to health system management and leadership problems encountered by physicians this text is an ideal resource **Practice Management for the Dental Team - E-Book** Betty Ladley Finkbeiner,Charles Allan Finkbeiner,2015-01-29 NEW and UPDATED Electronic health record EHR content addresses the changes in technology related to the paperless dental office telecommunications appointment management and financial systems to help you become compliant with EHR federal mandates NEW Practice quizzes for each chapter on the Evolve website help you test comprehension and prepare for classroom and board exams NEW Artwork focuses on new equipment and technology specifically the paperless dental office [Bonding](#) Thomas Louis Ampeliotis,2006-07 Throughout this book author Thomas Ampeliotis provides insight written in the first person Ampeliotis talks primarily from his experience through eleven years of Law Enforcement Security experience Security Management for an International Company Human Resources and through his educational background that includes two master s degrees and work towards an Ed D in Organizational Leadership A good security professional is always thinking of what could happen and how to stop it from happening That is one reason I wrote this book I wanted to help security human resource personnel by giving them tools and forethought to prepare against the unexpected If there is not a designated security professional in an

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The Balance Sheet ,1954 *Employment Psychology* Henry Charles Link, 1919 *Normal Instructor* ,1908 Fair Employment Practice Cases ,1996 With case table **Police Officer Exam For Dummies** Tracey Vasil

Biscontini, 2022-02-15 Prepare to serve your community with this easy to follow guide for future police officers Open positions for police officers and detectives are expected to expand dramatically over the next decade The time is right if you re looking to become a new police officer in your town or city And whether you re hoping to become a local county state or federal law enforcement official the Police Officer Exam For Dummies has all the info you need to prepare for and pass the National Police Officer Selection Test or your local police officer exam with flying colors From the low down on physical ability testing and the personal background interview to targeted reviews of judgment skills map reading memory observation and recall this guide will whip you into shape for the police officer test in no time at all In this book you ll Get the instruction you need to find your confidence and banish test anxiety for good Learn memory aids and tips so you can master the observation and recall test Get actionable and practicable test taking strategies that actually improve your performance on the exam So stop rubbing that rabbit s foot and start preparing like the pros do with the Police Officer Exam For Dummies

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Federal Stenographer and Typist Examination United States Civil Service Commission, 1957 **Investigation of Census Bureau Interviewer Characteristics, Performance, and Attitudes** Gail Poe Inderfurth, 1972 *Test Critiques* Daniel J. Keyser, Richard C. Sweetland, 1984 *Master The Civil Service Exam* Shannon R. Turlington, 2009-10-05 This civil

service exam prep guide provides all the math verbal and clerical exercises necessary to pass the exams plus four full length practice tests with detailed answer explanations

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