

# Training Needs Assessment Survey

Rate these factors according to how you feel about your skill to job level

Very Good      Good      Fair      Poor      Very Poor

Interpersonal  
communication

☐☐☐☐☐

Written  
communication

☐☐☐☐☐

Public speaking

☐☐☐☐☐

Team  
management  
(Leadership)

☐☐☐☐☐

Organizational  
abilities

☐☐☐☐☐

Computing skills  
& numeracy

☐☐☐☐☐

Do you feel qualified to handle your current scope of work?

☐

Not at all

☐

Very

☐

Slightly

☐

Extremely

☐

Moderately

# Sample Administrative Training Needs Survey

**Jicheng Xie**



## **Sample Administrative Training Needs Survey:**

## Unveiling the Magic of Words: A Report on "**Sample Administrative Training Needs Survey**"

In a global defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their ability to kindle emotions, provoke contemplation, and ignite transformative change is really awe-inspiring. Enter the realm of "**Sample Administrative Training Needs Survey**," a mesmerizing literary masterpiece penned by a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve to the book is central themes, examine its distinctive writing style, and assess its profound affect the souls of its readers.

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