

# Robert Smith

## Personal Care Aide

[Today's Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager's Name],

I want to present my keen interest in joining your healthcare facility as a Personal Care Aide upon reviewing the job advertisement for the same, as a highly skilled and experienced 8 years in facilitating extensive patient care. I have performed diverse responsibilities while providing support to old and disabled patients.

I am writing my core responsibilities in the current role for you to explore about my professional skills:

- Devise a care plan keeping the patient's health condition in consideration.
- Provide assistance to the patients in conducting their routine activities such as toileting, taking a bath, eating, drinking, etc.
- Cook and serve food as specified in the patients' diet chart.
- Perform general housekeeping and cleaning tasks.
- Take the patient for the doctor's appointment.
- Carry out basic health checks on the patients.
- Perform other required responsibilities.

Empathetic personality, excellent body built, and strong decision making in the times of emergency have well-prepared me to become an immediate asset to your medical staff. With my strong observation and attention to details, I have always ensured to provide high quality care, enhancing patients' lives.

Thank you for referring to my job application. I am attaching my resume for you to deep dive into my educational background and professional achievements. Please grant me a further chance to discuss my job worthiness.

Warm Regards,  
[Your Name]

# Personal Care Aide Text

**Rachel S Tattersall**



**Personal Care Aide Text:**

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