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Personal and Professional Development Plan

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Executive SummaryI am Saung Thet Zune Soe. I am attending MBA at Myanmar Imperial College and performing as a general manager at La Yeik Wah General Co.ltd. In my MBA program, I have studied personal and professional development subject and that subject gives me abundant of knowledge about how to align and develop myself with my personal and professional objectives. So after accomplishing that subject, I have decided to conduct my personal and professional development plan. Company ProfileLa Yeik Wah General Co.ltd was founded in 2004 by the founder U Win Nay Soe and Daw Cheery. It was started with small family business like agriculture and landscaping. It has its agriculture branches in Taunggyi. Then it was developed into mining company in 2010.

It has some gold mine in Shwe Kyin and other mineral mines like gypsum in Mout Mal, Shan state and Granite mine in Tha Tone, Kayin State. In 2012, it exported minerals like gypsum and granite to the Korea. In 2013, it co-operated with Hanbaek International Trade Company from Korea and started doing export, import and entertainment. It exports; sweet potato starch and other agriculture raw products to Korea and import back healthy juice and herbal medicine, cosmetic, cigarette and juywi cookie from Korea. It is now develop into a large company form the small business company. There are various department under La Yeik Wah, they are

Marketing Department Operation Department Finance and accounting Department Human resource Department Research and Development Vision Our vision is to become one of the successful business operations in the country.

Mission Our mission is to provide the best service and product to the customers with reasonable price.

Objectives To get 10% profit within a year. To be the very successful entertainment company in the end of 2014. To penetrate the local market in a year with entertainment sector. As a general manager and a key member of the company management level, I am responsible for managing the whole organization's operation and direction. I need to make sure that company goals are met in a timely manner with effectively and efficiently managing personnel and resources. Together with role of General Manager, my duties include managing overall operation of various departments with direct dealing with the department head, motivating and coaching team leader with frequent one-on-one focused discussion, reviewing financial statement and reports to measure productivity and margins and profits of the business with determining areas of cost reduction and cost improvement. Underneath is the job description of general manager of La Yeik Wah General Co.ltd. Job Description of General ManagerJob Title: General Manager Report to: Managing Director

Location: Yangon

Job Purpose: Obtains profit contribution by managing staffs; establishing and accomplishing business objectives Min roles and responsibilities Increases management effectiveness by recruiting, selecting, orienting, training, coaching, counseling and disciplining managers; communicating values, strategies and objectives; assigning accountabilities, planning, monitoring and appraising job results; developing incentives; developing a climate for offering information or opinions; providing educational opportunities. Board of directors, including arranging meetings and agendas, attending and minting meetings. Provide recommendation regarding...

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Russell L. Kaiser

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Personal Development All-in-One Rhena Branch,2012-03-05 Personal Development All in One For Dummies is a complete guide to a range of techniques you can use to master your thoughts and achieve your goals Discover the basic principles of each approach and receive sensible practical and effective expert advice on how each one can help you challenge negative beliefs and change your attitudes Whether you wish to conquer an anxiety communicate better with others or simply think more positively here you will find proven and popular methods that you can use to make major

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Grow Leaders With a Virtual Development Program Lindsay Fletcher and Gerhard Redelinghuys, 2014-10-17 Today s leaders whether seasoned executives or first time managers need to be effective at guiding dispersed teams That entails a new set of leadership capabilities for the virtual work environment and is where a carefully crafted virtual leadership program built to match your company s structure industry and needs can help In this issue of TD at Work Lindsay Fletcher and Gerhard Redelinghuys guide you in how to identify whether a virtual leadership development program is right for your organization and how to design a customized program for business impact Further they explain how to Design and curate program content to bring it to life with the right modalities Market and launch the program Track and evaluate success Tools Resources included in this issue are a results focused program design template and a course catalog template Essential Study Skills Tom Burns, Sandra Sinfield, 2012-03-07 Lecturers why waste time waiting for the post to arrive Request your e inspection copy today Brilliant little book It s easy to follow and understand full of practical hints and tips helps to remove some of the pressures of uni life Amazon review Really useful sections on reading and taking notes the bread and butter of student life Amazon review Do you want to do better at university Whether you re a student wanting to improve their study skills or a lecturer who wants to give their students a helping hand with their work this book is for you Packed with study tips

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Christopher Butcher, Clara Davies, Melissa Highton, 2019-09-25 Bridging the gap between theory and practice this fully updated new edition of Designing Learning offers accessible guidance to help those new to teaching in higher education to design and develop a course With new considerations to the higher education context this book uses current educational research to support staff in their endeavour to design and develop modules and degree courses of the highest quality Offering guidance on every stage from planning to preparing materials and resources with a focus on the promotion of learning this book considers Course design models and shapes and their impact on learning How the external influences of learning and teaching are translated by different institutions. How to match the content of a course to its outcomes Frameworks to enable communication between staff and students about expectations and standards Taking into account the diverse student population when designing a course The place of Virtual Learning Environment VLE communication tools and systems for monitoring students engagement The importance of linking all aspects of the taught curriculum and wider co extra curricular activities to support learning Ways to evaluate and enhance a course and to develop oneself as a teaching professional in HE Providing advice illustrative examples and case studies Designing Learning is a comprehensive guide to designing a high quality course This book is a must read for any academic looking to create or update their course or module

their institutions **Students and universities** Great Britain: Parliament: House of Commons: Innovation, Universities, Science and Skills Committee, 2009-08-02 Incorporating HC 370 <u>Worldwide Trends in Green Chemistry Education</u> Vânia Zuin, Liliana Mammino, 2015-06-01 Educating the next generation of chemists about green chemistry issues such as waste minimisation and clean synthesis is vital for environmental sustainability. This book enables green issues to be taught from the underlying principles of all chemistry courses rather than in isolation Chapters contributed by green chemistry experts from across the globe with experience in teaching at different academic levels provide a coherent overview of possible approaches to incorporate green chemistry into existing curriculums. Split into three sections the book first introduces sustainability and green chemistry education before focusing on high school green chemistry education initiatives and green chemistry education at undergraduate and post graduate levels. Useful laboratory experiments and in class activities to aid teaching are included. This book is a valuable resource for chemical educators worldwide who wish to integrate green chemistry into chemical education in a systematic and holistic way. It is also of interest to anyone wanting to learn more about the different approaches adopted around the world in sustainability education.

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