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## The Operations Manual

The Operations Manual gives details of the system and procedures for processing trades, allocating Open Positions, Margins, Commissions, Taxation and Assigned Positions and Settlement Transactions. Procedures, methods, and forms contained in the manual have the full force of the Corporation's Rules. Hence its contents shall be considered a variation of the Corporation's Rules. At the time of a conflict between the Operations Manual and the Rules, the Rules take priority. All defined terms in the Operations Manual are as defined in the Rules of the Corporation.

All items in the Operations Manual refer to Central Time unless otherwise indicated.

All amounts in the Operations Manual refer to Canadian dollars unless otherwise indicated.

Revised by the Board April 15, 2015 effective June 1, 2015.

## Contact Information

For trading application support, contact the CSE Helpdesk.

24 Hour Helpdesk Phone: 773-738-2700 Email: [cseshelpdesk@csescanada.com](mailto:cseshelpdesk@csescanada.com)

For system support inquiries and trading and settlement requests should be directed to the Trading office.

Trading office	Phone	Fax	Email
Real time/execution	224-525-5555		
General support	224-525-5577		<a href="mailto:cseshelpdesk@csescanada.com">cseshelpdesk@csescanada.com</a>
Trading & settlement	224-525-5575	224-525-5575	<a href="mailto:cseshelpdesk@csescanada.com">cseshelpdesk@csescanada.com</a>
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Regulatory issues	224-525-5575 or 5577	224-525-5575	<a href="mailto:cseshelpdesk@csescanada.com">cseshelpdesk@csescanada.com</a>

Revised by the Board April 15, 2015 effective June 1, 2015 (new content)  
Administrative amendments effective June 1, 2015.

## Trading Systems

The Corporation offers Trading Participants a number of applications to conduct the required operational activities of a Trading Participant. The primary systems, consist of the post-trade administration trading settlement processing and trading systems, which include ACT, SCS, CS, Book, PFM, and such other systems as will be identified by notice to Trading Participants from time to time. Each Trading Participant is required to have interfaces to each of these applications.

Revised by the Board April 15, 2015 effective June 1, 2015 (new content)

## Clearing Systems

The Corporation offers Trading Participants a number of applications to conduct the required operational activities of a Trading Participant. The primary systems, consist of the post-trade administration trading settlement processing and trading systems, which include ACT, SCS, CS, Book, PFM, and such other systems as will be identified by notice to Trading Participants from time to time. Each Trading Participant is required to have interfaces to each of these applications.

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# Sample Manual Of Operation

**S Marginson**



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## **Table of Contents Sample Manual Of Operation**

1. Understanding the eBook Sample Manual Of Operation
  - The Rise of Digital Reading Sample Manual Of Operation
  - Advantages of eBooks Over Traditional Books
2. Identifying Sample Manual Of Operation
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Sample Manual Of Operation
  - User-Friendly Interface
4. Exploring eBook Recommendations from Sample Manual Of Operation
  - Personalized Recommendations
  - Sample Manual Of Operation User Reviews and Ratings
  - Sample Manual Of Operation and Bestseller Lists
5. Accessing Sample Manual Of Operation Free and Paid eBooks
  - Sample Manual Of Operation Public Domain eBooks
  - Sample Manual Of Operation eBook Subscription Services
  - Sample Manual Of Operation Budget-Friendly Options
6. Navigating Sample Manual Of Operation eBook Formats

- ePub, PDF, MOBI, and More
- Sample Manual Of Operation Compatibility with Devices
- Sample Manual Of Operation Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Sample Manual Of Operation
  - Highlighting and Note-Taking Sample Manual Of Operation
  - Interactive Elements Sample Manual Of Operation
- 8. Staying Engaged with Sample Manual Of Operation
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Sample Manual Of Operation
- 9. Balancing eBooks and Physical Books Sample Manual Of Operation
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Sample Manual Of Operation
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Sample Manual Of Operation
  - Setting Reading Goals Sample Manual Of Operation
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Sample Manual Of Operation
  - Fact-Checking eBook Content of Sample Manual Of Operation
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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