

**Minutes of a Meeting of the Board of Governors
held at 4pm on Thursday, 22 November 2012
in 1B33, Technopark, London SE1**

Present

David Longbottom	Chairman
Prof Martin Earwicker	Vice Chancellor and Chief Executive
Barbara Ahland	
Steve Balmont	
Douglas Denham St Pinnock	
Ken Dytor	
Sir David Melville	
Anne Montgomery	
Diana Parker	
Prof Shushma Patel	
Prof Jon Warwick	

External Auditor

David Barnes, Grant Thornton (*for minutes 29-42*)

In attendance

Dr Phil Cardew	Pro Vice Chancellor (Academic)
Richard Flatman	Executive Director of Finance
Beverley Jullien	Pro Vice Chancellor (External)
James Stevenson	University Secretary and Clerk to the Board of Governors
Michael Broadway	Governance Officer

Welcome and apologies

1. Apologies had been received from Dame Sarah Mullally, Anisa Ali, Janet Cattini, Andrew Owen and James Smith.
2. The Board welcomed Barbara Ahland, student governor elected by the Student Council and Professor Patel, staff governor nominated by the Academic Board to their first Board meeting.

Declaration of Interests

3. The staff governors and the Chairman, due to his marriage to an employee, declared an interest in the item in the Vice Chancellor's report on pay award (minute 18 below).

Sample Board Meeting Minutes Uk

**Great Britain: Parliament: House of
Commons: Energy and Climate Change
Committee**

Sample Board Meeting Minutes Uk:

Writing Meeting Minutes and Agendas. Taking Notes of Meetings. Sample Minutes and Agendas, Ideas for Formats and Templates. Minute Taking Training Wi Heather Baker, 2010 Writing Meeting Minutes and Agendas is easy to read and has lots of exercises to help you develop your skills It has advice on note taking summarising preparing agendas becoming more confident in your role working with the chair writing skills and listening skills There is a useful list of the order of tasks and a checklist with timings

Translation as Social Justice Wine Tesseur, 2022-09-30 This book analyses the translation policies and practices of international non governmental organisations INGOs engaging in critical questions around the ways in which translation can redress power dynamics between INGOs and the people they work with and the role of activist researchers in contributing to these debates The volume examines the duality of translation and interpreting in INGOs traditionally undervalued and under resourced while simultaneously acknowledged as a powerful tool in ensuring these organisations work according to their own values of equal access to information dialogue and political representation Drawing on over ten years of ethnographic fieldwork and interview data with a wide variety of INGOs Tesseur offers unique insights into if and how INGOs plan for translation and interpreting needs while also critically reflecting on her own experience and the ways in which activist researchers like her can ensure social justice efforts are fully reflected in their own working practices Encouraging a new interdisciplinary research agenda the volume seeks to raise the profile of language and translation in humanitarian and development contexts and cross disciplinary dialogue in scholarship on these issues The book will be of interest to scholars in translation and interpreting studies sociolinguistics development studies and international relations

Successful Minute Taking - Meeting the Challenge Heather Baker, 2010 Successful minute taking meeting the challenge I d rather throw myself downstairs That was how I used to feel about minute taking this book is aimed at those among you who feel the same It is aimed at secretaries PAs and administrators and covers the issues that worry them these are based on the things that worried me and the things that have worried my hundreds of delegates on my training courses over the last 10 years This book will give you the knowledge and confidence to be able to prepare for a meeting work with your meeting chair take notes during the meeting and to write your minutes afterwards It has been written by an experienced PA who now trains other people in the skills she has developed The book is laid out in a very easy to read format and gives lots of advice based not only on Heather s experience but also the many people she has trained It has a checklist to help you make sure you remember everything you need to do before during and after the meeting The roles of the chair and yourself are defined There are examples and opportunities to practise your skills About the author Heather Baker Heather had over twenty years experience as a secretary and PA before setting up Baker Thompson Associates Limited in 2000 The company specialises in the training and development of secretarial and administrative staff www.bakerthompsonassoc.co.uk She now travels all over the UK working with large and small companies to enable their office staff and PAs to work more

effectively and efficiently She also delivers courses in the Middle and Far East Heather is a Certified NLP Practitioner She worked for ICI Pharmaceuticals now AstraZeneca and Hewlett Packard she spent 5 years in France working for the Commercial Director of Cognac Hine and then 10 years with Granada Media working up to Personal Assistant to the Managing Director commuting regularly between their offices in Manchester and London Heather conceived the speedwriting system BakerWrite and wrote the text book based on this system see www.uolearn.com She has trained hundreds of people all over the world in how to take minutes and she has converted her extensive knowledge into this book Heather has been married to Ian since 1979 and they have two daughters Ailsa and Erin This book is dedicated to them with profound thanks for all their support over the years What do people think I had a real phobia about minute taking and was dreading today but you ve really taken away my fear It s all fallen into place Beverley Leeds One of the best facilitators ever quite clearly Heather had an extensive knowledge of the skills needed and she wanted to share best practice Everyone had a part to play and felt confident enough to ask and contribute whatever their level of expertise Heather was very approachable This was excellent and clearly met all of its objectives The course was well planned and the subject matter presented in a clear logical and interesting way Heather had very good subject knowledge and is a very good trainer She used a number of different teaching methods and was excellent at putting the group at ease everyone joined in Committee servicing and minute taking for Leeds Metropolitan University I m fairly comfortable with taking minutes but find I write a lot of notes in the meeting which probably aren t necessary I ve learnt how to condense effectively Heather was very practical and helpful understood the reality of taking minutes and not just the theory Minute taking for RiverStone Management Limited I enjoyed the course and found it relevant to my needs The trainer was helpful and able to answer questions She obviously enjoys her work and conveys her enthusiasm to delegates I found the course really useful and the style delivery very easy to follow understand Minute taking for Yorkshire Television

Local Government in the United Kingdom David Wilson,Chris Game,2011-04-12 During its 13 years of office Labour s modernization agenda transformed the world of UK local government Amidst a starkly altered political and economic climate the coalition government formed in 2010 pledged to implement equally radical changes to the system Taking account of the coalition s programme for government and its first round of spending cuts the completely revised and updated fifth edition of this popular and established text is timed to take full advantage of this historic juncture David Wilson and Chris Game provide readers with systematic coverage of the UK s local government The book examines its defining features its history changing structure operations functions financing and its relations with central government The fifth edition gives additional emphasis to local government in the devolved regions of the UK and provides more extensive analysis of centre local government relations The authors deliver a thorough critique of Labour s third term in office Looking ahead the book anticipates the future of local government under the coalition government Two themes look likely to dominate policy making decentralization and cuts to public spending With its clear

accessible non technical style and popular illustrations Local Government in the United Kingdom will be essential reading for students practitioners and anyone with an interest in local politics

Family Firms in Postwar Britain and Germany David Paulson,2023 Examines the culture and conduct of six small and medium sized enterprises SMEs in England and West Germany from 1945 to the late 1970s drawing on numerous archives in Germany and Britain This is the first book length study that examines the detailed histories of SMEs in a comparative transnational manner Emerging from this study is an evaluation of German and British varieties of capitalism in action showing that they were not fixed or static but rather have changed considerably as they evolved over time The German companies studied formed part of the Mittelstand the family owned sector which is unique to German speaking countries This book explores whether the principles of a close identification with the surrounding region and a patriarchal culture within a family atmosphere were adopted in practice then and whether they are still applicable today Paulson compares the Mittelstand to British SMEs in order to understand how their approach differed from that of their German counterparts For both countries the ecosystem which surrounded businesses is examined paying particular attention to funding and vocational education The book concludes that the potential for a British Mittelstand existed but that British companies were often less well managed and had to operate within a less supportive external environment than that which favoured the Mittelstand Historical lessons learned from the management of these companies still resonate today and can help us to understand contemporary differences in business performance This book will therefore be of interest to scholars and students of twentieth century business and economic history as well as management studies

The Official History of the UK Strategic Nuclear Deterrent Matthew Jones,2017-05-12 Volume I of The Official History of the UK Strategic Nuclear Deterrent provides an authoritative and in depth examination of the British Government s strategy towards nuclear deterrent from 1945 to 1964 This volume written with full access to the UK documentary record examines the strategic nuclear policy of British governments after 1945 as they tried to build and then maintain an independent nationally controlled strategic capability while also attempting to forge a close nuclear relationship with the United States This book will be of much interest to students of British politics nuclear proliferation and international relations

Holocaust Memory and National Museums in Britain Emily-Jayne Stiles,2021-11-16 This book explores the Holocaust exhibition opened within the Imperial War Museum IWM in 2000 setting out the long and often contentious debates surrounding the conception design and finally the opening of an important exhibition within a national museum in Britain It considers a process of memory making through an assessment of Holocaust photographs material culture and survivor testimonies exploring theories of cultural memory as they apply to the national museum context Anchored in time and place the Holocaust exhibition within Britain s national museum of war is influenced by and reflects an international rise in Holocaust consciousness in the 1990s This book considers the construction of Holocaust memory in 1990s Britain providing a foundation for understanding current and future national memory projects Through all aspects of the display the

Holocaust is presented as meaningful in terms of what it says about Nazism and what this in turn says about Britishness From the original debates surrounding the inclusion of a Holocaust gallery at the IWM to the acquisition of Holocaust artefacts that could act as concrete evidence of Nazi barbarity and criminality the Holocaust reaffirms an image of Britain that avoids critical self reflection despite raising uncomfortably close questions The various display elements are brought together to consider multiple strands of the Holocaust story as it is told by national museums in Britain

A Director's Guide to Governance in the Boardroom Arturo Langa, Monica Langa, 2022-04-24 This book is a practical guide for executive and non executive directors and aspiring directors to lead govern and steer UK based organisations to long term sustainable success In today s turbulent environment corporate governance is increasingly scrutinised and this book will consider how directors can bring the future forward with respect to responsible and ethical governance and leadership against the challenging political environmental and economic backdrop While other books discuss UK corporate governance this one uniquely demonstrates how the work of directors can build an organisation s antifragility and offers a view of stewardship approaches to every sector and type of UK organisation from large premium listed companies to start ups the public sector not for profits partnerships and family owned and private equity backed organisations Aspiring and experienced directors will each benefit from this book as well as those who provide board evaluation services professional advisers auditors and those who provide training and other support for board members

Stress in Post-War Britain, 1945-85 Mark Jackson, 2016-12-05 In the years following World War II the health and well being of the nation was of primary concern to the British government The essays in this collection examine the relationship between health and stress in post war Britain through a series of carefully connected case studies

The proposals for national policy statements on energy Great Britain: Parliament: House of Commons: Energy and Climate Change Committee, 2010-03-23 proposals for national policy statements on Energy Third report of session 2009 10 Vol 2 Oral and written Evidence

Sample Board Meeting Minutes Uk Book Review: Unveiling the Magic of Language

In an electronic digital era where connections and knowledge reign supreme, the enchanting power of language has become much more apparent than ever. Its power to stir emotions, provoke thought, and instigate transformation is actually remarkable. This extraordinary book, aptly titled "**Sample Board Meeting Minutes Uk**," published by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound effect on our existence. Throughout this critique, we will delve to the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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