

## **Project scope statement**

The redesigned website will provide customers with faster and easier access to products while offering value-added content to increase session durations and reduce bounce rates.

### **Overview:**

- ❑ Create a new engaging web design for an existing brand.
- ❑ Retain existing brand identity and requirements.
- ❑ Optimize website performance for a faster user experience.
- ❑ Engage visitors with detailed, accessible content.
- ❑ Monitor key performance metrics to measure session duration and bounce rate improvements.

### **Governance:**

- ❑ Branding and design decisions will be the responsibility of the creative director.
- ❑ Optimization goals will be assessed and targeted by the web development lead in collaboration with the creative director.
- ❑ Content drafting and editing will be overseen by the senior copywriter, along with marketing team resources as needed.
- ❑ The project manager will be responsible for benchmarking the metrics with the client. All deliverables must be submitted per the provided schedule to the project manager, who will take them to the client account manager for assessment and client review.

### **Approach (in scope):**

- ❑ Rebranding or changes to established colors and logos
- ❑ Creation of additional content or landing pages
- ❑ Metrics such as website conversions

### **Assumptions**

- ❑ Budget restrictions limit this to specified team resources only.
- ❑ Department coverage will be provided for vacation overlap.
- ❑ The website will launch by the end of Q3, inclusive of quality assurance testing.
- ❑ Client interest in expanding scope will be added to future engagements.

### **Deliverables**

- ❑ Complete redesign of all existing pages on the client's website
- ❑ Copywriting and editing to fill in pages that lack engagement
- ❑ Optimization of website elements to reduce load time and increase site speed from the initial benchmark
- ❑ Improvement by 10% over six months after completion in session duration and bounce rate metrics.

# Sample Scope Documents

**Kim Heldman**



## Sample Scope Documents:

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**Improving Your Project Management Skills** Larry Leon Richman, 2012 Based on the hugely popular American Management Association seminar of the same name this ultrapractical reference offers powerful and repeatable project initiatives that improve processes streamline productivity and cut costs dramatically

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Enterprise Project Management Hagit Landman, 2008-07-15 This guide illustrates how to implement an EPM solution to better meet an organization s project management goals based on the Project Management Institute s proven methodologies in the third edition of PMBOK using Microsoft s Project Server 2007 Project Professional and SharePoint technology

*How to Establish a Document Control System for Compliance with ISO 9001:2015, ISO 13485:2016, and FDA Requirements* Stephanie L. Skipper, 2015-10-12 This book explains the requirements for compliance with FDA regulations and ISO standards 9001 13485 for documented information controls and presents a methodology for compliance The document control system DCS or documented information control system DICS is the foundation of a quality management system It is the first quality system element that must be implemented because the establishment and control of documented processes and information in a quality controlled environment is dependent on the ability to proactively manage access to documents and the movement of documents through the document life cycle A well developed document control system benefits business by Improving knowledge retention and knowledge transfer within and across business units Improving access to knowledge based information Improving employee performance by providing standardized processes and communicating clear expectations Improving customer communication and satisfaction by providing documented information from which

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**Essentials You Always Wanted To Know** Kalpesh Ashar,Vibrant Publishers,2022-01-20 Simplified explanation of concepts Chapter Summaries Solutions to Practice Exercises Practical approaches for application Best Practices Project Management Templates As employees move into a project management role they need to learn new skills These would include management of several different dimensions of a project to deliver the project successfully Project Management Essentials You Always Wanted to Know 5th Edition provides the core information about how to manage the complexity of modern projects with improved easy to understand explanations a new WBS template and a new chapter on Agile The new edition includes topics such as Project management overview Project Initiation Constraints Stakeholders PMO Life Cycles Project Planning WBS CPM Budgeting Quality Resources Communications Risk Procurement Stakeholders Project Execution Audits Resources Communications Project Monitoring Controlling Tracking Quality Control Change Control Project Closure Agile Overview new About the Series The Self Learning Management series is designed to help students new managers career switchers and entrepreneurs learn essential management lessons This series is designed to address every aspect of business from HR to Finance to Marketing to Operations be it any industry Each book includes basic fundamentals important concepts standard and well known principles as well as practical ways of application of the subject matter The distinctiveness of the series lies in that all the relevant information is bundled in a compact form that is very easy to interpret **Project+ Study**

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**Statistical Support Document for Proposed Pretreatment Standards for Existing and New Sources for the Industrial Laundries Point Source Category ,1997**

Project Management For Dummies Jonathan L. Portny,Stanley E. Portny,2022-04-19 Improve your project management skills and accomplish more in no time at all In these days when projects seem to be bigger and more challenging than ever before you need to make sure tasks stay on track meet the budget and keep everyone in the loop Enter Project Management For Dummies This friendly guide starts with the basics of project management and walks you through the different aspects of leading a project to a successful finish After you ve navigated your way through a couple of projects you ll have the confidence to tackle even bigger and more important projects In addition to explaining how to manage projects in a remote work environment the book offers advice on identifying the right delivery approach using social media in project management and deploying agile project management You ll also discover What s new in project management tools and platforms so you can choose the best application for your team How to perfect your project management business document with an emphasis on strategy and business knowledge Details on the shift from process based approaches to more holistic principle based strategies focused on project outcomes Examples of how to turn the strategies into smooth flowing processes Best practices and suggestions for dealing with difficult or unexpected situations If you re planning to enroll in a project management course or take the Project Management Professionals Certification exam Project Management For Dummies is the go to resource to help you prepare And if you simply want to improve your outcomes this handy reference will have you and your team completing project goals like ninjas

Improving Standards-Based Learning Judy F. Carr,Doug Harris,2009-05-21 This comprehensive resource provides ready to use tools to lead educators through the design implementation and evaluation of a high quality standards based curriculum that significantly and positively impacts student learning

COSO Enterprise Risk Management Robert R. Moeller,2007-07-13 Praise for COSO Enterprise Risk Management COSO ERM is a thoughtful introduction to the challenges of risk management at the enterprise level and

contains a wealth of information on dealing with it through the use of the COSO framework Detailed procedures covering a wide variety of situations are followed by a thorough explanation of how each is deployed As a project management professional I appreciate how the author addresses the need for risk management at a project level His background as someone who practices what they preach and realizes the impact of the Sarbanes Oxley auditing rules comes through clearly in the book and it should be mandatory reading for anyone seeking to understand how to tackle their own ERM issues Greg Gomel PMP CQM CSQE ITIL Director Project Management Insight North America This volume clearly and comprehensively outlines the usefulness of COSO Enterprise Risk Management guidance It should provide considerable benefit to those having governance responsibilities in this important area Curtis Verschoor L Q Research Professor School of Accountancy and MISDePaul University Chicago Transform your company s internal control function into a valuable strategic tool Today s companies are expected to manage a variety of risks that would have been unthinkable a decade ago More than ever it is vital to understand the dimensions of risk as well as how to best manage it to gain a competitive advantage COSO Enterprise Risk Management clearly enables organizations of all types and sizes to understand and better manage their risk environments and make better decisions through use of the COSO ERM framework A pragmatic guide for integrating ERM with COSO internal controls this important book Offers you expert advice on how to carry out internal control responsibilities more efficiently Updates you on the ins and outs of the COSO Report and its emergence as the new platform for understanding all aspects of risk in today s organization Shows you how an effective risk management program following COSO ERM can help your organization to better comply with the Sarbanes Oxley Act Knowledgeably explains how to implement an effective ERM program COSO Enterprise Risk Management is the invaluable working resource that will show you how to identify risks avoid pitfalls within your corporation and keep it moving ahead of the competition *Computer Network Security* Vladimir Gorodetsky,Igor Kotenko,Victor Skormin,2005-09-19 This volume contains papers presented at the 3rd International Workshop on Mathematical Methods Models and Architectures for Computer Network Security MMM ACNS 2005 held in St Petersburg Russia during September 25 27 2005 The workshop was organized by the St Petersburg Institute for Informatics and Automation of the Russian Academy of Sciences SPIIRAS in cooperation with Binghamton University SUNY USA The 1st and the 2nd International Workshops on Mathematical Methods Models and Architectures for Computer Network Security MMM ACNS 2001 and MMM ACNS 2003 hosted by the St Petersburg Institute for Informatics and Automation demonstrated the keen interest of the international research community in the subject area It was recognized that conducting a biannual series of such workshops in St Petersburg stimulates fruitful exchanges between the different schools of thought facilitates the dissemination of new ideas and promotes the spirit of cooperation between researchers on the international scale MMM ACNS 2005 provided an international forum for sharing original search results and application experiences among specialists in fundamental and applied problems

of computer network security An important distinction of the workshop was its focus on mathematical aspects of information and computer network security addressing the ever increasing demands for secure computing and highly dependable computer networks **The Art and Science of Project Management 3rd Edition** Roger Warburton,Vijay

Kanabar,2018-08-07 The Art what works and what doesn't and how the latest research applies to your project This Third Edition Covers Projects and their Environment Programs Portfolios and Project Selection and the Project Manager This third edition covers the essential Technical Behavioral Business and Strategic Skills includes a new section on Agile Project Management includes the case of a mobile app following the scrum framework and includes several worked projects and a visual tutorial for Microsoft Project R **The Essential Handbook of Ground-Water Sampling** David M. Nielsen,Gillian

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