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Martin Udogie, Dick kramer, 2014-08-01 It doesn't take days or weeks or months to read a book It takes hours READ MORE explains how Most people readily admit that reading books is beneficial and wish they could read a bit more and in some cases a lot more But most people also have what seem like perfectly valid excuses for not reading chief among which are lack of time work load and responsibility Yes they all seem perfectly understandable excuses until you read this book and discover accounts of people going out of their way to indulge in the habit from Rudi Giuliani who as New York Mayor during 9 11 finally arrived home at past 2 A M on the night of that fateful day and still picked up a book to read to Barack Obama who went on a one week vacation in 2010 with over 2 300 pages of reading to George W Bush whose formula for reading was to enter into a reading contest with his top presidential aide Karl Rove Then there is the challenge of the 99% majority for whom affordability might also be a ready excuse Yet Dr Ben Carson today a world famous neurosurgeon and bestselling author traces his turnaround to the reading habit instilled in him in fifth grade by his single mother who wasn't even literate at the time And there are several other examples But what of the other 1% the rich and famous for whom time is priceless Bill Gates as CEO of Microsoft had a Think Week dedicated to reading And as Singapore Prime Minister Lee Kuan Yew took out time to recharge his batteries at Harvard A commitment to a regime of habitual reading takes more than mental conviction It takes doing And unlike what most people have come to believe reading a book doesn't take days or weeks It takes hours This book demonstrates how and reveals other simple steps that anyone can follow to develop a life time habit of

enjoyable reading and reap its rewards **DECISIVE** shubham pandey,2023-03-21 One of the main takeaways of the book is the WRAP framework which stands for Widen your options Reality test your assumptions Attain distance before deciding and Prepare to be wrong This approach helps readers to expand their decision making horizons and avoid common biases and blind spots Another key concept in the book is the importance of gathering diverse perspectives and data when making decisions The authors encourage readers to seek out dissenting opinions and challenge their own assumptions to arrive at more well informed conclusions Throughout the book the authors provide engaging anecdotes and real world examples to illustrate their points making the content accessible and relatable The writing style is clear and concise with the occasional touch of humor to keep readers engaged Overall Decisive is a must read for anyone looking to improve their decision making skills Its practical advice grounded in research and real world experience will undoubtedly help readers to make more informed and effective choices in their personal and professional lives **Decisive** Chip Heath,Dan Heath,2013-03-26 The four principles that can help us to overcome our brains natural biases to make better more informed decisions in our lives careers families and organizations In Decisive Chip Heath and Dan Heath the bestselling authors of Made to Stick and Switch tackle the thorny problem of how to overcome our natural biases and irrational thinking to make better decisions about our work lives companies and careers When it comes to decision making our brains are flawed instruments But given that we are biologically hard wired to act foolishly and behave irrationally at times how can we do better A number of recent bestsellers have identified how irrational our decision making can be But being aware of a bias doesn't correct it just as knowing that you are nearsighted doesn't help you to see better In Decisive the Heath brothers drawing on extensive studies stories and research offer specific practical tools that can help us to think more clearly about our options and get out of our heads to improve our decision making at work and at home **Manage Your Job Search** Johanna Rothman,2015-08-13 A job search is an emergent project How do you handle an emergent project By creating a system that allows for serendipity and flexibility personal kanban and one week timeboxes Once you have a system you can use the tips in Part 2 to prepare for your job search choose your career write your resume prepare for your interviews and decide how you will decide on an offer In Part 3 you'll learn how to network without feeling slimy You'll learn to build your target network where to look for the jobs that you need and how to spot the warning signs of a job that organizations might no longer need There are many traps for unsuspecting job hunters so Part 4 has a section on traps to avoid and tips to try If you're in special circumstances such as being a new grad in a career transition or over 50 then Part 5 is for you Even if you've been diligent any job search can take more than three months Part 6 addresses your feelings and how to persevere when your search seems as if it takes forever Written with her trademark practicality humor and empathy Johanna will help you learn how to find your next job This book was written and produced entirely by the author We are proud to be distributing it **The Miniature Guide to Political Risk Analysis for International Business** Steven Johnston,2020-12-20 Political risk is one of the most frequently discussed

risks to doing business internationally But what exactly is political risk and what are the best ways to analyze and prepare for political risks that may jeopardize your business Based on more than two decades of evaluating political risk to companies doing business all over the world Steven Johnston explains the fundamentals of effective political risk analysis What are the foundational principles and approaches for modeling and how can professionals improve accuracy of forecasting political risk What really works Why is high quality political risk analysis important to every business operating internationally It s not IF your business will be impacted by political events and actions It is WHEN and HOW However effective political risk analysis isn t limited to the domain of business resiliency and protecting downside risk It is also a significant competitive advantage when a business can more accurately see just a little farther into the future than competitors and be ready to make earlier moves to avoid problems or take advantage of opportunities The book spotlights top shelf thinkers about political risk and provides state of the art ways to operationalize their valuable contributions into the business process In addition to commenting on the current state of the field of political risk analysis Johnston makes recommendations for improving the domain of political risk analysis This book should be essential reading for any business professionals investing across borders and especially doing business in emerging economies **What's Your Problem?** Thomas Wedell-Wedellsborg,2020-03-17

The author makes a compelling case that we often start solving a problem before thinking deeply about whether we are solving the right problem If you want the superpower of solving better problems read this book Eric Schmidt former CEO Google Are you solving the right problems Have you or your colleagues ever worked hard on something only to find out you were focusing on the wrong problem entirely Most people have In a survey 85 percent of companies said they often struggle to solve the right problems The consequences are severe Leaders fight the wrong strategic battles Teams spend their energy on low impact work Startups build products that nobody wants Organizations implement solutions that somehow make things worse not better Everywhere you look the waste is staggering As Peter Drucker pointed out there s nothing more dangerous than the right answer to the wrong question There is a way to do better The key is reframing a crucial underutilized skill that you can master with the help of this book Using real world stories and unforgettable examples like the slow elevator problem author Thomas Wedell Wedellsborg offers a simple three step method Frame Reframe Move Forward that anyone can use to start solving the right problems Reframing is not difficult to learn It can be used on everyday challenges and on the biggest trickiest problems you face In this visually engaging deeply researched book you ll learn from leaders at large companies from entrepreneurs consultants nonprofit leaders and many other breakthrough thinkers It s time for everyone to stop barking up the wrong trees Teach yourself and your team to reframe and growth and success will follow Harvard Business Review Leadership & Strategy Boxed Set (5 Books) Harvard Business Review,John P. Kotter,Clayton M.

Christensen,Renée A. Mauborgne,W. Chan Kim,2016-05-17 The key concepts every manager and aspiring leader must know from strategy and disruptive innovation to financial intelligence and change management from bestselling Harvard Business

Review authors Build your professional library and advance your career with these five timeless ground breaking business classics Includes Financial Intelligence Revised Edition The Innovator s Dilemma Leading Change Playing to Win and Blue Ocean Strategy Expanded Edition **The Rational Mindset** Critical Thinker Press,2025-10-07 Transform the Way You Think Judge and Decide Imagine approaching every challenge with clarity and confidence This book offers a comprehensive guide to refining the way your mind processes information enabling you to think more clearly judge situations more fairly and make wiser decisions that stand the test of time The Rational Mindset Simple Practices to Think Clearly Judge Fairly and Decide Wisely breaks down complex cognitive skills into practical strategies anyone can apply From recognizing common thinking errors to overcoming mental fog you ll learn how to build a logical framework that sharpens your critical thinking Want to balance emotion and reason effectively Discover techniques to tune out bias and evaluate evidence like a pro whether in daily life or high stakes professional settings Step by step this book guides you through enhancing your problem solving ability mastering decision trees and cost benefit analyses and communicating persuasively without losing sight of fairness It sheds light on how to navigate misinformation in an age saturated with data and helps you sustain a rational mindset that evolves with you over time Practical exercises and actionable advice throughout the chapters empower you to cultivate habits that support ongoing growth ensuring logic and fairness become second nature Whether you re looking to strengthen your personal judgment or improve professional decisions you ll find tools to elevate your thinking Embrace a new way of engaging with the world less reactive more deliberate and richly informed This journey toward mental clarity not only enhances the choices you make but transforms how you see yourself and others It s time to step into a mindset where reason guides your path **Mastering Your Decisions** Prince Penman, Are you tired of feeling overwhelmed by choices Struggling with indecision or paralyzed by fear of making the wrong move It s time to take control of your life with Mastering Your Decisions Unlocking the Power of Choice This groundbreaking book will teach you how to make confident intentional decisions in every aspect of your life Whether you re dealing with personal choices career dilemmas or life changing crossroads this guide provides you with the tools and insights needed to unlock your true potential With an in depth exploration of decision making psychology cognitive science and mental models Prince Penman shows you how to tap into your inner wisdom leverage proven strategies like the SMART goals framework and build a mindset that empowers you to make the right choices every time Mastering Your Decisions is filled with practical exercises actionable tools and real world examples that will help you Overcome indecision and break free from the cycle of procrastination Tap into the power of your intuition and learn when to trust it Build confidence in your choices and trust the process Use decision making frameworks like the Decision Matrix and Cost Benefit Analysis for clarity and success Understand and conquer the biases and cognitive shortcuts that influence your decisions Every choice you make shapes your future and this book helps you create a future that aligns with your highest goals Whether you re an entrepreneur professional or someone simply looking to improve your

daily decision making Mastering Your Decisions will transform the way you approach life's choices Are you ready to master your decisions and unlock the power of choice It's time to stop second guessing and start moving forward with confidence

How Women Decide Therese Huston, 2016-05-10 An authoritative guide to help women navigate the workplace and their everyday life with greater success and impact Forbes So you've earned a seat at the table What happens next We all face hard decisions every day and the choices we make and how others perceive them can be life changing There are countless books on how to make those tough calls but How Women Decide is the first to examine a much overlooked truth Men and women reach verdicts differently and often in surprising ways Stress It makes women more focused Confidence Caution can lead to stronger resolutions And despite popular misconceptions women are just as decisive as men though they may pay for it Pulling from the latest science on decision making as well as lively stories of real women and their experiences cognitive scientist Therese Huston teaches us how we can better shape our habits perceptions and strategies not just to make the most of our own opportunities but to reform the culture and bring out the best results regardless of who's behind them

Clash! Hazel Rose Markus, Alana Conner, 2014-06-24 If you fear that cultural political and class differences are tearing America apart read this important book Jonathan Haidt Ph D author of The Righteous Mind Who will rule in the twenty first century allegedly more disciplined Asians or allegedly more creative Westerners Can women rocket up the corporate ladder without knocking off the men How can poor kids get ahead when schools favor the rich As our planet gets smaller cultural conflicts are becoming fiercer Rather than lamenting our multicultural worlds Hazel Rose Markus and Alana Conner reveal how we can leverage our differences to mend the rifts in our workplaces schools and relationships as well as on the global stage Provocative witty and painstakingly researched Clash not only explains who we are it also envisions who we could become

How to Have a Great Life Paul McGee, 2018-06-26 35 ways to success fulfillment and happiness How to Have a Great Life starts with you your strengths and amazing potential and how to develop those It helps you understand how to tap into your ability to grow while equipping you with insights inspiration and practical tools to deal with whatever life throws your way in order to achieve success and live a happy and fulfilled life You already have many of the tools you need to succeed you just need to know which ones to use and how best to use them With no frills funny and emotionally intelligent advice Paul McGee will make you think make you laugh and make you take action to live your greatest life possible Tap into your ability to grow Find insight and practical tools to deal with whatever life throws your way Slow down and live a more balanced life Re gain time and brain space Improve the quality of your relationships with others We are living faster and more frantic lives than ever before and there's no time like the present to catch your breath and live your best life possible

Advice That Sticks Moira Somers, 2018-02-28 The advice is sound the client seems eager and then nothing happens Too often this is the experience that financial professionals encounter in their daily work When good recommendations go unimplemented clients well being is compromised opportunities are lost and the professional

relationship grows strained Advice that Sticks takes aim at the problem of financial non adherence Written by a neuropsychologist and financial change expert this book examines the five main factors that determine whether a client will follow through with financial advice Individual client psychology plays a role in non adherence so too do sociocultural and environmental factors general advice characteristics and specific challenges pertaining to the emotionally loaded domain of money Perhaps most surprising however is the extent to which advice givers themselves can foil implementation A great deal of non adherence is due to preventable mistakes made by financial professionals and their teams The author integrates her extensive clinical and consulting experience with research findings from the fields of positive psychology behavioural economics neuroscience and medicine What emerges is a thoughtful funny but above all practical guide for anyone who makes a living providing financial advice It will become an indispensable handbook for people working with clients across the wealth spectrum

Who's Doing the Work? Jan Burkins, Kim Yaris, 2023-10-10 Best selling authors Dr Jan Burkins and Kim Yaris rethink traditional teaching practices Who's Doing the Work How to Say Less So Readers Can Do More They review some common instructional mainstays such as read aloud guided reading shared reading and independent reading and provide small yet powerful adjustments to help hold students accountable for their learning Next generation reading instruction is much more responsive to student needs and aims to remove some of the scaffolding that can hinder reader development Instead of relying on teacher prompts Who's Doing the Work asks teachers to have students take ownership of their reading by managing their challenges independently and working through any plateaus they encounter Whether you are an elementary teacher literacy coach reading specialist or parent Who's Doing the Work provides numerous examples on how to readjust the reading process and teach students to gain proficiency and joy in their work

You on Purpose Dr. Stephanie Shackelford, Bill Denzel, 2021-09-28 What should I do with my life Whether you're just starting out on your journey or you've found yourself at a crossroads and feel the need to change direction each of us wants to know what our purpose is on this earth We want our work and our lives to have meaning and impact far beyond our immediate context But how do you know what you were meant to do And once you know then what Based solidly in the most up to date Barna research You on Purpose offers you a clear and simple 4 step process for discovering and carrying out your calling with confidence Define set your intention for what you want to achieve Discover dig deep into who and where you are Decide narrow your choices and zero in on your calling Do start acting on your calling one step at a time Each chapter dismantles a common myth about calling replacing it with truth born from solid current research If you long to discover your unique place in the world this book will help you catch that vision and make a plan to pursue it

Simpler Cass R. Sunstein, 2013-04-09 Simpler government arrived four years ago It helped put money in your pocket It saved hours of your time It improved your children's diet lengthened your life span and benefited businesses large and small It did so by issuing fewer regulations by insisting on smarter regulations and by eliminating or improving old regulations Cass R Sunstein as administrator of the most powerful

White House office you've never heard of oversaw it and explains how it works why government will never be the same again thank goodness and what must happen in the future Cutting edge research in behavioral economics has influenced business and politics Long at the forefront of that research Sunstein for three years President Obama's regulatory czar heading the White House Office of Information and Regulatory Affairs oversaw a far reaching restructuring of America's regulatory state In this highly anticipated book Sunstein pulls back the curtain to show what was done why Americans are better off as a result and what the future has in store The evidence is all around you and more is coming soon Simplified mortgages and student loan applications Scorecards for colleges and universities Improved labeling of food and energy efficient appliances and cars Calories printed on chain restaurant menus Healthier food in public schools Backed by historic executive orders ensuring transparency and accountability simpler government can be found in new initiatives that save money and time improve health and lengthen lives Simpler The Future of Government will transform what you think government can and should accomplish

Hustle Neil Patel, Patrick Vlaskovits, Jonas Koffler, 2016-09-13 A New York Times Los Angeles Times USA Today and IndieBound bestseller that Fortune says is a must read for any entrepreneur The dynamic game changing guide to finding success and fearlessly outsmarting the system Too often we feel like underdogs fighting a system that stacks the odds against us We work hard follow the rules and dream of a better life But these days working harder doesn't always lead to fulfillment In fact according to Gallup research nearly 90 percent of people feel disconnected from their jobs So how do you break free from the drudgery and achieve more success on your own terms You hustle The secret lies in making manageable tweaks and placing small bets on pursuits that propel you from who you are today to the person you're destined to become In Hustle Neil Patel Patrick Vlaskovits and Jonas Koffler three of the nation's top entrepreneurs and consultants have teamed up to teach you how to look at work and life through a new lens one based on discovering projects you enjoy and the people and opportunities that support your talents growth income and happiness The authors reveal their groundbreaking three part framework of Heart Head and Habits Along the way you will learn to redefine hustle as the optimal path to success using powerful often counterintuitive advice including Why you must own your dreams not rent dreams from others Ways to create your own luck and POP How to betray yourself to stay true to yourself and develop your potential The four major career hustles and the path that's best for you More than just an inspirational career guide Hustle aims to fundamentally transform the way you work and live and give yourself permission to thrive in today's uncertain world

Decision Quality Carl Spetzler, Hannah Winter, Jennifer Meyer, 2016-03-07 Add value with every decision using a simple yet powerful framework Few things are as valuable in business and in life as the ability to make good decisions Can you imagine how much more rewarding your life and your business would be if every decision you made were the best it could be Decision Quality empowers you to make the best possible choice and get more of what you truly want from every decision Dr Carl Spetzler is a leader in the field of decision science and has worked with organizations across industries to improve their

decision making capabilities He and his co authors all experienced consultants and educators in this field show you how to frame a problem or opportunity create a set of attractive alternatives identify relevant uncertain information clarify the values that are important in the decision apply tools of analysis and develop buy in among stakeholders Their straightforward approach is elegantly simple yet practical and powerful It can be applied to all types of decisions Our business and our personal lives are marked by a stream of decisions Some are small Some are large Some are life altering or strategic How well we make those decisions truly matters This book gives you a framework and thinking tools that will help you to improve the odds of getting more of what you value from every choice You will learn The six requirements for decision quality and how to apply them The difference between a good decision and a good outcome Why a decision can only be as good as the best of the available alternatives Methods for making both significant and strategic decisions The mental traps that undermine decision quality and how to avoid them How to deal with uncertainty a factor in every important choice How to judge the quality of a decision at the time you re making it How organizations have benefited from building quality into their decisions Many people are satisfied with good enough when making important decisions This book provides a method that will take you and your co workers beyond good enough to true Decision Quality

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