# CASAC Exam: Screening, Intake, Orientation, & Assessment Already Graded A+

I. Screening Definition - Answer Process where a client is determined apprpriate & eligible for admission to a particular program. The criteria are generally determined by the focus, target population & funding requirements of the counselor's program or agency. Criteria: age, sex, place of residence, legal status, verteran status, income level, and the referral source.

Eligibility Criteria are determined by the programs: - Answer Goals & Objectives.target population.funding requirements.

Eligibility Criteria related to client - Answer Age, Sex, Residence, Legal Status, veteran status, income level, referral source, physical condition, psychological functioning, outside support available, and previous treatment efforts.

Criteria related to the program may include: - Answer 1. Environment & philosophy of the program

- Whether the program is:
- a. detoxification unit
- b. inpatient
- c, residential
- d. outpatient
- II. Diagnostic Criteria Answer A. Counselor must utilize subjective criteria to determine:
- 1. Whether or not substance abuse is present
- 2. The client's level of dysfunction
- 3. Key issues and problem areas
- degrees of denial
- III. Establishing Rapport A. Answer A. Screening is the first step in establishing rapport with a potential client.
- 1. May be client's first attempt to seek help
- 2. an opportunity to provide needed emotional support and guidance

Establishing Rapport: Skills that help establish rapport: - Answer 1, warm tone of voice.

- encouraging prompts. ie. "tell me more about that."
- non-threatening questions
- appropriate self-disclosure; some small piece of personal info to encourage openness w/o shifting the focus away from the client.
- clarifying confusing info: asking clarifying and/or follow up questions to ensure the client's response is clear.

IV. Screening Information: Screening forms generally ask for; - Answer 1. patient data ( age,sex, residence, etc.)

- 2. referral source
- presenting problems

# **Sample Casac Exam For New York State**

**Mark Steyvers** 

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