EXPRESS PAPER PRODUCTS

BOARD OF DIRECTORS RESOLUTION DECLARING EXPRESS PAPER PRODUCTS TO BE A CLOSE CORPORATION

Upon a duly made, seconded and unanimously adopted motion, the Board Of Directors of Express Paper Products adopted the following resolution:

WHEREAS, the Board Of Directors has determined that it is in the best interest of Express Paper Products to declare Express Paper Products to be a Close Corporation, it is hereby:

RESOLVED, that the Board Of Directors is authorized to declare Express Paper Products to be a Close Corporation under the laws of the state of Washington and that the Initial Incorporators, Stockholders, Directors, and Officers are directed to comply with all State and Federal laws regarding Close Corporations and upon such terms and conditions as the Board Of Directors shall determine are in the best interests of Express Paper Products.

The undersigned, Rita G Conner, certifies that I am the duly appointed Secretary of Express Paper Products and that the above is a true and correct copy of resolutions duly adopted in accordance with law and the By-law of Express Paper Products, and that such resolution is now in full force and effect.

IN WITNESS THEREOF, I have affixed my name as Secretary of Express Paper Products to this resolution.

Dated The Thirtieth Day Of April, Two Thousand Eleven

Rita G Conner, Secretary

Sample Board Resolution Appointing Officers

California. Legislature. Senate

Sample Board Resolution Appointing Officers:

Small Business Kit For Dummies Richard D. Harroch, 2010-03-11 Get your small business up and running and keep it running for years to come Millions of Americans own their own businesses and millions more dream of doing the same But starting your own business is a pretty complicated matter especially with all the legal issues and paperwork This updated edition of the top selling small business resource is chock full of information resources and helpful hints on making the transition from a great idea to a great business If you ve got a great idea for your own business you need the kind of straightforward advice you ll find here the kind of advice you d normally only get from business schools and MBA courses Small Business Kit For Dummies Second Edition covers all the basics on Recent tax law changes Balancing your finances Hiring and keeping employees Effective management strategies Accounting fundamentals In addition to the basics of business you ll also find top class advice on more advanced business basics like business plans the ins and outs of contracts and using the Internet to expand your business For entrepreneurs large and small this comprehensive resource offers authoritative guidance on all your biggest business concerns and offers unbeatable advice on such topics as Choosing your business structure from LLCs to S corps How to develop and write a standard business proposal Going public issuing stock and keeping a stock ledger Raising capital and understanding securities laws Bookkeeping standard practices Tax basics for small businesses Handling the paperwork for new hires Designing employee compensation plans Working with independent contractors and consultants Patent and copyright protections Dealing with the Press In addition the book includes a CD ROM full of helpful resources forms contracts and even sample versions of the most popular software for small businesses With Small Business Kit For Dummies you ll find all the tools you need to get your small business up and running and keep it running for years and years to come Business Contracts Kit For Dummies Richard D. Harroch, 2011-04-27 If you think that hard work and good decision making are the only keys to running a successful business think again Although these issues are critical in any business endeavor in reality it is the paperwork that is key to creating and maintaining your business That's right paperwork From employee contracts to real estate leases these and other legal documents are incredibly important but can be difficult to decipher If you re a business owner who is not a legal expert Business Contracts Kit For Dummies will provide you with advice forms and contracts that will allow you to clearly spell out your business intentions to employees vendors and customers Even if you ve been in business for a while or are a legal expert you can still benefit from this book by using the nearly 200 sample contracts and documents contained on the companion CD ROM Using jargon free language this easy to use guide will introduce you to the basics of contracts and show you how to draft a variety of other legal documents Business Contracts Kit For Dummies also covers the following topics and much more Forms for businesses big and small Understanding the essentials of contracts Incorporating your business Drafting employment contracts Conquering leases licenses and loans Tackling Web agreements Avoiding common contract mistakes This unique

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