

NEW GRAD NURSE COVER LETTER

[Hiring Manager's Name]

[City, State, Zip Code]

[Telephone No.]

[Hiring Manager's Email]

Dear [Mr./Mrs./Ms.] [Hiring Manager's Surname],

As a recent nursing graduate, I'm excited to submit my application for the New Grad Nurse position at your reputable hospital. I'm confident my passion for excellent patient care and improving lives will make me a strong addition to your team and an immediate asset at Mercy General.

Through my university, I had the opportunity to gain clinical practice experience at Camden Medical Center. While there, I enjoyed making a positive impact on quite a few patients and their families. Moreover, I've proven my dedication to building a nursing career through the following:

- Earning a bachelor degree in nursing with a 3.9 GPA, graduating top of the 2020 class
- Starting a blog with helpful resources for aspiring nurses that attracts more than 10,000 visitors per month
- Helping organize a well-received three-day workshop for an audience of nearly 70 doctors, nurses, and administrative staff

Ultimately, I'm confident my training, dedication, and hands-on experience with patient care make me an ideal fit for the New Grad Nurse position at Mercy General. I look forward to meeting you in person to discuss the position further. You may reach me by phone at 123 456-7895 or via email — HarperStewart@gmail.com to arrange an interview.

Thank you for taking the time to review my application.

Sincerely,

[Your Name]

Sample Cover Letter For Newly Graduated Nurses

Joyce Lain Kennedy



Sample Cover Letter For Newly Graduated Nurses:

Nursing Claire Buckis, 2006 Tells the stories of real people working in the nursing profession in Australia now *A Guide for International Nursing Students in Australia and New Zealand - E-Book* Bernadette Hally, 2008-11-01 Please note that this eBook does not include the DVD accompaniment If you would like to have access to the DVD content please purchase the print copy of this title This new book is an essential resource for overseas nurses and international students studying nursing in Australia and New Zealand It provides clear concise information about health care and nursing practice in our region and assists the reader to develop essential communication skills for practice **Nursing Delegation and Management of Patient Care - E-Book** Kathleen Motacki, Kathleen Burke, 2016-03-25 With a strong focus on the key areas included on the NCLEX RN Exam s management of care section Nursing Delegation and Management of Patient Care 2nd Edition prepares you to successfully prioritize assign and delegate nursing care to other members of the health care team It provides the latest information on the roles and responsibilities of the staff nurse related to the management of patient care the core competencies required of the nurse caring for patients as well as a wide range of leadership and management concepts nurses need to confidently manage patients within a hospital unit This new edition is organized according to the new 2014 Magnet Standards of Practice to help you learn the skills and competencies magnet status hospitals require when hiring nurses Learning objectives key terms critical thinking case scenarios and application exercises in each chapter provide you with plenty of opportunities for review A trusted author team with years of teaching experience in nursing leadership and management introduce current content related to the management of patient care in today s health care setting NEW A new table of contents reorganized according to the 2014 Magnet Standards NEW Addresses the competencies of the nurse s role with respect to the 2014 Magnet Standards Coverage includes the latest information on the roles and responsibilities of the manager of patient care position core competencies required of nurses caring for patients and a wide range of management concepts new nurses need to know before entering practice Emphasis on the NCLEX Exam management of care areas that you will be tested on such as prioritization delegation and assignment Clinical Corner and Evidence Based Practice boxes within most chapters include real world tips and advice on patient and client management plus the latest research on practices relevant to chapter topics NEW End of chapter and Evolve NCLEX questions include analysis and application level questions NEW The latest RN design gives this edition a fresh new feel that is easier to follow *Foundations and Adult Health Nursing* Kim Cooper, RN, MSN, Kelly Gosnell, RN, MSN, 2014-08-25 An all inclusive guide to fundamentals and medical surgical nursing for the LPN LVN Foundations and Adult Health Nursing 7th Edition covers the skills you need for clinical practice from anatomy and physiology to nursing interventions and maternity neonatal pediatric geriatric mental health and community health care Guidelines for patient care are presented within the framework of the five step nursing process Nursing Care Plans are described within a case study format to help you develop skills in clinical decision making

Written by Kim Cooper and Kelly Gosnell this text includes all of the content from their Foundations of Nursing and Adult Health Nursing books including review questions to help you prepare for the NCLEX PN examination Full color step by step instructions for over 100 skills show nursing techniques and procedures along with rationales for each The 5 step Nursing Process connects specific disorders to patient care with a summary at the end of each chapter Nursing Care Plans emphasize patient goals and outcomes within a case study format and promotes clinical decision making with critical thinking questions at the end of each care plan Clear coverage of essential A P is provided by an Introduction to Anatomy and Physiology chapter along with an overview of A P in all body systems chapters Student friendly features enhance the learning of nursing skills with summary boxes for Patient Teaching Health Promotion Considerations Complementary and Alternative Therapy Cultural Considerations Older Adult Considerations Home Care Considerations Safety Alert and Prioritization Assignment and Supervision UNIQUE Mathematics review in Dosage Calculation and Medication Administration chapter covers basic arithmetic skills prior to the discussion of medication administration A focus on preparing for the NCLEX examination includes review questions and Get Ready for the NCLEX Examination sections with key points organized by NCLEX Client Needs Categories Evidence Based Practice boxes provide synopses of nursing research articles and other scientific articles applicable to nursing along with nursing implications for the LPN LVN Nursing Diagnosis boxes summarize nursing diagnoses for specific disorders along with the appropriate nursing interventions UNIQUE Delegation Considerations boxes provide parameters for delegation to nurse assistants patient care technicians and unlicensed assistive personnel Medication Therapy tables provide quick access to actions dosages precautions and nursing considerations for commonly used drugs NEW Reorganized chapters make it easier to follow and understand the material NEW Icons in page margins indicate videos audios and animations on the Evolve companion website that may be accessed for enhanced learning UPDATED illustrations include photographs of common nursing skills

Foundations of Nursing - E-Book Kim Cooper, Kelly Gosnell, 2014-07-24

NEW Reorganized chapters make it easier to follow and understand the material NEW Icons in page margins indicate videos audios and animations on the Evolve companion website that may be accessed for enhanced learning UPDATED illustrations include photographs of common nursing skills

Vault Career Guide to Nursing Melinda Jenkins, 2007 Nursing is a broad and exciting science field with tremendous career potential currently there are over 2 million nurses in the United States alone and worldwide demand for nurses continues to grow as the health care industry expands and improves This Vault Guide will provide the real insider scoop on nursing careers from responsibilities and necessary qualifications to industry trends including how health care policy affects nurses and career management

The Nurse Professional Deborah Dolan Hunt, 2014-10-24 Nursing school did not adequately prepare me for this role and Why didn't anyone tell me about this when I was a student are commonly heard complaints from new nurses during their first two rite of passage years following graduation But this transition to professional practice fraught with challenges anxiety triumphs and tears does not have to be

so difficult The Nurse Professional helps novices prepare for their transition into a real world role from being a student through graduation NCLEX success job search first job and beyond It is the only book to cover all of the steps that new nurses must take to ensure a smooth transition into the professional role The author is a nurse educator and mentor with extensive experience in recruiting and orienting nurses Dr Hunt is also co founder of the Nurse Advocacy Forum providing advocacy support networking professional development leadership and mentoring to students and new graduate nurses She offers sound advice regarding the most current issues facing new nurses and practical strategies for obtaining a job of one s choice describes steps to take well before graduation to ensure a smooth transition to professional practice and addresses the various indicators of academic achievement that are required for employment at some nursing facilities She also discusses the benefits of externships internships professional development and networking how to develop a winning portfolio and how to successfully transition into professional practice This book provides information on workplace bullying and how to deal with it the importance of self care self advocacy and networking writing a r sum interview skills and much more Top 10 Tips in each chapter concisely highlight important topics Samples of useful forms and documents are available in chapter appendices A PowerPoint presentation and templates for role play simulation scenarios for faculty use are also available Key Features Top 10 Tips in chapters concisely highlight important topics Samples of useful forms and documents are available in chapter appendices Delivers specific practical strategies and exercises for a successful transition and entry into practice Written by an experienced nurse educator and nurse mentor who has extensive experience regarding how new nurses transition into practice

Foundations and Adult Health Nursing - E-Book Kim Cooper,Kelly Gosnell,2014-10-01 An all inclusive guide to fundamentals and medical surgical nursing for the LPN LVN Foundations and Adult Health Nursing 7th Edition covers the skills you need for clinical practice from anatomy and physiology to nursing interventions and maternity neonatal pediatric geriatric mental health and community health care Guidelines for patient care are presented within the framework of the five step nursing process Nursing Care Plans are described within a case study format to help you develop skills in clinical decision making Written by Kim Cooper and Kelly Gosnell this text includes all of the content from their Foundations of Nursing and Adult Health Nursing books including review questions to help you prepare for the NCLEX PN examination Full color step by step instructions for over 100 skills show nursing techniques and procedures along with rationales for each The 5 step Nursing Process connects specific disorders to patient care with a summary at the end of each chapter Nursing Care Plans emphasize patient goals and outcomes within a case study format and promotes clinical decision making with critical thinking questions at the end of each care plan Clear coverage of essential A P is provided by an Introduction to Anatomy and Physiology chapter along with an overview of A P in all body systems chapters Student friendly features enhance the learning of nursing skills with summary boxes for Patient Teaching Health Promotion Considerations Complementary and Alternative Therapy Cultural Considerations Older Adult Considerations Home Care Considerations

Safety Alert and Prioritization Assignment and Supervision UNIQUE Mathematics review in Dosage Calculation and Medication Administration chapter covers basic arithmetic skills prior to the discussion of medication administration A focus on preparing for the NCLEX examination includes review questions and Get Ready for the NCLEX Examination sections with key points organized by NCLEX Client Needs Categories Evidence Based Practice boxes provide synopses of nursing research articles and other scientific articles applicable to nursing along with nursing implications for the LPN LVN Nursing Diagnosis boxes summarize nursing diagnoses for specific disorders along with the appropriate nursing interventions UNIQUE Delegation Considerations boxes provide parameters for delegation to nurse assistants patient care technicians and unlicensed assistive personnel Medication Therapy tables provide quick access to actions dosages precautions and nursing considerations for commonly used drugs NEW Reorganized chapters make it easier to follow and understand the material NEW Icons in page margins indicate videos audios and animations on the Evolve companion website that may be accessed for enhanced learning UPDATED illustrations include photographs of common nursing skills **You CAN Teach Advanced Med-Surg Nursing!** Mary A. Miller, Mary Miller, RN, MSN, CCRN, Deborah C. Wirwicz, 2014-08-18 Print CourseSmart

Nursing Leadership and Management Elizabeth Murray, 2017-02-17 Take an evidence based approach to leadership Learn the skills you need to lead and succeed in the dynamic healthcare environments in which you will practice From leadership and management theories through their application you ll develop the core competences you need to provide and manage care of the highest quality to your patients You ll also be prepared for the initiatives that are transforming the delivery and cost effectiveness of health care today *Cover Letters For Dummies* Joyce Lain Kennedy, 2000-04-20 A great cover letter is Written to a target job So intriguing that a reader makes room in a busy schedule to meet you An electrifying personal advertising tool that short circuits the competition A great cover letter is not Bland and indifferent Littered with dry facts What the hiring manager s kid uses as scratch paper Your cover letter should spark the reader s interest as a dynamic introduction to your resume This is your chance to personalize your resume Here s where you make yourself into a living breathing human being and set your accomplishments aglow How do you achieve this Let the second edition of *Cover Letters For Dummies* be your guide In this book you ll gain understanding of why you need a cover letter what the different types of cover letters are what myths surround them and how to break out of writer s block You ll figure out how your letter should look and sound with tips on language content and image You ll get ideas for writing a dazzling opening line And you ll work through a checklist to make sure that the best of you lives in your cover letter What s more you ll Explore the changing rules in the workplace and how they impact the way you find work Identify where your skills fit in today s workplace through a number of self assessment worksheets Sum up surefire tips for working with recruiters answering job ads avoiding the salary question handling negative references and creating letters that even a computer can love See examples of successful cover letters from which you can model your own Each is a candidate for reformulation as an e mail cover letter A well written

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No-nonsense Cover Letters Wendy S. Enelow,Arnold G. Boldt,2007-01-01 In today s competitive job market if your cover letter doesn t grab the interviewer s attention he or she may never even glance at your resume No Nonsense Cover Letters gives you the powerful practical tools to write attention grabbing cover letters that complement your resume and get you more interviews and job offers The book begins with a thorough but easy to understand explanation of the key elements that are vital to creating attention grabbing letters including why writing a cover letter is about selling yourself how to craft targeted cover letters when to use bullets or paragraphs and creating E letters for today s E search environment Subsequent chapters offer tips on writing winning cover letters for opportunities for virtually every profession **The New Nurse**

Handbook Jay Nichols,2019-09-17 After my first r a new graduate nur I felt in ir d and n ur g d to ntinu n in my professional r r unfortunately th t i n t the f r v r n Nearly 1 in 5 nurses leave the profession after their first year I don t want that to be you I have created this guide to help u be well r red in securing that n w job managing your work environment caring for yourself and handling all the challenges that can seem overwhelming for new grad nurses during their first year Y ur j urn will be v d with m m nt f great joy and v n imm n sorrow you will d v l a d r iation f r lif nd a r t f r d th I r n ll want t w l m u in int the nur ing r f i n and wish you immense u as u f ll w and pursue ur dreams *Nursing in Today's World* Amy J.

Buckway,Holli Sowerby,2021-11-16 Fully updated with engaging coverage of today s most pressing concerns Nursing in Today s World Trends Issues and Management 12th Edition gives students the preparation they need to confidently navigate their role in nursing practice Professionalism is a domain area of competence in the updated AACN Essentials and is now integrated and emphasized throughout this edition In addition the text is organized and optimized for today s learners with enlightening features that help students pragmatically acquire retain recall and apply knowledge to real life nursing

scenarios Accompanied by a full suite of learning resources this 12th Edition clarifies the complex healthcare realities of today's nursing practice and equips students with the skills and understanding for success **The Nursing Job Search Handbook** Genny Dunne,2002-07-17 The Nursing Job Search Handbook provides excellent guidance for advisers aspiring nurses and long term health professionals *The New Nurse Educator* Deborah Dolan Hunt,2013 Print CourseSmart

Nursing Leadership and Management Rebecca A Patronis Jones,2007-02-27 This comprehensive text explores the philosophy that all nurses are leaders who use creative decision making entrepreneurship and life long learning to create a work environment that is efficient cost effective and committed to quality care Broad and comprehensive coverage encompasses leadership and management theories and processes by synthesizing information from nursing health care general administration and management and leadership literature Activities teach them how to research decision making data participatory action research process and analyze and make reliable choices in managing their work environment Theory based scholarly yet practical this is the most comprehensive and engaging baccalaureate text on the market

Mixed Methods in Health Sciences Research Leslie Curry,Marcella Nunez-Smith,2014-09-30 Mixed Methods in Health Sciences Research A Practical Primer by Leslie Curry and Marcella Nunez Smith presents key theories concepts and approaches in an accessible way Packed with illustrations from the health sciences literature this ready to use guidebook shows readers how to design conduct review and use mixed methods research findings Helpful checklists figures tables templates and much more give readers examples that will elevate the quality of their research facilitate communication about their methods and improve efficiency over the course of their projects Real world examples and insights from mixed methods researchers provide unique perspectives on every aspect of mixed methods research This book successfully pulls together foundational mixed methods principles synthesizes the knowledge base in the field and translates it for a health science researcher audience The content is highly applicable to real life research teams in the areas of clinical research health services research and implementation science providing sound content and practical advice The authors have synthesized and pull key concepts from a variety of sources to provide a concise resource Linda M Herrick South Dakota State University Everything from the references to the topics checklists conceptual graphic representations and organizers interviews and resources all contribute to the content and aid with understanding and or application It addresses specific MM research as it pertains to health sciences in a way that other texts just do not even attempt Denise L Winsor University of Memphis This text is a very pragmatic approach to mixed methods research excellent resources tables and figures are provided along with cases and examples of value to researchers and grant reviewers Its relevance to practice education and research as well as to potential policy implications is a strong focus that would make this a valued textbook for any researcher Karen Devereaux Melillo University of Massachusetts Lowell The text is cutting edge It leads the way with its focus on team dynamics The authors succeed in making the book relevant and practical They also articulate a number of key insights in the area of mixed

methods that rarely get addressed such as teams and conflict Great read with a lot of good practical information for mixed methods researchers at all levels The practical approach of this text makes it an innovative and valuable resource John G Schumacher University of Maryland

The New PMHNP's Survival Guide Isla Clara Lewis, Navigate Your Early PMHNP Career with Confidence Your Practical Guide to Documentation Billing and Beyond Stepping into your role as a Psychiatric Mental Health Nurse Practitioner PMHNP is a major achievement built on rigorous clinical training But the real world demands of practice often extend far beyond the classroom involving complex administrative tasks confusing billing procedures and unique early career hurdles Are you feeling overwhelmed by documentation requirements unsure about correct coding or navigating the practicalities of your first PMHNP job You are not alone The New PMHNP s Survival Guide is the essential resource created specifically for newly graduated or early career PMHNPs seeking clear practical guidance on the non clinical aspects of the role a critical area often overlooked in standard texts This book bridges the gap between academic knowledge and the day to day operational realities you face Inside you will find straightforward strategies and actionable insights to Master Psychiatric Documentation Learn the fundamentals understand medical necessity utilize templates effectively Initial Evals Follow Ups using SOAP APSO and avoid common errors like cloning Ensure your notes are compliant support billing and protect you legally Demystify Billing and Coding Understand key terminology CPT ICD 10 Modifiers grasp E M coding based on current MDM or Time guidelines correctly use psychotherapy add on and crisis codes and ensure accurate ICD 10 diagnosis coding for mental health conditions Navigate Early Career Challenges Get practical advice on the job search reviewing employment contracts including crucial malpractice insurance details like tail coverage managing the credentialing and privileging process and effectively onboarding into your first role Streamline Practice Operations Discover time management strategies optimize scheduling including buffer times manage patient load handle no shows professionally and leverage technology like EHRs e prescribing including EPCS and telehealth platforms safely and efficiently Uphold Legal and Ethical Standards Understand your state specific Scope of Practice apply HIPAA principles in daily practice manage malpractice risks proactively and navigate common ethical dilemmas like boundary setting and reporting requirements Prevent Burnout and Foster Growth Recognize burnout signs and implement resilience strategies understand the value of peer support and mentorship set work life boundaries and plan for ongoing professional development and future career paths Filled with practical examples checklists and templates this guide provides the essential operational toolkit you need to manage the administrative demands of your role with greater ease and confidence Reduce stress improve efficiency ensure compliance and free yourself to focus on what matters most providing excellent patient care Equip yourself with the practical knowledge to not just survive but thrive in your early PMHNP career Get your copy today

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